

# *Loyalsock Township School District*

## *Meeting of School Directors*

*January 19, 2005*

*7:00 p.m.*

*Board Conference Room  
J. George Becht Elementary School  
Williamsport, PA 17701*

## ***MINUTES***

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose - Mr. Eugene Yaw, Solicitor**  
6:00 p.m.-7:00 p.m. Personnel Items; 8:05 p.m.-9:25 p.m. Personnel, Contracts, etc.
4. **Roll Call - Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

### **MEMBER**

X Garth M. Eck  
X Jerry S. Falco  
**AB** Frederick T. Gilmour  
X John G. Lamade  
X David R. Livingston, President  
X Lenore G. Penfield, Vice President

Mr. Gilmour absent due to travel.

### **MEMBER**

X Robert G. Shearer, Jr.  
X Jeri S. Sims  
X Michael Vuocolo, Treasurer  
X \*Dr. Richard Mextorf, Superintendent of Schools  
X \*Gerald McLaughlin, Business Mgr./Bd.Secretary  
X \*Eugene Yaw, Solicitor  
\*(Non-Voting Member)

### **OTHERS**

X Allen Di Marco, Loyalsock Township Sr. High School Principal  
X Matthew Reitz, Assistant High School Principal  
X Timothy Fausnaught, Loyalsock Township Middle School Dean of Students  
X Sherry Griggs, Supervisor of Curriculum & Instruction  
X Jonathan Reifer, Coordinator of Special Education  
X Becky Lock, Williamsport Sun-Gazette

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

**B. Superintendent's Report**

Introduction of Mrs. Riggs; Kindergarten Committee Update; Next Meeting Date

- **Keystone Achievement Awards**
- **Board Recognition**
- **National Board Certification – Mrs. Pamela Kastner**

**C. Public Comments Relative to Agenda Items**

**D. Recommendation and Approval of all Items Listed on the Agenda for Official Action**

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Eck

Second: Mr. Lamade

Yes: Eck, Falco, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo

No: None

Absent: Gilmour

Result: Motion Carried

**6. Minutes**

**A. Approval of Minutes**

It is recommended the Board approve the minutes of the November 8, 9, 30, and December 10, 2004, Meetings of the Board of School Directors.

Yes: Eck, Falco, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo

No: None

Absent: Gilmour

Result: Motion Carried

**7. Finance**

**A. Approval of Bills**

It is recommended the Board approve expenditures from December 1, 2004, through December 31, 2004, in the amount of \$1,151,561.51.

Yes: Eck, Falco, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo

No: None

Absent: Gilmour

Result: Motion Carried

**B. Treasurer's Reports**

It is recommended the Board approve the attached Treasurer's Report for the month of December 2004.

Yes: Eck, Falco, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo  
No: None  
Absent: Gilmour  
Result: Motion Carried

**C. Capital Expenditures – Loyalsock Township Middle School/High School**

It is recommended the Board approve the attached Capital Project Expenditures for the Loyalsock Township Middle School/High School Project.

Yes: Eck, Falco, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo  
No: None  
Absent: Gilmour  
Result: Motion Carried

**D. Student Activities Fund Quarterly Report**

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended December 2004.

Yes: Eck, Falco, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo  
No: None  
Absent: Gilmour  
Result: Motion Carried

**8. Personnel**

**A. Professional Staff – Appointment of ESL Teacher**

It is recommended the Board appoint Ms. Sheila Riggs, 212 Troy Street, Canton, PA 17724, as a Temporary Professional Employee, assigned as an ESL Teacher effective receipt of pending documentation. Ms. Riggs will receive a salary based on Step 1-B of the Teacher Salary Schedule.

Yes: Eck, Falco, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo  
No: None  
Absent: Gilmour  
Result: Motion Carried

**B. Reappointment of Coordinator of Student Services**

It is recommended the Board reappoint Mrs. Christina Herman, 263 Zion Drive, Linden, PA 17744, as Coordinator of Student Services during the 2004-2005 school year. Mrs. Herman will receive a stipend in the amount of \$7,500.00.

Yes: Eck, Falco, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo  
No: None  
Absent: Gilmour  
Result: Motion Carried

**C. Appointment of Long-Term Substitute Teacher**

It is recommended the Board appoint Ms. Heather Hartzell, 1029 Tucker Street, Williamsport, PA 17701, as a long-term substitute teacher (pending documentation) during Mr. Wehler's sabbatical leave effective January 12, 2005. Ms. Hartzell will receive a per diem rate as established in the current Loyalsock Township Education Association Agreement.

Yes: Eck, Falco, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo  
No: None  
Absent: Gilmour  
Result: Motion Carried

**D. Appointment of Volunteer Swimming Supervisor**

It is recommended the Board appoint Ms. Patricia Cozza, 1115 Avalon Parkway, Williamsport, PA 17701, as a volunteer swimming supervisor for the 2004-2005 sports season.

Yes: Eck, Falco, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo  
No: None  
Absent: Gilmour  
Result: Motion Carried

**E. Substitute/Guest Teacher Personnel**

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2004-2005 school year.

Yes: Eck, Falco, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo  
No: None  
Absent: Gilmour  
Result: Motion Carried

**9. Other**

**A. Elimination of Per Capita Taxes**

It is recommended the Board approve the elimination of per capita taxes (Act 511-\$5.00 and Section 679-\$5.00) effective July 1, 2005.

Yes: Eck, Falco, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo  
No: None  
Absent: Gilmour  
Result: Motion Carried

**B. Tax Collector Rates**

It is recommended the Board approve setting the elected tax collector rates for the period of January 1, 2006 through December 31, 2009 as follows:

- Collected real estate bills - \$2.50 per bill
- Interim real estate bills - \$3.50 per bill

Yes: Eck, Falco, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo  
No: None  
Absent: Gilmour  
Result: Motion Carried

**C. PlanCon H**

It is recommended the Board approve the attached materials from PlanCon H (Project Financing) as approved by the Pennsylvania Department of Education, Division of School Facilities, Bureau of Budget and Fiscal Management, 333 Market Street, Harrisburg, PA 17126. This document establishes our temporary reimbursement percentage for the Donald E. Schick Elementary School project.

Yes: Eck, Falco, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo  
No: None  
Absent: Gilmour  
Result: Motion Carried

**10. Information Items**

**A. Committee Reports**

1. Lycoming Career and Technology Center –  
Mr. Jerry Falco, Primary/Mr. Fred Gilmour, Alternate
2. Federal Programs Report – Mrs. Sherry Griggs
3. Loyalsock Township Recreation Board Report – Mr. Garth Eck/ Mrs. Jeri Sims

**B. School Reports**

1. Supervisor of Curriculum & Instruction – Mrs. Sherry Griggs
2. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Dean of Students
3. Loyalsock Township Sr. High School –  
Mr. Allen Di Marco, Principal/Mr. Matthew Reitz, Assistant Principal

**C. Dates for Board Members Calendars**

- **School Board Meeting**
- **February 15, 2005**
- **7:00 p.m.**

**11. Public Comments - None**

**12. Adjournment @ 8:00 p.m.**

Motion: Mr. Eck  
Second: Mrs. Penfield

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**Business Manager/Board Secretary**