Loyalsock Township School District

Meeting of School Directors

May 11, 2011

7:00 p.m.

Board Conference Room 1720 Sycamore Road Montoursville, PA 17754

MINUTES

- 1. Call to Order President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Randall Sees 6:00 7:00 p.m. Personnel & Litigation
- 4. Roll Call Mr. Gerald L. McLaughlin, Business Manager/Board Secretary

<u>MEMBER</u>	<u>MEMBER</u>		
X Edward H. Ade, Jr. – Vice President	X Margaret P. Piper – President		
X Maureen Carey	X John B. Raymond		
X William P. Carlucci	X Sheila J. Yates		
X Stephen M. Dewar – Treasurer	X *Randall Sees, Solicitor		
X Denise S. Leete	X *Robert W. Grantier, Superintendent		
AB Raymond P. McGinnis	X *Gerald McLaughlin, Business Mgr./Bd.Secretary		
*Absent – McGinnis-Personal	*(Non-Voting Member)		

OTHERS

- X Matthew Reitz, Loyalsock Township High School Principal
- X Jeffrey Hartmann, Assistant High School Principal
- X Robert Gaetano, Middle School Principal
- X John Rhoads, Donald E. Schick Elementary School Principal
- X Charles Greevy, IV, Assistant Elementary School Principal
- X Sherry Griggs, Supervisor of Curriculum & Instruction
- X Dayne Waller, Supervisor of Special Education
- X Eric Gee, Director of Technology
- X Christina Herman, Director of Student Services & Career Development
- X Amanda Alexander, Williamsport Sun-Gazette

5.

A. Recognition of Guests or Scheduled Speakers/Public Comments

- Carol Johnson Outstanding Educator (LTSD Representative)
- Tyler Bogaczyk Outstanding Student of the Year (Recipient)
- Music Department Recognition
- Knight Music

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- Financial Update Les Bear, Robert W. Baird & Co., Inc.
- Proposed Final Budget Mr. McLaughlin

B. <u>Superintendent's Report/Discussion Items</u>

- Gifted Program Presentation
- Summer Programs

C. Public Comments Relative to Agenda Items

Andy Beare – Gifted Education

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meetings:

- April 6, 2011– Work Session
- April 13, 2011 Finance Committee

Motion: Mrs. Carey Second: Mrs. Leete

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: McGinnis Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from April 1, 2011 through April 30, 2011, in the amount of \$953,454.05.

Motion: Mr. Carlucci Second: Mrs. Yates

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: McGinnis Result: Motion Carried

B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of April 2011.

Motion: Mr. Ade Second: Mr. Raymond

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

C. 2011-2012 Proposed Final Budget

It is recommended the Board adopt the 2011-2012 proposed final budget with revenues and expenditures of \$18,113,159.00 with taxes as follows:

• Real Estate 13.00 mills

• Realty Transfer 1%

• Earned Income 1.65% (1.15% to Loyalsock Twp. School

District; .50 to Loyalsock Twp.)

• Local Services Tax \$5/per individual employed within Loyalsock

Township

• Business Privilege 1 mill/Wholesale Gross Sales

• Business Privilege 1.5 mills/Retail, Service or Rental Gross

Motion: Mrs. Carey Second: Mr. Ade

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: McGinnis Result: Motion Carried

D. Authorization to Renew Certificates of Deposit

It is recommended the Board authorize a one-year renewal for the following certificates of deposit issued with Woodlands Bank, 2450 East Third Street, Williamsport, PA 17701, an approved depository for Loyalsock Township School District:

- #0350040168; \$500,000; effective date November 6, 2010
- #0350040176; \$500,000; effective February 2, 2011
- #0350040184; \$500,000; effective May 6, 2011

Motion: Mr. Carlucci Second: Mrs. Yates

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

8. School/District Programs and Operations

A. Graduating High School Seniors

It is recommended the Board approve the attached list of High School Seniors for 2011 graduation, pending completion of all graduation requirements.

Motion: Mr. Ade Second: Mr. Dewar

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: McGinnis Result: Motion Carried

B. <u>Field Trip Request – Corning, New York</u>

It is recommended the Board approve an out-of-state field trip requested by Gerald Kaplan, art teacher. Mr. Kaplan has requested to take approximately 22 students to the Corning Museum of Glass in Corning, New York, on May 24, 2011. The only costs to the district are for transportation and one substitute teacher.

Motion: Mr. Carlucci Second: Mr. Raymond

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: McGinnis Result: Motion Carried

C. Agreement with PA Treatment & Healing

It is recommended the Board approve the attached agreement with PA Treatment & Healing, 5972 Susquehanna Trail, Turbotville, PA 17772, for educational services during the 2011-2012 school year. *Mr. Carlucci advised the Board that he was counsel of record for a legal matter*.

Motion: Mr. Ade Second: Mr. Dewar

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

D. Agreement with Susquehanna House

It is recommended the Board approve the attached agreement with Susquehanna House, 1311 Walnut Street, Jersey Shore, PA 17740, for educational services during the 2011-2012 school year.

Motion: Mr. Raymond Second: Mrs. Carey

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: McGinnis Result: Motion Carried

E. BLaST IU 17 – Special Education Agreement

It is recommended the Board approve the attached BLaST Intermediate Unit 17 2011-2012 Special Education Agreement.

Motion: Mr. Carlucci Second: Mrs. Leete

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: McGinnis Result: Motion Carried

F. BLaST IU 17 – IDEA Agreement

It is recommended the Board approve the attached BLaST Intermediate Unit 17 IDEA Agreement dated June 30, 2011.

Motion: Mr. Raymond Second: Mrs. Carey

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

G. <u>2011-2012 School Lunch Prices</u>

It is recommended the Board approve the following school lunch prices for the 2011-2012 school year:

	Breakfast		Lunch	
	Reduced	Paid	Reduced	Paid
Elementary Student	.30	1.25	.40	\$2.05
Secondary Student	.30	1.25	.40	\$2.30
Adult Elementary/Secondary		2.00		\$3.00

(Represents an increase of 5 cents)

Motion: Mrs. Yates Second: Mrs. Carey

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: McGinnis Result: Motion Carried

H. Athletic Ticket Prices

It is recommended the Board approve the following athletic ticket prices for the 2011-2012 school year:

Varsity/JV – Adult	\$4.00
Varsity/JV - Student	\$2.00
J/H - Adult	\$2.00
J/H – Student	\$1.00

SEASON PASSES:

Fall Sports – \$50.00/Family

Fall/Winter Sports – \$90.00/Individual; \$150.00/Family

(Represents no increase from previous year)

Motion: Mrs. Carey Second: Mr. Dewar

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

9. Personnel

A. Summer Bus Maintenance Employee

It is recommended the Board reappoint Tom Taylor, R.D. 1, Box 105, Allenwood, PA 17810, as a bus maintenance employee during the summer of 2011. Mr. Taylor will receive an hourly rate of \$10.00. (*Reflects an increase of 25 cents*)

Motion: Mr. Ade Second: Mr. Carlucci

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: McGinnis Result: Motion Carried

B. Summer Custodial/Maintenance Employees

It is recommended the Board approve the attached list of temporary summer custodial/maintenance staff for the summer of 2011. Temporary summer custodial/maintenance staff will receive an hourly rate of \$8.25 and work 0-40 hours per week. (*Reflects an increase of 25 cents*)

Motion: Mrs. Carey Second: Mr. Ade

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None
Absent: McGinnis
Result: Motion Carried

C. Unpaid Leave – Policy 439

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 439:

■ Rachelle Salvatori (September 22, 2011 – September 29, 2011)

Motion: Mr. Raymond Second: Mr. Ade

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

D. <u>Unpaid Leave – Policy 539</u>

It is recommended the Board approve the following requests for unpaid leave in accordance with Policy 539:

Melissa Frycklund (May 12, 2011 & May 13, 2011)

Sandra Born (May 23, 2011 & May 24, 2011)

Motion: Mr. Carlucci Second: Mr. Ade

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: McGinnis Result: Motion Carried

E. Appointment of Athletic Personnel

It is recommended the Board appoint Mr. Brian Bair, 1337 Elliott Street, Williamsport, PA 17701, as a volunteer softball coach for the 2010-2011 school year.

Motion: Mr. Ade Second: Mrs. Carey

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: McGinnis Result: Motion Carried

F. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2010-2011 school year.

Motion: Mrs. Carey Second: Mr. Dewar

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

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10. Policy

A. Policy 620 – Fund Balance – First Reading

The Board acknowledges the first reading of Policy No. 620 – Fund Balance.

Motion: Mr. Raymond Second: Mr. Ade

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: McGinnis Result: Motion Carried

11. Other

A. Nomination of Treasurer for 2011-2012 School Year

Nomination of Stephen Dewar by Maureen Carey.

Seconded by Mr. Raymond.

Closing of Nominations by Mr. Carlucci. Seconded by Mr. Ade.

Roll Call Vote

Motion: Mr. Carlucci Second: Mr. Raymond

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: McGinnis Result: Motion Carried

B. <u>Election of Treasurer</u>

It is recommended the Secretary cast the ballot electing Stephen Dewar as Treasurer for the 2011-2012 school year.

Roll Call Vote

Motion: Mr. Carlucci Second: Mr. Raymond

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

C. <u>Loyalsock Township Board of Supervisors – Resurfacing/Paving Bid</u>

It is recommended the Board award Alternate No. 1 bid for resurfacing/paving (per bid specifications by Loyalsock Township Board of Supervisors) to Glenn O. Hawbaker, Inc., 1952 Waddle Road, Suite 203, State College, PA 16803, in the amount of \$49,548.60. Resurfacing/paving will occur in the following areas:

- Loyalsock Township High School Stadium Area
- Donald E. Schick Elementary School North Parking Lot & Front Bus Lane (Funds for this project will come from the Capital Reserve Fund.)

Motion: Mr. Ade Second: Mr. Dewar

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: McGinnis Result: Motion Carried

D. Loyalsock Township Board of Supervisors –Sealcoat Bid

It is recommended the Board award Alternate No. 1 bid for sealcoat (per bid specifications by Loyalsock Township Board of Supervisors) to HRI, Inc., 3576 West Fourth Street, Williamsport, PA 17701, in the amount of \$4,727.70. Sealcoat will be placed in the following areas:

- Loyalsock Township High School Stadium Area
- Donald E. Schick Elementary School North Parking Lot & Front Bus Lane (Funds for this project will come from the Capital Reserve Fund.)

Motion: Mrs. Yates Second: Mr. Dewar

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: McGinnis Result: Motion Carried

E. <u>Lycoming Career & Technology Center Budget Approval</u>

It is recommended the Board approve the attached Lycoming Career & Technology Center Budget (Resolution attached) for the 2011-2012 school year.

Motion: Mrs. Carey Second: Mr. Raymond

Yes: Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates

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- **12. Information Items**
 - **Administrative Reports** A.

Attached

- **Board Comments/Reports** B.
- **13. Public Comments**
 - Brandon Fagnano (high school student) Policy 227.1 Random Drug Testing
- **14. Next Meeting Date – June 1, 2011 Work Session**
- Adjournment @ 9:35 p.m. **15.**

Motion: Mr. Raymond Second: Mr. Carlucci

Gerald L. McLaughlin