

# *Loyalsock Township School District*

## *Meeting of School Directors*

*June 3, 2009*

*6:40 p.m.*

*Board Conference Room  
1720 Sycamore Road  
Montoursville, PA 17754*

### ***MINUTES***

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**  
5:30 p.m.-6:40 p.m. – Litigation; Collective Bargaining; Personnel
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

#### **MEMBER**

AB Edward H. Ade, Jr.  
X Stephen M. Dewar  
X John G. Lamade, Treasurer  
AB Denise S. Leete  
X Raymond P. McGinnis  
AB Lenore G. Penfield  
\*Ade, Leete, Penfield -Personal

#### **MEMBER**

X Margaret P. Piper, Vice President  
X Jeri S. Sims, President  
X Scott T. Williams  
X \*Dr. Richard Mextorf, Superintendent of Schools  
X \*Gerald McLaughlin, Business Mgr./Bd.Secretary  
X \*Eugene Yaw, Solicitor  
\*(Non-Voting Member)

#### **OTHERS**

AB Allen Di Marco, Loyalsock Township High School Principal  
X Matthew Reitz, Assistant High School Principal  
X Timothy Fausnaught, Loyalsock Township Middle School Principal  
X Scott Mato, Donald E. Schick Elementary School Principal  
X John Rhoads, Donald E. Schick Assistant Elementary School Principal  
X Sherry Griggs, Supervisor of Curriculum & Instruction  
X Dayne Watkins, Supervisor of Special Education  
X Eric Gee, Director of Technology  
X Greg Hayes, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

**B. Superintendent's Report/Discussion Items**

**C. Public Comments Relative to Agenda Items**

**D. Recommendation and Approval of all Items Listed on the Agenda for Official Action**

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Lamade

Second: Mr. McGinnis

Yes: Dewar, Lamade, McGinnis, Piper, Sims, Williams

No: None

Absent: Ade, Leete, Penfield

Result: Motion Carried

**6. Minutes**

**A. Approval of Minutes**

It is recommended the Board approve the Minutes of the May 13, 2009 Meeting of the Board of School Directors.

Yes: Dewar, Lamade, McGinnis, Piper, Sims, Williams

No: None

Absent: Ade, Leete, Penfield

Result: Motion Carried

**7. Finance**

**A. 2009-2010 Homestead and Farmstead Exclusion Resolution**

It is recommended the Board adopt the attached Homestead and Farmstead Exclusion Resolution for the 2009-2010 school year effective July 1, 2009.

Yes: Dewar, Lamade, McGinnis, Piper, Sims, Williams

No: None

Absent: Ade, Leete, Penfield

Result: Motion Carried

**8. School/District Programs and Operations**

**A. Textbook Adoption**

It is recommended the Board adopt the attached list of textbooks for the 2009-2010 school year.

Yes: Dewar, Lamade, McGinnis, Piper, Sims, Williams  
No: None  
Absent: Ade, Leete, Penfield  
Result: Motion Carried

**9. Personnel**

**A. Retirement & Memorandum of Understanding**

A letter of retirement was received from Ms. Rita Marzzacco, 2722 Claire Avenue, Montoursville, PA 17754, as a physical education teacher effective August 31, 2009. It is recommended the Board approve the terms of her retirement as outlined in the attached Memorandum of Understanding.

Yes: Dewar, Lamade, McGinnis, Piper, Sims, Williams  
No: None  
Absent: Ade, Leete, Penfield  
Result: Motion Carried

**B. Retirement – Professional Staff**

A letter of retirement was received from Ms. Patricia Wehr, 458 Tinsman Avenue, Williamsport, PA 17701, as an elementary teacher effective December 23, 2009.

**C. Resignation– Professional Staff**

A letter of resignation was received from Mrs. Christina Confer, RR 2, Box 2532, Canton, PA 17724, as a half-time Spanish teacher effective June 11, 2009.

**D. Professional Staff – Appointment of Health & Physical Education Teacher**

It is recommended the Board appoint Mr. Michael Frederick, 522 Grandview Place, South Williamsport, PA 17702, as a Temporary Professional Employee assigned as a health & physical education teacher effective August 26, 2009. Mr. Frederick will receive a salary based on Step 1-B of the Teacher Salary Schedule.

Yes: Dewar, Lamade, McGinnis, Piper, Sims, Williams  
No: None  
Absent: Ade, Leete, Penfield  
Result: Motion Carried

**E. Elementary School Secretary**

It is recommended the Board appoint Ms. Robin Enderle, 119 Mountain View Road, Linden, PA 17744, as a 223-day elementary school secretary, pending documentation. Ms. Enderle will receive a salary based on Step 11 - Secretary (\$14.64/hr.) of the current LTESPA Agreement effective July 1, 2009.

Yes: Dewar, Lamade, McGinnis, Piper, Sims, Williams  
No: None  
Absent: Ade, Leete, Penfield  
Result: Motion Carried

**F. Request for Family/Medical Leave – Policy 435**

It is recommended the Board approve a request for family/medical leave (August 2009 – November 2009) in accordance with Policy 435 from Sarah Puderbach. Mrs. Puderbach is a teacher at Loyalsock Township High School.

Yes: Dewar, Lamade, McGinnis, Piper, Sims, Williams  
No: None  
Absent: Ade, Leete, Penfield  
Result: Motion Carried

**G. Summer Bus Maintenance Employee**

It is recommended the Board reappoint Tom Taylor, R.D. 1, Box 105, Allenwood, PA 17810, as a bus maintenance employee during the summer of 2009. Mr. Taylor will receive an hourly rate of \$9.50.

Yes: Dewar, Lamade, McGinnis, Piper, Sims, Williams  
No: None  
Absent: Ade, Leete, Penfield  
Result: Motion Carried

**H. Summer Custodial/Maintenance Employees**

It is recommended the Board approve the attached list of temporary summer custodial/maintenance staff for the summer of 2009. (Temporary summer custodial/maintenance staff will receive an hourly rate of \$8.00 and work 0-40 hours per week.)

Yes: Dewar, Lamade, McGinnis, Piper, Sims, Williams  
No: None  
Absent: Ade, Leete, Penfield  
Result: Motion Carried

**I. Extended School Year Special Education Program**

It is recommended the Board approve the following paraprofessionals for the Extended School Year Special Education Program:

- Margaret Ratke, 1572 Northway Road, Williamsport, PA 17701 - \$8.91/hr.  
June 16, 2009 – July 16, 2009 (Williamsport High School)
- Victoria Bair, 1337 Elliott Street, Williamsport, PA 17701 - \$10.50/hr.  
June 16, 2009 – July 16, 2009 (Williamsport High School)
- Tina Watkins, 1133 Almond Street, Williamsport, PA 17701 - \$9.27/hr.  
July 20, 2009 – July 30, 2009 (Loyalsock Township Middle School)

Yes: Dewar, Lamade, McGinnis, Piper, Sims, Williams  
No: None  
Absent: Ade, Leete, Penfield  
Result: Motion Carried

**J. School Bus Drivers**

It is recommended the Board approve the attached list of school bus drivers for the 2008-2009 school year.

Yes: Dewar, Lamade, McGinnis, Piper, Sims, Williams  
No: None  
Absent: Ade, Leete, Penfield  
Result: Motion Carried

**K. Athletic Personnel**

It is recommended the Board appoint the following individuals (pending documentation) as coaches for the 2009-2010 school year:

- Demarr Wright, Girls' Varsity Basketball Coach, 9 years
- Sara Tripoli, Assistant Girls' Basketball Coach, 0 years
- Kelly Kiess, Varsity Cheerleading Coach, 0 years
- Erica Bischof, Assistant Cheerleading Coach, 0 years

Yes: Dewar, Lamade, McGinnis, Piper, Sims, Williams

No: None

Absent: Ade, Leete, Penfield

Result: Motion Carried

## 10. Other

### A. Approval of Facility Usage for Summer Basketball Camp

It is recommended the Board approve a request from Mr. Ronald Insinger to hold basketball camps in the Loyalsock Township Middle School and Loyalsock Township High School gymnasiums on the following dates:

- June 22, 2009 – June 26, 2009
- July 6, 2009 – July 10, 2009
- July 13, 2009 – July 17, 2009
- July 27, 2009 – July 31, 2009

*(Summer Basketball Camp Facility Usage fee is \$1,600.00.)*

Yes: Dewar, Lamade, McGinnis, Piper, Sims, Williams

No: None

Absent: Ade, Leete, Penfield

Result: Motion Carried

### B. PSBA – Search Agreement

It is recommended the Board approve the attached Search Agreement with Pennsylvania School Boards Association. The agreement is for PSBA services regarding the superintendent search.

TABLED

**11. Information Items/School Reports**

**A. Dates for Board Members' Calendars**

- **School Board Meeting – June 24, 2009**

**B. School Reports**

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School –  
Mr. Scott Mato, Principal/Mr. John Rhoads, Assistant Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –  
Mr. Allen Di Marco, Principal/Dr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Ms. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

**C. Board Comments/Reports**

1. School District Solicitor Report – Eugene Yaw, Esquire
2. PSBA Representative Report – Mrs. Margaret Piper
3. IU Representative Report – Mr. Raymond McGinnis
4. Loyalsock Township Recreation Board Report – Mr. Edward H. Ade, Jr.
5. Loyalsock Township Tax Review Board – Mr. John Lamade
6. Other

**12. Public Comments**

**13. Adjournment @ 7:15 p.m.**

Motion: Mr. Lamade

Second: Mr. Dewar

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**Gerald L. McLaughlin**