Loyalsock Township School District

Meeting of School Directors

May 12, 2010

7:00 p.m.

Board Conference Room 1720 Sycamore Road Montoursville, PA 17754

MINUTES

- 1. Call to Order President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Eugene Yaw, Solicitor 6:00 6:55 p.m. Personnel: Litigation
- 4. Roll Call Mr. Gerald L. McLaughlin, Business Manager/Board Secretary

<u>MEMBER</u>	<u>MEMBER</u>
X Edward H. Ade, Jr., Vice President	X Margaret P. Piper, President
X Maureen Carey	X John B. Raymond
X William P. Carlucci	X Sheila J. Yates
X Stephen M. Dewar, Treasurer	X *Eugene Yaw, Solicitor
X Denise S. Leete	X *Gerald McLaughlin, Acting Superintendent,
X Raymond P. McGinnis	Business Mgr./Bd.Secretary
	*(Non-Voting Member)

OTHERS

- X Matthew Reitz, Loyalsock Township High School Principal
- **X** Jeffrey Hartmann, Assistant High School Principal
- X Robert Gaetano, Middle School Principal
- X John Rhoads, Donald E. Schick Elementary School Principal
- X Charles Greevy, IV, Assistant Elementary School Principal
- X Sherry Griggs, Supervisor of Curriculum & Instruction
- **AB** Dayne Waller, Supervisor of Special Education
- X Eric Gee, Director of Technology
- X Greg Hayes, Williamsport Sun-Gazette

5.

- A. Recognition of Guests or Scheduled Speakers/Public Comments
 - Multi-Media Presentation Scott Schramm, High School Student
 - American Library Association We the People Bookshelf Grant Connie Myers

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B. Superintendent's Report/Discussion Items

- Welcome New Faculty
- Proposed Final Budget Gerald McLaughlin

C. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the April 21, 2010, Meeting of the Board of School Directors.

Motion: Mr. Dewar Second: Mr. McGinnis

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

7. Finance

A. <u>2010-2011 Proposed Final Budget</u>

It is recommended the Board adopt the 2010-2011 proposed final budget with revenues and expenditures of \$18,392,958.00 with taxes as follows:

• Real Estate 13.00 mills

• Realty Transfer 1%

• Earned Income 1.65% (1.15% to Loyalsock Twp. School

District; .50 to Loyalsock Twp.)

• Local Services Tax \$5/per individual employed within Loyalsock

Township

• Business Privilege 1 mill/Wholesale Gross Sales

Business Privilege
 1.5 mills/Retail, Service or Rental Gross

Motion: Mr. Carlucci Second: Mr. Raymond

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

8. School/District Programs and Operations

A. <u>Graduating High School Seniors</u>

It is recommended the Board approve the attached list of High School Seniors for 2010 graduation, pending completion of all graduation requirements.

Motion: Mr. Carlucci Second: Mr. Ade

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

B. Approval of 2010 Summer Camp Programs

It is recommended the Board approve 2010 Summer Camp Programs for students as follows:

Grades: K-8

Dates: June 28, 2010 – July 31, 2010

Motion: Mr. McGinnis Second: Mrs. Carey

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

C. Approval of 2010 Summer School Breakfast/Lunch Program

It is recommended the Board approve a 2010 Summer School Breakfast/Lunch Program. It is estimated there will be no cost to the District.

Motion: Mr. Raymond Second: Mr. McGinnis

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

D. 2010-2011 School Lunch Prices

It is recommended the Board approve the following school lunch prices for the 2010-2011 school year:

	Breakfast		Lunch	
	Reduced	Paid	Reduced	Paid
Elementary Student	.30	1.25	.40	\$2.00
Secondary Student	.30	1.25	.40	\$2.25
Adult Elementary/Secondary		2.00		\$3.00

(Represents an increase of 25 cents)

Motion: Mrs. Yates Second: Mrs. Leete

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

E. <u>BLaST IU 17 – Special Education Agreement</u>

It is recommended the Board approve the attached BLaST Intermediate Unit 17 2010-2011 Special Education Agreement.

Motion: Mr. Raymond Second: Mr. McGinnis

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

F. BLaST IU 17 – IDEA Agreement

It is recommended the Board approve the attached BLaST Intermediate Unit 17 IDEA Agreement dated June 30, 2010.

Motion: Mr. McGinnis Second: Mrs. Yates

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

9. Personnel

9A. – 9E. Vacancies were created due to employee retirements.

A. Professional Staff – Appointment of Spanish Teacher

It is recommended the Board appoint Ms. Christina Confer, RR 2, Box 2532, Canton, PA 17724, as a Professional Employee assigned as a Spanish teacher effective August 26, 2010. Ms. Confer will receive a salary based on Step 5-B (\$48,568.00) of the Teacher Salary Schedule.

Motion: Mr. Carlucci Second: Mrs. Carey

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

B. Professional Staff – Appointment of Business Education Teacher

It is recommended the Board appoint Ms. Melissa Mattie, 802 Chestnut Street, Apt. #10, Montoursville, PA 17754, as a Temporary Professional Employee assigned as a business education teacher effective August 26, 2010 Ms. Mattie will receive a salary based on Step 1-M (\$43,600.00) of the Teacher Salary Schedule.

Motion: Mr. McGinnis Second: Mr. Ade

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

C. Professional Staff – Appointment of Art Teacher

It is recommended the Board appoint Ms. Ashley Argenta, 107 Rocky Mountain Court, Latrobe, PA 15650, as a Temporary Professional Employee assigned as an art teacher effective August 26, 2010 Ms. Argenta will receive a salary based on Step 1-B (\$41,100.00) of the Teacher Salary Schedule.

Motion: Mr. Raymond Second: Mrs. Carey

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Motion	n to defer:
•	<u>Professional Staff – Appointment of Mathematics Teacher (High School)</u>

Professional Staff – Appointment of Mathematics Teacher (Middle School)

Motion: Mr. Raymond Second: Mr. McGinnis

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Deferred

D. Professional Staff – Appointment of Mathematics Teacher (High School)

It is recommended the Board appoint	, as a
Temporary Professional Employee assigned	as a high school mathematics teacher
effective August 26, 2010	_will receive a salary based on Step
(\$) of the Teacher Salary School	dule.

E. Professional Staff – Appointment of Mathematics Teacher (Middle School)

It is recommended the Board appoint	, as a	
Temporary Professional Employee assigned as a middle school mathematics		
teacher effective August 26, 2010	will receive a salary based on	
Step (\$) of the Teach	er Salary Schedule.	

F. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2009-2010 school year.

Motion: Mr. Dewar Second: Mrs. Yates

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

G. Request for Family/Medical Leave – Policy 435

It is recommended the Board approve a request for family/medical leave (April 8, 2010 through June 11, 2010) in accordance with Policy 435 from Casey Waller. Mr. Waller is a physical education teacher at Loyalsock Township High School.

Motion: Mrs. Carey Second: Mr. McGinnis

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

H. <u>Unpaid Leave</u>

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 539:

■ Leslie Miller, Paraprofessional – 5 days June 7 – June 11, 2010

Motion: Mr. Carlucci Second: Mr. Ade

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

I. Approval of 2010 Summer Camp Employees

It is recommended the Board approve the attached list of employees for the 2010 Summer Camp programs.

Motion: Mr. McGinnis Second: Mr. Dewar

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

J. Summer Bus Maintenance Employee

It is recommended the Board reappoint Tom Taylor, R.D. 1, Box 105, Allenwood, PA 17810, as a bus maintenance employee during the summer of 2010. Mr. Taylor will receive an hourly rate of \$9.75.

Motion: Mrs. Carey Second: Mrs. Leete

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

K. Summer Custodial/Maintenance Employees

It is recommended the Board approve the attached list of temporary summer custodial/maintenance staff for the summer of 2010. (Temporary summer custodial/maintenance staff will receive an hourly rate of \$8.00 and work 0-40 hours per week.)

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> Motion: Mr. Raymond Second: Mr. Carlucci Yes Ade, Carey, Carlucci, Leete, McGinnis, Piper, Raymond, Yates

No: None Abstain: Dewar Absent: None

Result: Motion Carried

L. Food Service Substitute

It is recommended the Board appoint Ms. Deborah Shearer, 465 Mall Road, Montoursville, PA 17754, as a substitute food service employee for the 2009-2010 school year.

Motion: Mr. McGinnis Second: Mr. Ade

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

10. Other

A. Workplace Safety Committee - Bylaws

It is recommended the Board adopt the attached bylaws. The Workplace Safety Committee adopted the bylaws on April 22, 2010.

Motion: Mr. Raymond Second: Mrs. Carey

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

B. Nomination of Treasurer for 2010-2011 School Year

Nomination of Stephen Dewar by Maureen Carey.

Seconded by Raymond McGinnis.

Closing of Nominations by William Carlucci. Seconded by John Raymond

Roll Call Vote

Motion: Mr. Carlucci Second: Mr. Raymond

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

C. Election of Treasurer

It is recommended the Secretary cast the ballot electing Stephen Dewar as Treasurer for the 2010-2011 school year.

Closing of Election by William Carlucci. Seconded by John Raymond.

Roll Call Vote

Motion: Mr. Carlucci Second: Mr. Raymond

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

D. <u>Loyalsock Township Recreation Budget</u>

It is recommended the Board approve the attached budget of \$21,998.38 from the Loyalsock Township Recreation Board for programs during the 2010-2011 school year. (Note – 2010-2011 budget reflects a decrease of \$30.46 from the 2009-2010 budget of \$22,028.84.)

Motion: Mr. Ade Second: Mr. Dewar

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

E. Pennsylvania Department of Revenue

It is recommended the Board adopt the attached Section 356 Agreement and Memorandum of Understanding between Loyalsock Township School District and Pennsylvania Department of Revenue, Bureau of Individual Taxes. This information is used by the Williamsport Municipal Earned Income Tax Office.

Motion: Mr. Ade Second: Mr. Raymond

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

11. Information Items/School Reports

A. Dates for Board Members' Calendars

■ Board Meeting – June 2, 2010 @ 7:00 p.m.

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B. School Reports - None

Budget Detail Presented

C. Board Comments/Reports

- 1. School District Solicitor Report Eugene Yaw, Esquire
- 2. PSBA Representative Report Mrs. Denise Leete
- 3. IU Representative Report Mr. Raymond McGinnis
- 4. Loyalsock Township Recreation Board Report Mr. Edward H. Ade, Jr./Mr. Stephen Dewar
- 5. Loyalsock Township Tax Review Board Mr. Stephen Dewar/Mr. John Raymond
- 6. Wellness Committee Mrs. Maureen Carey
- 7. Other

12. Public Comments

13. Adjournment @ 9:02 p.m.

Motion: Mr. Ade Second: Mr. Carlucci

Gerald L. McLaughlin