

Loyalsock Township School District

Meeting of School Directors

May 2, 2007

7:00 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
6:00 p.m.-6:55 p.m. – Personnel; Litigation
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

 X Garth M. Eck
 X Jerry S. Falco
 X Frederick T. Gilmour
 X John G. Lamade
 X David R. Livingston, President
 X Lenore G. Penfield, Vice President

MEMBER

 X Jeri S. Sims
 X Michael Vuocolo, Treasurer
 X Scott T. Williams
 X *Dr. Richard Mextorf, Superintendent of Schools
 X *Gerald McLaughlin, Business Mgr./Bd.Secretary
 X *Eugene Yaw, Solicitor
*(Non-Voting Member)

OTHERS

 X Allen Di Marco, Loyalsock Township High School Principal
 AB Matthew Reitz, Assistant High School Principal
 X Timothy Fausnaught, Loyalsock Township Middle School Principal
 AB Scott Mato, Donald E. Schick Elementary School Principal
 X Sherry Griggs, Supervisor of Curriculum & Instruction
 X Dayne Watkins, Supervisor of Special Education
 X Eric Gee, Director of Technology
 X Eric Long, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - **First Reading of Budget – Mr. McLaughlin**

- B. **Superintendent's Report**
- C. **Public Comments Relative to Agenda Items**
- D. **Recommendation and Approval of all Items Listed on the Agenda for Official Action**

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Eck

Second: Mr. Lamade

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Second: Mr. Lamade

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams

No: None

Absent: None

Result: Motion Carried

6. Minutes

A. **Approval of Minutes**

It is recommended the Board approve the Minutes of the April 10, 2007, Meeting of the Board of School Directors.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo

No: None

Abstain: Williams (see attached form)

Absent: None

Result: Motion Carried

7. Finance

A. **2007-2008 Tentative Budget**

It is recommended the Board adopt the 2007-2008 tentative budget with revenues and expenditures of \$17,323,277.00 with taxes as follows:

- Real Estate 13.00 mills
- Realty Transfer 1%
- Earned Income 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.)

- Occupational Privilege \$10/occupation engaged in by an individual within the district
- Business Privilege 1 mill/Wholesale Gross Sales
- Business Privilege 1.5 mills/Retail, Service or Rental Gross

Yes:
No:
Absent:
Result:

B. Approval of Bills

It is recommended the Board approve expenditures from March 1, 2007, through March 31, 2007, in the amount of \$1,679,108.85.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

C. Treasurer's Reports

It is recommended the Board approve the attached Treasurer's Report for the month of March 2007.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

D. Capital Expenditures – Loyalsock Township Middle School/High School

It is recommended the Board approve the attached Capital Project Expenditures for the Loyalsock Township Middle School/High School Project.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

E. Student Activities Fund Quarterly Report

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended March 2007.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams

No: None

Absent: None

Result: Motion Carried

8. School/District Programs and Operations

A. Graduating High School Seniors

It is recommended the Board approve the attached list of High School Seniors for 2007 graduation, pending completion of all graduation requirements.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams

No: None

Absent: None

Result: Motion Carried

B. Field Trip Request – New York City

It is recommended the Board approve an out-of-state field trip requested by Sheila Riggs, ESL Teacher. Mrs. Riggs has requested to take ESL students to New York City on May 18, 2007. There is no cost to the district for this field trip.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams

No: None

Absent: None

Result: Motion Carried

C. BLaST IU 17 – IDEA Agreement

It is recommended the Board approve the attached BLaST Intermediate Unit 17 IDEA Agreement dated June 30, 2007.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams

No: None

Absent: None

Result: Motion Carried

D. BLaST IU 17 – Special Education Agreement

It is recommended the Board approve the attached BLaST Intermediate Unit 17 2007-2008 Special Education Agreement.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

9. Personnel

A. Resignation/Retirement

- A letter of resignation/retirement was received from Mr. Vern DeTato, as Supervisor of Buildings and Grounds, effective April 30, 2007.
- A letter of resignation was received from Lora Baumgartner, as a part-time aide, effective June 8, 2007.

B. Leave of Absence

It is recommended the Board approve a leave of absence for Mrs. Pamela Kastner, 2015 Whitford Avenue, South Williamsport, PA 17702, in accordance with Policy No. 439 – Leave of Absence, for the 2007-2008 school year.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

C. Request for Family/Medical Leave – Policy 535

It is recommended the Board approve a request for family/medical leave (effective May 2, 2007) in accordance with Policy 535 from Lois Bubb, classroom aide.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

D. Unpaid Leave

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 539:

- Betsy Thomas, Instructional Aide – 2 days (May 31, 2007 & June 1, 2007)

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

E. Appointment of Long-Term Substitute – Technology Education Teacher

It is recommended the Board appoint Mr. Michael Frederick, 522 Grandview Place, South Williamsport, PA 17702, as a long-term substitute assigned as a technology education teacher effective April 17, 2007.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

F. Appointment of Long-Term Substitute – Personal Care Aide

It is recommended the Board appoint Ms. Nicole Nycz, 352 Spruce Street, Montoursville, PA 17754, as a long-term substitute assigned as a personal care aide effective April 13, 2007. Ms. Nycz will receive a salary based on Step 1-Aide (\$8.34/hr.) of the current LTESPA Agreement with no benefits.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

G. Substitute Personnel

It is recommended the Board appoint Ms. Tammy Shepperd, 2308 East Hills Drive, Williamsport, PA 17701, as a substitute aide, clerical, and cafeteria employee for the 2006-2007 school year.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

10. Other

A. Non-Work/Vacation Days

It is recommended the Board approve a request from Kate Ade, Robin Boone, and Shirley Remsnyder, to carry over five remaining non-work/vacation days from the 2006-2007 school year to the 2007-2008 school year. These days must be used by August 15, 2007.

Yes: Eck, Falco, Gilmour, Lamade, Penfield, Sims, Vuocolo, Williams
No: Livingston
Absent: None
Result: Motion Carried

B. Resolution – Payment of School Real Property Taxes in Installments

It is recommended the Board adopt the attached Resolution for the establishment of the payment of school real property taxes in installments for calendar year 2007 and each year thereafter.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

C. Position of Board President Temporarily Granted to Director for Signing Diploma

1. Temporary Resignation of Board President

2. Appointment of Temporary Board President

It is recommended Mr. John Lamade, 2517 East Hills Drive, Williamsport, PA 17701, be appointed temporary Board President for the purpose of signing his daughter's diploma.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

3. Resignation of Mr. Lamade

4. Return of Office to Mr. David Livingston, President

11. Information Items/School Reports

A. Dates for Board Members' Calendars

- **School Board Meeting**
- **High School/Middle School Library**
- **May 16, 2007**
- **7:00 p.m.**

B. School Reports

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School – Mr. Scott Mato, Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –
Mr. Allen Di Marco, Principal/Mr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Mrs. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

12. Public Comments

- Solicitor Yaw commented that he will represent the district at a union-appealed hearing before a full-judge panel of the Commonwealth Court. The union appealed the district's dismissal of a custodian for admitted use of marijuana. He said the union representing the dismissed employee was appealing for the employee's reinstatement. The court will hear arguments on May 9, 2007, at 9:30 a.m.

13. Adjournment @ 8:40 p.m.

Motion: Mr. Eck
Second: Mr. Lamade

Business Manager/Board Secretary