

# *Loyalsock Township School District*

## *Meeting of School Directors*

*March 5, 2008*

*5:00 p.m.*

*Board Conference Room  
1720 Sycamore Road  
Montoursville, PA 17754*

### ***MINUTES***

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**  
6:20 p.m. – 6:50 p.m. Personnel; Litigation
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

#### **MEMBER**

X Edward H. Ade, Jr.  
X Frederick T. Gilmour  
X John G. Lamade, Treasurer  
X Denise S. Leete  
X Raymond P. McGinnis  
X Lenore G. Penfield

#### **MEMBER**

X Margaret P. Piper, Vice President  
X Jeri S. Sims, President  
X Scott T. Williams (arrived at 5:10 p.m.)  
X \*Dr. Richard Mextorf, Superintendent of Schools  
X \*Gerald McLaughlin, Business Mgr./Bd.Secretary  
X \*Eugene Yaw, Solicitor  
\*(Non-Voting Member)

#### **OTHERS**

AB Allen Di Marco, Loyalsock Township High School Principal  
X Matthew Reitz, Assistant High School Principal  
X Timothy Fausnaught, Loyalsock Township Middle School Principal  
X Scott Mato, Donald E. Schick Elementary School Principal  
X John Rhoads, Donald E. Schick Assistant Elementary School Principal  
X Sherry Griggs, Supervisor of Curriculum & Instruction  
X Dayne Watkins, Supervisor of Special Education  
X Eric Gee, Director of Technology  
X Heather Gach, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**
  - **Technology Budget – Mr. Gee**

**B. Superintendent's Report/Discussion Items**

- 2009 School Bus Bids

**C. Public Comments Relative to Agenda Items**

**D. Recommendation and Approval of all Items Listed on the Agenda for Official Action**

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Lamade

Second: Mr. McGinnis

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

**6. Minutes**

**A. Approval of Minutes**

It is recommended the Board approve the Minutes of the February 20, 2008, Meeting of the Board of School Directors.

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

**7. Finance**

**A. Performance Audit Report – Department of Auditor General**

It is recommended the Board accept the attached *Performance Audit Report for the Years Ended June 30, 2006, 2005, 2004, and 2003, and in Certain Areas Extending Beyond June 30, 2006, with Findings, Observation, Recommendations, and Status of Prior Years' Finding and Recommendations through March 14, 2007* from the Auditor General.

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

**8. School/District Programs and Operations**

**A. Act 80 Days**

It is recommended the Board approve the Superintendent to apply for the following Act 80 Days for the 2008-2009 school year:

- October 3, 2008 (Elementary Only)
- November 14, 2008 (K-12)
- February 6, 2009 (Elementary Only)
- May 1, 2009 (K-12)

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**B. 2008-2009 School Calendar**

It is recommended the Board approve the attached 2008-2009 school calendar.

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**C. Field Trip Request – Baltimore, Maryland**

It is recommended the Board approve an out-of-state field trip requested by Kindra Brelsford, High School Teacher. Mrs. Brelsford has requested to take Physiology/AP Biology students to the Body Worlds Exhibit in Baltimore, Maryland, on March 26, 2008. There is no cost to the district for this field trip.

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**D. Field Trip Request – Washington, D.C.**

It is recommended the Board approve an out-of-state field trip requested by Sheila Riggs, ESL Teacher. Mrs. Riggs has requested to take ESL students to Washington, D.C., on May 23, 2008. There is no cost to the district for this field trip.

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**9. Personnel**

**A. Appointment of Temporary Title I Paraprofessional**

It is recommended the Board appoint Ms. Lisa Lytle, 2012 Greenview Road, Montoursville, PA 17754, as a temporary part-time Title I Paraprofessional (pending documentation) for the remainder of the 2007-2008 school year. Ms. Lytle will receive an hourly rate of \$8.57. This position is contingent upon federal funding. (This position is due to a previous resignation.)

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**B. Appointment of Spring Coaches - Revised**

It is recommended the Board approve the attached list of coaches (revised) for the 2007-2008 sports season.

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**C. Appointment of Head Football Coach**

It is recommended the Board appoint Mr. Scott Shaffer, 755 Schell Road, Turbotville, PA 17772, as the Head Football Coach (pending documentation) for the 2008-2009 sport season. Mr. Shaffer has eight years of coaching experience.

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**10. Other**

**A. Scoreboard Sponsorship Agreements**

It is recommended the Board approve the attached sponsorship agreements for the scoreboard at the high school baseball field with:

- Utz Quality Foods, Inc, 900 High Street, Hanover, PA 17331 (\$7,400)
- Fischer Insurance Agency, 1735 East Third Street, Williamsport, PA 17701 (\$7,400)

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**B. Pennsylvania Department of Revenue**

It is recommended the Board adopt the attached Section 356 Agreement and Memorandum of Understanding between Loyalsock Township School District and Pennsylvania Department of Revenue, Bureau of Individual Taxes. This information is used by the Williamsport Municipal Earned Income Tax Office.

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**C. Loyalsock Township Board of Supervisors – Bid/Sealcoat**

It is recommended the Board award Alternate No. 1 bid for sealcoat (per bid specifications by Loyalsock Township Board of Supervisors) to Eastern Industries, 220 Park Road, Winfield, PA 17889, in the amount of \$4,202.46. This project will be performed after June 6, 2008. (Funds for this project will come from the Capital Reserve Fund.)

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**D. Loyalsock Township Board of Supervisors – Bid/Concrete Curb**

It is recommended the Board award Alternate No. 1 bid for concrete curb (per bid specifications by Loyalsock Township Board of Supervisors) to Wolyniec Construction, 294 Freedom Road, Williamsport, PA 17703, in the amount of \$1,920.00. This project will be performed after June 6, 2008. (Funds for this project will come from the Capital Reserve Fund.)

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

**E. Loyalsock Township Board of Supervisors – Bid/Wearing & Milling (Resurfacing/Paving)**

It is recommended the Board award Alternate No. 1 bid for paving (per bid specifications by Loyalsock Township Board of Supervisors) to Glenn O. Hawbaker, 2801 Canfield Lane, Montoursville, PA 17754, in the amount of \$59,545.00. This project will be performed after June 6, 2008. (Funds for this project will come from the Capital Reserve Fund.)

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

**F. BLaST IU 17 Technology Services Agreement**

It is recommended the Board approve the attached 2008-2009 BLaST Intermediate Unit 17 Technology Services Agreement.

Yes: Ade, Gilmour, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

**11. Information Items/School Reports**

**A. Dates for Board Members' Calendars**

- **Work Session – March 19, 2008 - 5:00 p.m.**

**B. School Reports**

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School –  
Mr. Scott Mato, Principal/Mr. John Rhoads, Assistant Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –  
Mr. Allen Di Marco, Principal/Dr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Mrs. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

**C. Board Comments/Reports**

1. School District Solicitor Report – Eugene Yaw, Esquire
2. PSBA Liaison Report – Mrs. Jeri Sims
3. IU Representative Report – Mr. Raymond McGinnis
4. Loyalsock Township Recreation Board Report – Mr. Edward H. Ade, Jr.
5. Loyalsock Township Tax Review Board – Mr. John Lamade & Mr. Frederick Gilmour
6. Other

**12. Public Comments**

**13. Adjournment @ 6:20 p.m.**

Motion: Mrs. Penfield

Second: Mr. Lamade

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**Business Manager/Board Secretary**