

# *Loyalsock Township School District*

## Meeting of School Directors

*April 23, 2014*

*7:00 p.m.*

*Board Conference Room  
1720 Sycamore Road  
Montoursville, PA 17754*

## **MINUTES**

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Austin White, Solicitor**  
04/16/2014 7:30-8:15 p.m. (Absent-Ade, Kiessling, Raymond) Personnel  
04/23/2014 6:00-7:00 p.m. Personnel
4. **Roll Call – Mrs. Cheri L. King, Assistant Board Secretary**

### MEMBER

X Edward H. Ade, Jr.  
X Maureen Carey  
X William P. Carlucci  
X Stephen M. Dewar – Treasurer  
X David P. Hornberger  
X Christina L. Kiessling  
*Absent-Raymond- Personal*

### MEMBER

ab John B. Raymond  
X Sheila J. Yates, President  
X Paul R. Young, II, Vice President  
X \*Austin White, Solicitor  
X \* Gerald McLaughlin, Acting Super/Bus. Mgr.  
X \* Cheri L. King, Assistant Board Secretary  
*\*(Non-Voting Member)*

### OTHERS

ab Matthew Reitz, Loyalsock Township High School Principal  
ab Charles Greevy, IV, Assistant High School Principal  
X Robert Gaetano, Middle School Principal  
X John Rhoads, Donald E. Schick Elementary School Principal  
ab Suzanne Foresman, Assistant Elementary School Principal  
X Sherry Griggs, Supervisor of Curriculum & Instruction  
X Dayne Waller, Supervisor of Special Education  
X Eric Gee, Director of Technology  
X Christina Herman, Director of Student Services & Career Development  
X Robert Phillips, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**



**C. Student Activities Fund Quarterly Report**

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended March 2014.

Motion: Mrs. Kiessling                      Second: Mrs. Carey  
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young  
No: None  
Absent: Raymond  
Result: Motion Carried

**D. Authorization to Transfer Funds for Future Capital Projects**

It is recommended the Board authorize the transfer of funds from the general unassigned fund balance to the capital projects fund balance for future capital projects in the amount of \$250,000.00.

Motion: Mr. Hornberger                      Second: Mr. Young  
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young  
No: None  
Absent: Raymond  
Result: Motion Carried

**8. School/District Programs and Operations**

**A. World Finals Odyssey of the Mind Competition**

It is recommended the Board approve a request by Mrs. Sheila Riggs. Mrs. Riggs is requesting to take students to the World Finals Odyssey of the Mind Competition in Iowa, from May 27, 2014 through June 1, 2014.

Motion: Mr. Hornberger                      Second: Mr. Ade  
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young  
No: None  
Absent: Raymond  
Result: Motion Carried

**B. Out-of-State Field Trip Requests**

It is recommended the Board approve the following out-of-state field trip requests:

- Matthew Johnson has requested to take 7<sup>th</sup> grade students to the Corning Museum of Glass in Corning, New York on May 23, 2014. *There is no cost to the District for this trip.*
- Alicia Carner and Rebecca Leid have requested to take 12<sup>th</sup> grade students to Six Flags of America in Upper Marlboro, Maryland on May 30, 2014. *There is no cost to the District for this trip.*

Motion: Mrs. Carey                      Second: Mr. Young  
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young  
No: None  
Absent: Raymond  
Result: Motion Carried

**9. Personnel**

**A. Retirements**

Letters of retirement were received from the following employees:

- Linda Marinucci as a paraprofessional effective the end of the school year.
- Theresa Phillips as Special Education teacher effective the end of the school year.

**B. Resignations**

Letters of resignation were received from the following employees:

- Gerald McLaughlin as Board Secretary effective April 23, 2014.
- Elijah McNaughton as a social studies teacher effective August 1, 2014.

**C. Appointment of School Board Secretary**

It is recommended the Board appoint M. Daniel Egly as School Board Secretary effective April 24, 2014. Mr. Egly will complete Mr. McLaughlin's term (through June 30, 2016) as Board Secretary.

Motion: Mr. Dewar                      Second: Mr. Hornberger  
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young  
No: None  
Absent: Raymond  
Result: Motion Carried

**D. Appointment of Interim Business Manager**

It is recommended the Board appoint M. Daniel Egly as Interim Business Manager effective July 1, 2014, according to the terms of the attached Agreement.

Motion: Mrs. Carey    Second: Mr. Young  
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young  
No: None  
Absent: Raymond  
Result: Motion Carried

**10. Other**

**A. Approval of Facility Usage for ESY**

It is recommended the Board approve a request from BLaST Intermediate Unit 17 to use the Donald E. Schick Elementary School for the 2014 Extended School Year Program at a cost to BLaST not to exceed \$38,000.00.

Motion: Mrs. Kiessling    Second: Mr. Ade  
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young  
No: None  
Absent: Raymond  
Result: Motion Carried

**B. Band Uniforms - Bid**

It is recommended the Board award the band uniform bid to DeMoulin Brothers, 1025 South Fourth Street, Greenville, IL 62246 (as per bid specifications) at a cost of \$22,277.50.

Motion: Mr. Carlucci    Second: Mr. Hornberger  
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young  
No: None  
Absent: Raymond  
Result: Motion Carried

**C. District Service Center – Property Lease**

It is recommended the Board approve to accept the bid proposal to lease the property located at 1720 Sycamore Road, Montoursville, PA 17754 to Chief Oil & Gas, LLC, 5956 Sherry Lane, Suite 1500, Dallas, TX 75225 subject to execution of a lease agreement consistent with the RFP response.

Motion: Mr. Hornberger                      Second: Mr. Dewar  
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young  
No: None  
Absent: Raymond  
Result: Motion Carried

**D. Contribution to World Finals Odyssey of the Mind Competition**

It is recommended the Board approve a contribution not to exceed \$8,000.00 (1/3 of the total estimated expenditures) for student participation in the World Finals Odyssey of the Mind Competition.

Motion: Mr. Young                              Second: Mrs. Kiessling  
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young  
No: None  
Absent: Raymond  
Result: Motion Carried

**E. Purchase of Technology/Server Equipment**

It is recommended the Board approve the purchase of technology/server equipment necessary for the expansion and upgrade of the current infrastructure and server capacity from BLAST Intermediate Unit 17 at a cost not to exceed \$105,000.00. *Funds for this purchase will come from the Capital Projects Fund.*

Motion: Mr. Young                              Second: Mrs. Kiessling  
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young  
No: None  
Absent: Raymond  
Result: Motion Carried

**F. Feasibility Study – Track**

It is recommended the Board authorize L.R. Kimball, 615 West Highland Avenue, PO Box 1000, Ebensburg, PA 15931 to conduct a feasibility study of developing an athletic track. Up to three sites will be reviewed at a cost not to exceed \$10,000. *Funds for this purchase will come from the Capital Projects Fund.*

Motion: Mr. Carlucci                              Second: Mr. Young  
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young  
No: None  
Absent: Raymond  
Result: Motion Carried

**11. Information Items**

**A. Board Comments/Reports**

**B. Administrative Reports**

**12. Public Comments**

**13. Next School Board Meeting Date – May 14, 2014 (Proposed Final Budget)**

**14. Adjournment @ 7:50 p.m.**

Motion: Mr. Young  
Second: Mr. Hornberger

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**Cheri L. King**