

Loyalsock Township School District

Meeting of School Directors

March 26, 2014

7:00 p.m.

Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754

MINUTES

1. Call to Order – President
2. Pledge of Allegiance
3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor
03/26/2014 6:00-7:00 p.m. Personnel
4. Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary

MEMBER

X Edward H. Ade, Jr.
X Maureen Carey
ab William P. Carlucci
X Stephen M. Dewar – Treasurer
X David P. Hornberger
X Christina L. Kiessling

Absent-Carlucci - Personal

MEMBER

X John B. Raymond
X Sheila J. Yates, President
X Paul R. Young, II, Vice President
X *Christopher Kenyon, Solicitor
X *Robert W. Grantier, Superintendent
X *Gerald McLaughlin, Business Mgr./Bd.Secretary
X *Cheri L. King, Assistant Board Secretary

**(Non-Voting Member)*

OTHERS

X Matthew Reitz, Loyalsock Township High School Principal
X Charles Greevy, IV, Assistant High School Principal
X Robert Gaetano, Middle School Principal
X John Rhoads, Donald E. Schick Elementary School Principal
X Suzanne Foresman, Assistant Elementary School Principal
X Sherry Griggs, Supervisor of Curriculum & Instruction
X Dayne Waller, Supervisor of Special Education
X Eric Gee, Director of Technology
X Christina Herman, Director of Student Services & Career Development
X Kristen Wright, *Williamsport Sun-Gazette*

5.
 - A. Recognition of Guests or Scheduled Speakers/Public Comments
 - Isaac Bower & Dylan Mackenzie – BSA
 - Leah Nason – 2014 Prudential Spirit of Community Award
 - Band Uniforms – Music Department
 - Introduction of School Resource Officer Trooper Bieber

B. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meetings:

- February 12, 2014 (School Board)
- February 19, 2014 (Facilities & Operations Committee)
- February 26, 2014 (School Board)

Motion: Mrs. Carey Second: Mr. Young
Yes: Ade, Carey, Dewar, Hornberger, Kiessler, Raymond, Yates, Young
No: None
Absent: Carlucci
Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from February 1, 2014 through February 28, 2014, in the amount of \$964,189.30.

Motion: Mr. Dewar Second: Mr. Ade
Yes: Ade, Carey, Dewar, Hornberger, Kiessler, Raymond, Yates
No: None
Abstain: Young
Absent: Carlucci
Result: Motion Carried

B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of February 2014.

Motion: Mr. Young Second: Mr. Hornberger
Yes: Ade, Carey, Dewar, Hornberger, Kiessler, Raymond, Yates, Young
No: None
Absent: Carlucci
Result: Motion Carried

E. Temporary Part-Time/Substitute Custodial Employee

It is recommended the Board appoint Nicholas Frycklund as a temporary part-time/substitute (0-20 hours per week) custodial employee pending documentation. Mr. Frycklund will receive an hourly rate of \$10.75.

Motion: Mrs. Carey Second: Mrs. Kiessling
Yes: Ade, Carey, Dewar, Hornberger, Kiessling, Raymond, Yates, Young
No: None
Absent: Carlucci
Result: Motion Carried

F. Memorandum of Understanding – Sandra Born

It is recommended the Board approve the temporary transfer of Sandra Born from a part-time paraprofessional to a full-time paraprofessional (during a family/medical leave) pursuant to the terms of the attached Memorandum of Understanding.

Motion: Mr. Ade Second: Mr. Young
Yes: Ade, Carey, Dewar, Hornberger, Kiessling, Raymond, Yates, Young
No: None
Absent: Carlucci
Result: Motion Carried

G. Superintendent

It is recommended the Board appoint Gerald McLaughlin as Superintendent of Schools pursuant to the terms of the attached contract effective July 1, 2014.

Motion: Mr. Young Second: Mr. Ade
Roll Call Vote
Yes: Ade, Carey, Dewar, Hornberger, Kiessling, Raymond, Yates, Young
No: None
Absent: Carlucci
Result: Motion Carried

9. School/District Programs and Operations

A. Out-of-State Field Trip Request – USA Baseball 2015 National High School Invitational

It is recommended the Board approve an out-of-state field trip requested by Mr. Jeremy Eck. Mr. Eck is requesting to take the baseball team to the USA Baseball 2015 National High School Invitational in Cary, North Carolina. The event is scheduled from March 24 through March 28, 2015. There is no cost to the district for this field trip.

Motion: Mrs. Kiessling Second: Mr. Dewar
Yes: Ade, Carey, Dewar, Hornberger, Kiessling, Raymond, Yates, Young
No: None
Absent: Carlucci
Result: Motion Carried

B. Out-of-State Field Trip Request – 2015 Outback Bowl

It is recommended the Board approve an out-of-state field trip requested by Mr. Ryan Bulgarelli. Mr. Bulgarelli is requesting to take band members to the 2015 Outback Bowl in Tampa, Florida. The event is scheduled from December 29, 2014 through January 2, 2015. There is no cost to the district for this field trip.

Motion: Mr. Hornberger Second: Mr. Young
Yes: Ade, Carey, Dewar, Hornberger, Kiessling, Raymond, Yates, Young
No: None
Absent: Carlucci
Result: Motion Carried

C. Out-of-State Field Trip Request – New York City

It is recommended the Board approve an out-of-state field trip requested by Jennifer Beck, Social Studies Teacher. Ms. Beck is requesting to take students (approximately 40 – AP World History, AP Art History/Advanced Art/Art Club) to The Metropolitan Museum of Art (New York) on April 30, 2014. The only cost to the district is for substitutes.

Motion: Mrs. Carey Second: Mr. Young
Yes: Ade, Carey, Dewar, Hornberger, Kiessling, Raymond, Yates, Young
No: None
Absent: Carlucci
Result: Motion Carried

D. 2014-2015 School Calendar

It is recommended the Board approve the attached 2014-2015 school calendar.

Motion: Mr. Young Second: Mr. Raymond
Yes: Ade, Carey, Dewar, Hornberger, Kiessling, Raymond, Yates, Young
No: None
Absent: Carlucci
Result: Motion Carried

E. 2013-2014 School Calendar - Revisions

It is recommended the Board approve the following revisions to the 2013-2014 school calendar:

School Canceled	Student Makeup Day	Teacher Makeup Day
January 7, 2014	February 17, 2014	February 17, 2014
February 5, 2014	*April 17, 2014 (early dismissal)	*April 17, 2014 (early dismissal)
February 13, 2014	No Makeup Day	April 21, 2014 (Professional Education Day)
February 18, 2014	No Makeup Day	TBD
<i>*April 16, 2014 will be a whole day of instruction Students will have a total of 180 days of instruction. If needed, additional days may be added to the end of the school year.</i>		

Motion: Mr. Young Second: Mr. Raymond
 Yes: Ade, Carey, Dewar, Hornberger, Kiessling, Raymond, Yates, Young
 No: None
 Absent: Carlucci
 Result: Motion Carried

10. Other

A. Intermediate Unit 17 Budget Approval

It is recommended the Board approve the attached Intermediate Unit 17 General Operations Budget (Resolution attached) for the fiscal year July 1, 2014 through June 30, 2015.

Motion: Mr. Young Second: Mr. Ade
 Yes: Ade, Carey, Dewar, Hornberger, Kiessling, Raymond, Yates, Young
 No: None
 Absent: Carlucci
 Result: Motion Carried

B. Emergency Procedures & Operations Manual

It is recommended the Board approve to contract with KES LLC, 425 Third Street, Montoursville, PA 17754, to update the district's emergency procedures and operations manual for a cost of \$3,000.00. The contract will be reviewed by the Solicitor.

Motion: Mr. Hornberger Second: Mr. Young
Yes: Ade, Carey, Dewar, Hornberger, Kiessling, Raymond, Yates, Young
No: None
Absent: Carlucci
Result: Motion Carried

C. Disposal of Equipment

It is recommended the Board authorization to dispose (scrap/sell) of a golf cart.

Motion: Mr. Hornberger Second: Mr. Young
Yes: Ade, Carey, Dewar, Hornberger, Kiessling, Raymond, Yates, Young
No: None
Absent: Carlucci
Result: Motion Carried

D. Fiber

It is recommended the Board approve the purchase and installation of fiber from the high school/middle school complex to the District Service Center (1605 Four Mile Drive, Williamsport, PA 17701) from Turn Key Electric, Inc., 2240 Lycoming Creek Road, Williamsport, PA 17701 at a cost of \$13,870.00 according to the attached quote per bid specifications. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Ade Second: Mr. Hornberger
Yes: Ade, Carey, Dewar, Hornberger, Kiessling, Raymond, Yates, Young
No: None
Absent: Carlucci
Result: Motion Carried

11. Information Items

A. Board Comments/Reports

B. Administrative Reports

12. **Public Comments**

13. **Next School Board Meeting Date – April 9, 2014**

14. **Adjournment @ 8:23 p.m.**

Motion: Mr. Young
Second: Mrs. Carey

Cheri L. King