

Loyalsock Township School District

Meeting of School Directors

April 8, 2009

7:30 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Benjamin Landon, Solicitor**
 - 03/23/2009 12:00 p.m. – 1:00 p.m. – Negotiations (Present – Dewar, Leete, McGinnis, Piper, Sims; Absent – Ade, Lamade, Penfield, Williams)
 - 04/08/2009 6:00 p.m. – 6:30 p.m. Negotiations; Personnel; Grievances
9:00 p.m. – 10:00 p.m. Personnel
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

 X Edward H. Ade, Jr.
 X Stephen M. Dewar
 X John G. Lamade, Treasurer
 X Denise S. Leete
 X Raymond P. McGinnis
 X Lenore G. Penfield

MEMBER

 X Margaret P. Piper, Vice President
 X Jeri S. Sims, President
 X Scott T. Williams
 X *Dr. Richard Mextorf, Superintendent of Schools
 X *Gerald McLaughlin, Business Mgr./Bd.Secretary
 X *Benjamin Landon, Solicitor
*(Non-Voting Member)

OTHERS

 AB Allen Di Marco, Loyalsock Township High School Principal
 X Matthew Reitz, Assistant High School Principal
 X Timothy Fausnaught, Loyalsock Township Middle School Principal
 X Scott Mato, Donald E. Schick Elementary School Principal
 X John Rhoads, Donald E. Schick Assistant Elementary School Principal
 X Sherry Griggs, Supervisor of Curriculum & Instruction
 X Dayne Watkins, Supervisor of Special Education
 X Eric Gee, Director of Technology
 X Greg Hayes, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

B. Superintendent's Report/Discussion Items

- Termination of Swaption Agreement – Mr. McLaughlin

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Lamade

Second: Mr. McGinnis

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the March 11, 2009, Meeting of the Board of School Directors.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from February 1, 2009, through February 28, 2009, in the amount of \$1,266,196.53.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of February 2009.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

C. Authorization to Transfer Funds to Capital Reserve Fund

It is recommended the Board authorize the transfer of funds from the Pennsylvania Local Government Investment Trust (PLGIT) Account (1495012) to the PLGIT Capital Reserve Account (1495025) in the amount of \$100,000.00.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

D. Authorization to Transfer Funds to Food Service Fund

It is recommended the Board authorize the transfer of funds from the Woodlands General Fund Account (11203262) to the Woodlands Food Service Fund Account (11203007) in the amount of \$50,000.00 in accordance with the 2008-2009 General Fund Budget.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

E. Authorization to Transfer Funds for Projected Future Retirement Rate Increases

It is recommended the Board authorize the transfer of funds from the unreserved fund balance to the fund balance reserved for projected future retirement rate increases in the amount of \$700,000.00.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

F. Terminate Swaption Placed on Series 2001 Bond Issue

The Board acknowledges the termination of the swaption placed on the Series of 2001 bond issue previously approved by the Board on October 1, 2008. A summary of the swaption termination is attached.

8. School/District Programs and Operations

A. Workforce Leadership 2+2+2 Project Agreement

It is recommended the Board approve the attached Workforce Leadership 2+2+2 Project agreement. Plastic courses provided by this agreement include:

- CSC124 – Information, Technology, and Society
- PPT115 – The Plastics Industry
- PPT118 – Polymer Processing Survey

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

9. Personnel

A. Resignation

Notice of resignation was received from Dr. Richard J. Mextorf, 34 Keyser Circle, Williamsport, PA 17701, as Superintendent of Schools, effective June 30, 2009.

B. Resignation

A letter of resignation was received from Mr. Timothy Fausnaught, 1885 Ravine Road, Williamsport, PA 17701, as Middle School Principal, effective June 30, 2009.

C. Resignation

A letter of resignation was received from Mrs. Pamela Kastner, 2015 Whitford Avenue, South Williamsport, PA 17702, as a Reading Specialist, effective July 5, 2009.

D. Retirement

A letter of retirement was received from Mr. Paul Markle, 84 Johnson Drive, Williamsport, PA 17702, as Supervisor of Buildings and Grounds, effective June 30, 2009.

E. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2008-2009 school year.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

F. School Bus Drivers

It is recommended the Board approve the attached list of school bus drivers for the 2008-2009 school year.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

10. Other

A. Agreement with Loyalsock Township Education Support Professionals

It is recommended the Board approve the attached Agreement between Loyalsock Township School District and Loyalsock Township Education Support Professionals for the period July 1, 2009 – June 30, 2013.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

B. Athletic Training Services Agreement

It is recommended the Board approve the attached Athletic Training Services Agreement. This Agreement outlines athletic training services provided by Susquehanna Health System Sports Medicine Center effective April 1, 2009 through June 30, 2012.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

C. Intermediate Unit 17 Budget Approval

It is recommended the Board approve the attached Intermediate Unit 17 Budget (Resolution attached) for the fiscal year July 1, 2009, through June 30, 2010.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

D. After-School Child Care Program for the 2009-2010 School Year

It is recommended the Board approve The River Valley Regional YMCA, 320 Elmira Street, Williamsport, PA 17701, to house an After-School Child Care Program, at Donald E. Schick Elementary School, pending availability of space, for the 2009-2010 school year.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

E. Loyalsock Township Recreation Budget

It is recommended the Board approve the attached budget of \$22,028.84 from the Loyalsock Township Recreation Board for programs during the 2009-2010 school year. (Note – 2009-2010 budget reflects an increase of \$271.67 from the 2008-2009 budget of \$21,757.17)

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

F. Pennsylvania Department of Revenue

It is recommended the Board adopt the attached Section 356 Agreement and Memorandum of Understanding between Loyalsock Township School District and Pennsylvania

Department of Revenue, Bureau of Individual Taxes. This information is used by the Williamsport Municipal Earned Income Tax Office.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

G. Position of Board President Temporarily Granted to Director for Signing Diploma

1. Temporary Resignation of Board President

2. Appointment of Temporary Board President

It is recommended Mr. Edward H. Ade, Jr., 1331 Faxon Circle, Williamsport, PA 17701, be appointed temporary Board President for the purpose of signing his daughter's diploma.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

3. Resignation of Mr. Ade

4. Appointment of Temporary Board President

It is recommended Mrs. Denise S. Leete, 1560 Sheridan Street, Williamsport, PA 17701, be appointed temporary Board President for the purpose of signing her daughter's diploma.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

5. Resignation of Mrs. Leete

6. Return of Office to Mrs. Jeri Sims, President

11. Information Items/School Reports

- **Distribution of 2009-2010 Budget Information**
- **Capital Reserve Discussion**

A. Dates for Board Members' Calendars

- **Work Session – April 15, 2009**
- **School Board Meeting – April 22, 2009**

B. School Reports

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School –
Mr. Scott Mato, Principal/Mr. John Rhoads, Assistant Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –
Mr. Allen Di Marco, Principal/Dr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Ms. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

C. Board Comments/Reports

1. School District Solicitor Report – Benjamin Landon, Esquire
Executive Session will continue after the adjournment of the meeting.
2. PSBA Representative Report – Mrs. Margaret Piper
3. IU Representative Report – Mr. Raymond McGinnis
4. Loyalsock Township Recreation Board Report – Mr. Edward H. Ade, Jr.
5. Loyalsock Township Tax Review Board – Mr. John Lamade
6. Other

12. Public Comments

13. Adjournment @ 9:00 p.m.

Motion: Mr. Ade
Second: Mr. Dewar

Gerald L. McLaughlin