

# *Loyalsock Township School District*

## *Meeting of School Directors*

*February 6, 2008*

*7:00 p.m.*

*Board Conference Room  
1720 Sycamore Road  
Montoursville, PA 17754*

## ***MINUTES***

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**  
6:30-7:10 p.m. & 8:35-9:30 p.m. Litigation; Personnel; Real Estate
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

### **MEMBER**

X Edward H. Ade, Jr.  
X Frederick T. Gilmour  
AB John G. Lamade, Treasurer  
X Denise S. Leete  
X Raymond P. McGinnis  
X Lenore G. Penfield  
\*Mr. Lamade - Illness

### **MEMBER**

X Margaret P. Piper, Vice President  
X Jeri S. Sims, President  
X Scott T. Williams  
X \*Dr. Richard Mextorf, Superintendent of Schools  
X \*Gerald McLaughlin, Business Mgr./Bd.Secretary  
X \*Eugene Yaw, Solicitor  
\*(Non-Voting Member)

### **OTHERS**

X Allen Di Marco, Loyalsock Township High School Principal  
X Matthew Reitz, Assistant High School Principal  
X Timothy Fausnaught, Loyalsock Township Middle School Principal  
X Scott Mato, Donald E. Schick Elementary School Principal  
X John Rhoads, Donald E. Schick Assistant Elementary School Principal  
X Sherry Griggs, Supervisor of Curriculum & Instruction  
X Dayne Watkins, Supervisor of Special Education  
X Eric Gee, Director of Technology  
X Heather Gach, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

**B. Superintendent's Report/Discussion Items**

- School Board Recognition
- Uni-Mart – Land Easement
- Sponsorships – High School Baseball Field Scoreboard
- Baseball Advertisement/Signs
- World Language
- Parentlink

**C. Public Comments Relative to Agenda Items**

**D. Recommendation and Approval of all Items Listed on the Agenda for Official Action**

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. McGinnis

Second: Mr. Gilmour

Yes: Ade, Gilmour, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: Lamade

Result: Motion Carried

**6. Minutes**

**A. Approval of Minutes**

It is recommended the Board approve the Minutes of the January 9, 2008, Meeting of the Board of School Directors.

Yes: Ade, Gilmour, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: Lamade

Result: Motion Carried

**7. Finance**

**A. Approval of Bills**

It is recommended the Board approve expenditures from December 1, 2007, through December 31, 2007, in the amount of \$1,432,759.30.

Yes: Ade, Gilmour, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: Lamade  
Result: Motion Carried

**B. Treasurer's Report**

It is recommended the Board approve the attached Treasurer's Report for the month of December 2007.

Yes: Ade, Gilmour, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: Lamade  
Result: Motion Carried

**C. Student Activities Fund Quarterly Report**

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended December 2007.

Yes: Ade, Gilmour, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: Lamade  
Result: Motion Carried

**8. School/District Programs and Operations**

**A. Adoption of Professional Education Plan**

It is recommended the Board adopt the Professional Education Plan as presented.

Yes: Ade, Gilmour, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: Lamade  
Result: Motion Carried

**B. Adoption of the 2007-2013 Strategic Plan**

It is recommended the Board adopt the 2007-2013 Strategic Plan as presented.

**TABLED**

Yes:  
No:  
Absent:  
Result:

**C. Field Trip Request - Virginia**

It is recommended the Board approve an out-of-state field trip requested by Casey Waller, Health & Physical Education Teacher/Baseball Coach. Mr. Waller has requested to take junior varsity and varsity baseball athletes to Virginia from March 20, 2008, to March 22, 2008. There is no cost to the district for this field trip.

Yes: Ade, Gilmour, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: Lamade  
Result: Motion Carried

**9. Personnel**

**A. Appointment of Maintenance Employee**

It is recommended the Board appoint Mr. David McRae, 204 Reynard Drive, Milford, NJ 08848, as a full-time maintenance employee (effective April 1, 2008) pending documentation. Mr. McRae will receive a salary based on Step 8-Maintenance (\$13.84/hr.) of the current LTESPA Agreement.

(This position is due to the vacancy created by a previously acknowledged custodial employee resignation.)

Yes: Ade, Gilmour, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: Lamade  
Result: Motion Carried

**B. Unpaid Leave**

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 539:

- Carol Waldman, Secretary/Middle School – 3 days  
September 25, 2008  
September 26, 2008  
September 29, 2008

Yes: Ade, Gilmour, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: Lamade  
Result: Motion Carried

**C. Substitute Personnel**

It is recommended the Board approve the attached list of substitute teachers, secretaries, nurses, aides, etc. for the 2007-2008 school year.

Yes: Ade, Gilmour, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: Lamade  
Result: Motion Carried

**D. Food Service Substitutes**

It is recommended the Board approve the attached list of food service substitutes for the 2007-2008 school year.

Yes: Ade, Gilmour, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: Lamade  
Result: Motion Carried

**E. Retirement**

A letter of retirement was received from Mr. Frank Levengood as a custodial employee effective February 1, 2008.

**F. Resignation**

Notice of resignation was received from Ms. Jackie Fagnano as a part-time food service employee effective immediately.

**10. Other**

**A. Scoreboard Sponsorship Agreements**

It is recommended the Board approve the attached sponsorship agreements for the scoreboard at the high school baseball field with:

- Utz Quality Foods, Inc, 900 High Street, Hanover, PA 17331 (\$7,400)
- Fischer Insurance Agency, 1735 East Third Street, Williamsport, PA 17701 (\$7,400)

**TABLED**

Yes:

No:

Absent:

Result:

**B. Acoustical Sound Panel - Bid**

It is recommended the Board award the acoustical sound panel bid (as per bid specifications) to Eckel Noise Control Technologies, 155 Fawcett Street, Cambridge, MA 02138, in the amount of \$12,693.00. (Funds for this project will come from the Capital Reserve Fund.)

Yes: Ade, Gilmour, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: Lamade

Result: Motion Carried

**C. Construction of Baseball Dugouts – Submission of PDE-3074**

It is recommended the Board approve submission of PDE-3074 (Non-Reimbursable Construction Project) to the Pennsylvania Department of Education, 333 Market Street, Harrisburg, PA 17126-0333, in accordance with Pennsylvania Department of Education guidelines, for the construction of baseball dugouts.

Yes: Ade, Gilmour, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: Lamade

Result: Motion Carried

**D. Construction of Two Baseball Dugouts - Bid**

It is recommended the Board award the bid for the construction of two baseball dugouts (as per bid specifications) to Susquehanna Valley Excavating, 148 Christians Road, Linden, PA 17744, in the amount of \$27,700.00. (Funds for this project will come from the Capital Reserve Fund.)

Yes: Ade, Gilmour, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: Lamade  
Result: Motion Carried

**E. BLaST IU 17 Board Representative**

It is recommended the Board appoint Raymond McGinnis to serve on the BLaST IU 17 Board in accordance with Acts 30 and 316 through the period ending June 30, 2008.

Yes: Ade, Gilmour, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: Lamade  
Result: Motion Carried

**11. Information Items/School Reports**

**A. Dates for Board Members' Calendars**

- **School Board Meeting - February 20, 2008 - 6:00 p.m.**

**B. School Reports**

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School –  
Mr. Scott Mato, Principal/Mr. John Rhoads, Assistant Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –  
Mr. Allen Di Marco, Principal/Dr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Mrs. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

**12. Public Comments**

**13. Adjournment @ 8:30 p.m.**

Motion: Mrs. Piper  
Second: Mrs. Leete