

Loyalsock Township School District

Meeting of School Directors

March 11, 2009

7:15 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

MINTUES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
4. **Roll Call – Dr. Richard Mextorf, Acting Board Secretary**

MEMBER

X Edward H. Ade, Jr.
X Stephen M. Dewar
X John G. Lamade, Treasurer
X Denise S. Leete
X Raymond P. McGinnis
X Lenore G. Penfield

MEMBER

X Margaret P. Piper, Vice President
X Jeri S. Sims, President
X Scott T. Williams
X *Dr. Richard Mextorf, Superintendent of Schools
AB *Gerald McLaughlin, Business Mgr./Bd.Secretary
X *Eugene Yaw, Solicitor
*(Non-Voting Member)

OTHERS

AB Allen Di Marco, Loyalsock Township High School Principal
AB Matthew Reitz, Assistant High School Principal
AB Timothy Fausnaught, Loyalsock Township Middle School Principal
X Scott Mato, Donald E. Schick Elementary School Principal
X John Rhoads, Donald E. Schick Assistant Elementary School Principal
X Sherry Griggs, Supervisor of Curriculum & Instruction
AB Dayne Watkins, Supervisor of Special Education
X Eric Gee, Director of Technology
AB Greg Hayes, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**
Summer Reading Program – James V. Brown Library (Jeff Swope & Janice Trapp)

B. Superintendent's Report/Discussion Items

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Lamade

Second: Mrs. Leete

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the following Minutes from Meetings of the Board of School Directors:

- February 4, 2009 – Work Session
- February 4, 2009 – School Board Meeting

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from January 1, 2009, through January 31, 2009, in the amount of \$1,431,306.54.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of January 2009.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

8. School/District Programs and Operations

A. Act 80 Days

It is recommended the Board approve the Superintendent to apply for the following Act 80 Days for the 2009-2010 school year:

- November 20, 2009
- May 14, 2010

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

B. 2009-2010 School Calendar

It is recommended the Board approve the attached 2009-2010 school calendar.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

C. Field Trip Request - Virginia

It is recommended the Board approve an out-of-state field trip requested by Casey Waller, Health & Physical Education Teacher/Baseball Coach. Mr. Waller has requested to take junior varsity and varsity baseball athletes to Virginia from March 20, 2009 to March 22, 2009. There is no cost to the district for this field trip.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

D. Field Trip Request – New York City

It is recommended the Board approve an out-of-state field trip requested by Sheila Riggs, ESL Teacher. Mrs. Riggs has requested to take ESL students to New York City, on May 15, 2009. There is no cost to the district for this field trip.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

E. Authorization to File Federal Programs Applications/Grant Applications

It is recommended the Board authorize Administration to file the following Federal Programs Applications and Grant Applications for the 2009-2010 school year:

- Consolidated Application (Titles I&IIa)
- English as a Second Language
- Safe & Drug-Free Schools
- Safe Schools Initiative
- Impact Aid Grant
- PA-PaCT (Accountability Block Grant)
- Alternative Education for Disruptive Youth
- IDEIA Programs (pass through)
- LSTA (Library Services & Technology Act)
- Classrooms for the Future
- First Community Foundation of PA
- Carol M. White Federal PEP
- Food and Nutrition Grants
- Science: It's Elementary
- Dual Enrollment

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

F. Approval of Dual Enrollment Memorandum of Understanding with Bloomsburg University

It is recommended the Board approve the attached Memorandum of Understanding with Bloomsburg University. It is necessary to have said agreement with a higher education provider in accordance with the District's Dual Enrollment Grant application.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

9. Policy

A. Policies

It is recommended the Board adopt the following policies as attached:

- ◆ Policy No. 109 – Resource Materials
- ◆ Policy No. 907.1 – Prohibiting Registered Sex Offenders Entrance to School Premises & Activities

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

10. Personnel

A. Retirement - Teacher

A letter of retirement was received from Mrs. Johanna Goodspeed, 1510 Fairview Drive, Montoursville, PA 17754, as an elementary school teacher, effective June 11, 2009.

B. Retirement - Secretary

A letter of retirement was received from Mrs. Carol Waldman, 1704 Becht Road, Williamsport, PA 17701, as a secretary, effective June 25, 2009.

C. Resignation

A letter of resignation was received from Ms. Kimberly Speicher, 1437 Faxon Parkway, Williamsport, PA 17701, as a Title I paraprofessional, effective March 13, 2009.

D. Resignation Without Notice

It is recommended the Board approve a resignation without notice from Melanie Mantle. More specifically, Ms. Mantle is considered to have resigned without notice in accordance with Article XXI Leaves of Absence, Section 4 – Leave for Good Cause, employees accepting employment elsewhere.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

E. Elementary School Secretary

It is recommended the Board appoint Ms. Susan Forester, 166 Van Horn Boulevard, Muncy, PA 17756, as a 223-day elementary school secretary, pending documentation. Ms. Forester will receive a salary based on Step 1 - Secretary (\$11.30/hr.) of the current LTESPA Agreement.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

F. Request for Family/Medical Leave – Policy 435

It is recommended the Board approve a request for family/medical leave (April 8, 2009 – April 29, 2009) in accordance with Policy 435 from Richard Miller. Mr. Miller is a teacher at Loyalsock Township Middle School.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

G. Appointment of Long-Term Substitute – Loyalsock Township Middle School

It is recommended the Board appoint Mrs. Cynthia Helminiak, 105 Tiffany Drive, Williamsport, PA 17701, as a long-term substitute assigned at Loyalsock Township Middle School. Mrs. Helminiak will serve as a substitute teacher during leaves of absence requested by Mrs. Pulizzi and Mrs. Takach.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

H. Appointment of Long-Term Substitute – Elementary School Librarian

It is recommended the Board appoint Ms. Kristian Bucknor, 6460 Route 6, Wellsboro, PA 16901, as a long-term substitute assigned as an elementary school librarian. Ms. Bucknor will serve as a substitute elementary school librarian during a leave of absence requested by Mrs. Cozza.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

I. Appointment of Temporary Title I Paraprofessional Instructional Classroom Aide

It is recommended the Board appoint Ms. Kelly Watkins, 2021 North Konkle Road, Montoursville, PA 17754, effective March 12, 2009, as a temporary part-time Title I paraprofessional instructional classroom aide for the remainder of the 2008-2009 school year. Ms. Watkins will receive an hourly rate of \$8.85. This position is contingent upon federal funding.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

J. Unpaid Leave – Mrs. Frycklund

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 539:

- Melissa Frycklund (April 2, 2009 – April 17, 2009)

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

K. Unpaid Leave – Mr. Conoway

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 439:

- Nevin Conoway (March 6, 2009 & March 9, 2009)

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

L. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2008-2009 school year.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

M. Appointment of Spring Softball Coaches

It is recommended the Board appoint the attached list of softball coaches (pending documentation) for the 2008-2009 sports season.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

11. Other

A. Purchase of Data Warehouse System

It is recommended the Board approve the purchase of Performance Tracker at a cost of \$18,500.00

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

B. Purchase of IEP Tracker

It is recommended the Board approve the purchase of IEP Tracker at a cost of \$7.00 per student. There are approximately 210 special education students.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

C. NISI Order of Withdrawal

The Board acknowledges receipt of the attached NISI Order of Withdrawal (Case No. PERA-C-07-79-E) from the Pennsylvania Labor Relations Board dated February 26, 2009.

12. Information Items/School Reports

A. Dates for Board Members' Calendars

- **School Board Meeting – April 8, 2009**

B. School Reports

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School –
Mr. Scott Mato, Principal/Mr. John Rhoads, Assistant Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –
Mr. Allen Di Marco, Principal/Dr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Ms. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

C. Board Comments/Reports

1. School District Solicitor Report – Eugene Yaw, Esquire
2. PSBA Liaison Report – Mrs. Margaret Piper
3. IU Representative Report – Mr. Raymond McGinnis
4. Loyalsock Township Recreation Board Report – Mr. Edward H. Ade, Jr.
5. Loyalsock Township Tax Review Board – Mr. John Lamade
6. Other

13. Public Comments

Mr. Bruce Wehler thanked the Board and administration for support of his granddaughter, Alana.

14. Adjournment @ 8:45 p.m.

Motion: Mr. Lamade
Second: Mrs. Piper