

Loyalsock Township School District

Meeting of School Directors

April 7, 2004

7:00 p.m.

*Board Conference Room
J. George Becht Elementary School
Williamsport, PA 17701*

MINUTES

1. **Call to Order – President – 7:30 p.m.**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose - Mr. Eugene Yaw, Solicitor**
Personnel Items/Collective Bargaining
4. **Roll Call - Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

 X Garth M. Eck
 X Jerry S. Falco
 X Frederick T. Gilmour
 X John G. Lamade, Treasurer
 X David R. Livingston, President
 X Lenore G. Penfield, Vice President

*(Non-Voting Member)

MEMBER

 X Robert G. Shearer, Jr.
 Jeri S. Sims
 X Michael Vuocolo
 *Dr. Nelson Wruble, Superintendent
 X *Dr. Richard Mextorf, Acting Superintendent
 X *Gerald McLaughlin, Business Mgr./Bd.Secretary
 X *Eugene Yaw, Solicitor

OTHERS

 Allen Di Marco, Loyalsock Township Sr. High School Principal
 X Matthew Reitz, Assistant High School Principal
 X Timothy Fausnaught, Loyalsock Township Middle School Dean of Students
 X Faith Kline, Elementary Principal
 X Sherry Griggs, Supervisor of Curriculum and Instruction
 Jonathan Reifer, Coordinator of Special Education
 Sandy Dougherty, KISS FM
 X Becky Lock, Williamsport Sun-Gazette

5.
 - A. **Recognition of Guests or Scheduled Speakers/Public Comments**
 - ◆ **Wrestling – Certificates of Achievement**
 - ◆ **Presentation by School District Auditors (Larson, Kellett & Associates, P.C.)**
Brian Larson & Randall DiPalo
 - ◆ **Rick Witt – Project Update**

B. Superintendent's Report

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Eck

Second: Mr. Gilmour

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Shearer, Vuocolo

No: None

Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the minutes of the March 17, 2004, Meeting of the Board of School Directors.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Shearer, Vuocolo

No: None

Result: Motion Carried

7. Finance

A. Approval of Capital Expenditures for the Donald E. Schick Elementary School

It is recommended the Board approve the attached Capital Project Expenditures for the Donald E. Schick Elementary School.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Shearer, Vuocolo

No: None

Result: Motion Carried

B. Authorization to Transfer Funds

It is recommended the Board authorize transfer of funds from the General Fund to the Capital Reserve Fund in the amount of \$300,000.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Shearer, Vuocolo
No: None
Result: Motion Carried

C. Independent Auditors' Report

It is recommended the Board accept the Independent Auditors' Report as submitted by the firm of Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, for the year ended June 30, 2003.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Shearer, Vuocolo
No: None
Result: Motion Carried

D. Agreement with Larson, Kellett & Associates to Perform Auditing Services

It is recommended the Board authorize a contract with Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, to perform auditing services for the Loyalsock Township School District for the years ended June 30, 2004, through June 30, 2006, as per contract agreement.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Shearer, Vuocolo
No: None
Result: Motion Carried

E. Approval of Facsimile Signatures

It is recommended the Board authorize the use of facsimile signatures for the Board President, David R. Livingston, Jr.; Treasurer, John G. Lamade; and Secretary, Gerald L. McLaughlin, for the purpose of signing checks.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Shearer, Vuocolo
No: None
Result: Motion Carried

8. School/District Programs and Operations

A. Field Trip Request

It is recommended the Board approve a field trip requested by Joy Walls, Gifted Education Teacher. Mrs. Walls is requesting to take students to the State Odyssey of the Mind Competition in Altoona, Pennsylvania, on April 16 and 17, 2004.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Shearer, Vuocolo
No: None
Result: Motion Carried

9. Personnel

A. Resignation

A letter of resignation was received from Mr. Brad Kibler, P.O. Box 3383, Williamsport, PA 17701, as a Part-time Custodian.

B. Extra-Curricular Personnel

It is recommended Annette Krauser, 24 West Houston Avenue, Montgomery, PA 17752, be appointed Choreographer for the High School Musical. Ms. Krauser will receive a stipend in the amount of \$219.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Shearer, Vuocolo
No: None
Result: Motion Carried

C. Noncompensable Days

It is recommended the Board acknowledge February 23, 2004, and March 18, 2004, as noncompensable days for Jodi Smith, Aide, Loyalsock Township Middle School, in accordance with Policy No. 534 – Sick Leave.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Shearer, Vuocolo
No: None
Result: Motion Carried

D. Payroll & Benefits Administrator

It is recommended the Board appoint Ann Young, 830 St. Davids Road, Williamsport, PA 17701, as Payroll & Benefits Administrator, effective April 8, 2004, pursuant to the terms and conditions of the attached agreement and job description. Mrs. Young will receive a prorated salary of \$27,500 for the remainder of the 2003-2004 school year.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Shearer, Vuocolo
No: None
Result: Motion Carried

E. Noncompensable Days

It is recommended the Board acknowledge March 31, 2004, and April 2, 2004, as noncompensable days for Wytonya Pearsall, Aide, Loyalsock Township Middle School, in accordance with Policy No. 534 – Sick Leave.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Shearer, Vuocolo
No: None
Result: Motion Carried

F. Substitute Cafeteria Worker

It is recommended the Board approve Emily Taylor, 77 Doebler Lane, Williamsport, PA17701, as a substitute cafeteria worker, pending documentation, for the 2003-2004 school year.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Shearer, Vuocolo
No: None
Result: Motion Carried

10. Other

A. Contribution to TSA State Conference Participation

It is recommended the Board approve a contribution of \$377.00 (1/3 of the total estimated expenditures) for student participation in the TSA State Conference, April 21-24, 2004, in Champion, PA.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Shearer, Vuocolo
No: None
Result: Motion Carried

11. Information Items

A. Committee Reports

1. Lycoming Career and Technology Center – Mr. Jerry Falco, Primary
Mr. Fred Gilmour, Alternate
2. Federal Programs Report – Mrs. Sherry Griggs
3. School District Solicitor Report – Eugene Yaw, Esquire
4. PSBA Legislative Report
5. Loyalsock Township Recreation Board Report – Mr. Garth Eck
Mrs. Jeri Sims

B. School Reports

1. Supervisor of Curriculum and Instruction – Mrs. Sherry Griggs
2. Elementary School Reports – Mrs. Faith Kline, Elementary Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Dean of Students
4. Loyalsock Township Sr. High School - Mr. Allen Di Marco, Principal,
Mr. Matthew Reitz, Assistant Principal

C. Dates for Board Members Calendars

<i>April 7, 2004</i>	<i>FOUR MILE TOUR</i>	<i>5:15 p.m.</i>	<i>Four Mile</i>
<i>April 7, 2004</i>	<i>Admin. Report/Executive Session</i>	<i>6:00 p.m.</i>	<i>Becht Elem.</i>
<i>April 7, 2004</i>	<i>SCHOOL BOARD MEETING</i>	<i>7:00 p.m.</i>	<i>Becht Elem.</i>
<i>April 21, 2004</i>	<i>Admin. Report/Executive Session</i>	<i>TBA</i>	<i>Becht Elem.</i>
<i>April 21, 2004</i>	<i>SCHOOL BOARD MEETING</i>	<i>7:00 p.m.</i>	<i>Becht Elem.</i>
<i>May 5, 2004</i>	<i>Admin. Report/Executive Session</i>	<i>TBA</i>	<i>Becht Elem.</i>
<i>May 5, 2004</i>	<i>SCHOOL BOARD MEETING</i>	<i>7:00 p.m.</i>	<i>Becht Elem.</i>

12. Public Comments

Bill Kelly, Representative for The Huddle - Fields

13. Adjournment – 8:38 p.m.

Motion: Mr. Eck

Second: Mrs. Penfield

Business Manager/Board Secretary

GLM/clk