

Loyalsock Township School District

Meeting of School Directors

June 23, 2004

7:00 p.m.

*Board Conference Room
J. George Becht Elementary School
Williamsport, PA 17701*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose - Mr. Eugene Yaw, Solicitor**
4. **Roll Call - Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

 X Garth M. Eck
 X Jerry S. Falco
 X Frederick T. Gilmour
 X John G. Lamade, Treasurer
 X David R. Livingston, President
 Lenore G. Penfield, Vice President

*(Non-Voting Member)

MEMBER

 X Robert G. Shearer, Jr.
 X Jeri S. Sims
 Michael Vuocolo
 *Dr. Nelson Wruble, Superintendent
 X *Dr. Richard Mextorf, Acting Superintendent
 X *Gerald McLaughlin, Business Mgr./Bd.Secretary
 X *Eugene Yaw, Solicitor

OTHERS

 Allen Di Marco, Loyalsock Township Sr. High School Principal
 X Matthew Reitz, Assistant High School Principal
 Timothy Fausnaught, Loyalsock Township Middle School Dean of Students
 X Faith Kline, Elementary Principal
 X Sherry Griggs, Supervisor of Curriculum and Instruction
 Jonathan Reifer, Coordinator of Special Education
 Sandy Dougherty, KISS FM
 X Becky Lock, Williamsport Sun-Gazette

5.

A. **Recognition of Guests or Scheduled Speakers/Public Comments**

- ◆ **Final Budget Adoption – Gerald McLaughlin**
- ◆ **Project Update – Richard Taylor**
- ◆ **Jamie Shelby, Arthurs LeStrange & Company, Inc., Exton, PA**
- ◆ **Richard Wood, Esquire, Rhoads and Sinon, LLP, Harrisburg, PA**

B. Superintendent's Report
9th Grade Academy; Accountability Block Grant

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Eck
Second: Mr. Lamade
Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

6. Resolution

It is recommended the Board approve the attached Resolution concerning the issuance of 2004 Series General Obligation Bonds.

Motion: Mr. Eck
Second: Mr. Lamade
Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

7. Minutes

A. Approval of Minutes

It is recommended the Board approve the minutes of the June 9, 2004, Meeting of the Board of School Directors.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

8. Finance

A. Approval of Bills

It is recommended the Board approve expenses from May 1, 2004, through May 31, 2004, in the amount of \$982,902.29.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

B. Treasurer's Report

It is recommended the Treasurer's Report for the month of May 2004 be approved as presented.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

C. Approval of Capital Expenditures for the Donald E. Schick Elementary School

It is recommended the Board approve the attached Capital Project Expenditures for the Donald E. Schick Elementary School.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

D. 2004-2005 Final Budget Adoption

It is recommended the Board adopt the 2004-2005 budget with revenues and expenditures of \$15,504,009.00 with taxes as follows:

- Real Estate 19.10 mills
- Per Capita – Section 679 \$5/resident
- Realty Transfer 1%
- Per Capita – Act 511 \$5/resident

- Earned Income School 1.65% (1.15% to Loyalsock Twp. District; .50 to Loyalsock Twp.)
- Occupational Privilege \$10/occupation engaged in by an individual within the district
- Business Privilege 1 mill/Wholesale Gross Sales
- Business Privilege 1.5 mills/Retail, Service or Rental Gross Sales

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

9. Personnel

A. Retirement

1. A letter of retirement was received from Mrs. Glenda Breon, 6175 Northway Road, Cogan Station, PA 17728, as a language arts teacher, effective June 4, 2004. Mrs. Breon has capably served the Loyalsock Township School District for 35 years.
2. A letter of retirement was received from Mrs. Anne Patton, 3016 Mountain Crescent, Montoursville, PA 17754, as a reading teacher, effective June 4, 2004. Mrs. Patton has capably served the Loyalsock Township School District for 14 years.
3. A letter of retirement was received from Ms. Judith Reis, 830 First Avenue, Williamsport, PA 17701, as a reading teacher, effective June 4, 2004. Ms. Reis has capably served the Loyalsock Township School District for 40 years.
4. A letter of retirement was received from Ms. Carol Winter, 532 Vine Street, Montoursville, PA 17754, as a social studies teacher, effective June 25, 2004. Ms. Winter has capably served the Loyalsock Township School District for 37 years.

B. Resignation

1. A letter of resignation was received from Ms. Kathy M. Loy, 129 Arch Street, Montoursville, PA 17754, as a business education teacher, effective August 20, 2004. Ms. Loy has capably served the Loyalsock Township School District for 4 years.
2. A letter of resignation was received from Mrs. Mary Pauline Helminiak, 21 Grimesville Road, Williamsport, PA 17701, as an instructional support aide, effective June 21, 2004. Mrs. Helminiak has capably served the Loyalsock Township School District for 8 years.

C. Professional Staff – Appointment of Choral/Classroom Music Teacher

It is recommended the Board appoint Mr. Charles Masters, 1019 Market Street, Apartment 11, Williamsport, PA 17701, as a Temporary Professional Employee, assigned as a middle/high school music (choral/classroom) teacher. Mr. Masters will receive a pro-rated salary based on Step 0.5-B of the Teacher Salary Schedule.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

D. Professional Staff – Appointment of Math/Computer Science Teacher

It is recommended the Board appoint Mr. Jason Gresh, 57 Quaker Church Road, Pennsdale, PA 17756, as a Temporary Professional Employee, assigned as a math/computer science teacher. Mr. Gresh will receive a pro-rated salary based on Step 0-B of the Teacher Salary Schedule.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

10. Other

A. Approval of Salaries

It is recommend the Board approve the attached list of salaries for Act 93 Support Supervisors and Executives Secretaries effective July 1, 2004.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

B. Bids & Contracts

1. General Construction

It is recommended the Board award the bid and approve the General Construction Contract for the Loyalsock Township Middle School/High School Project to Lobar, Inc., One Old Mill Road, P.O. Box 50, Dillsburg, PA 17019, in the amount of \$12,398,700.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

2. HVAC Construction

It is recommended the Board award the bid and approve the Heating Ventilation and Air Conditioning (HVAC) Construction Contract for the Loyalsock Township Middle School/High School Project to R & J Ertel, Inc., 540 Lycoming Street, Williamsport, PA 17701, in the amount of \$2,666,150.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

3. Plumbing Construction

It is recommended the Board award the bid and approve the Plumbing Construction Contract for the Loyalsock Township Middle School/High

School Project to W.G. Tomko, Inc., 2599 Route 88, Finleyville, PA 15332, in the amount of \$1,251,555.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

4. **Electrical Construction**

It is recommended the Board award the bid and approve the Electrical Construction Contract for the Loyalsock Township Middle School/High School Project to Turn Key Electric, Inc., 2440 Lycoming Creek Road, Williamsport, PA 17701, in the amount of \$2,461,480.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

5. **Food Services Equipment Work**

It is recommended the Board award the bid and approve the Food Services Equipment Work Contract for the Loyalsock Township Middle School/High School Project to Commercial Appliance Contracts, Inc., P.O. Box 746, Grove City, PA 16127, in the amount of \$420,783.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

6. **Environmental Hazards/Abatement Construction Work**

It is recommended the Board award the bid and approve the Environmental Hazards/Abatement Construction Work Contract for the Loyalsock Township Middle School/High School Project to Power Component Systems, 1601 South 19th Street, Harrisburg, PA 17104, in the amount of \$690,000.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

7. **Authorization to Execute Contracts**

It is recommended the Board authorize Dr. Richard J. Mextorf to execute construction contracts relating to the Loyalsock Township Middle School/High School Project.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

C. **Authorization of Change Orders for Electrical Construction for the Donald E. Schick Elementary School**

It is recommended the Board approve the following Change Orders for electrical construction with Turn Key Electric, Inc., Electrical Contractor, 2440 Lycoming Creek Road, Williamsport, PA 17701, for the Donald E. Schick Elementary School:

- Change Order #7 – Electrical work relating to fiber optic cables at a cost of \$4,116.00.
- Change Order #8 – Electrical work relating to the Multi-Purpose Room Sound System at a cost of \$2,410.00.
- Change Order #9 – Electrical work relating to the lower level office area at a cost of \$1,817.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

D. **Authorization of Change Orders for General Construction for the Donald E. Schick Elementary School**

It is recommended the Board approve the following Change Orders for general construction with Robert Feaster Corporation, General Contractor, P.O. Box 47, Northumberland, PA 17857, for the Donald E. Schick Elementary School:

- Change Order #10 – Installation of a handrail at the east stair tower at a cost of \$895.00.
- Change Order #11 – Labor and material for a concrete slab for support of a proposed oil tank at a cost of \$3,495.00.
- Change Order #12 – Labor and material for partition walls in the lower level at a cost of \$6,095.00.
- Change Order #13 – Eliminate painting of textured wall covering resulting in a credit of \$18,480.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

E. **Authorization of Change Order for Heating Ventilation and Air Conditioning (HVAC) Construction for the Donald E. Schick Elementary School**

It is recommended the Board approve the following Change Order for HVAC construction with Silvertip, Inc., HVAC Contractor, 7th & St. Mary Street, P.O. Box 50, Lewisburg, PA 17837, for the Donald E. Schick Elementary School:

- Change Order #1 – Expansion of a lower level room into three offices at a cost of \$2,409.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims
No: None
Result: Motion Carried

11. Information Items

A. **Committee Reports**

1. Lycoming Career and Technology Center – Mr. Jerry Falco, Primary
Mr. Fred Gilmour, Alternate

2. Federal Programs Report – Mrs. Sherry Griggs
3. School District Solicitor Report – Eugene Yaw, Esquire
4. PSBA Legislative Report
5. Loyalsock Township Recreation Board Report – Mr. Garth Eck
 Mrs. Jeri Sims

B. School Reports

1. Supervisor of Curriculum and Instruction – Mrs. Sherry Griggs
2. Elementary School Reports – Mrs. Faith Kline, Elementary Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Dean of Students
4. Loyalsock Township Sr. High School - Mr. Allen Di Marco, Principal,
 Mr. Matthew Reitz, Assistant Principal

C. Dates for Board Members Calendars

<i>June 23, 2004</i>	Admin. Report/Executive Session	6:00 p.m.	<i>Becht Elem.</i>
<i>June 23, 2004</i>	SCHOOL BOARD MEETING	7:00 p.m.	<i>Becht Elem.</i>
<i>June 23, 2004</i>	Final Budget Adoption	7:00 p.m.	<i>Becht Elem.</i>
<i>July 7, 2004</i>	Admin. Report/Executive Session	TBA	<i>Becht Elem.</i>
<i>July 7, 2004</i>	SCHOOL BOARD MEETING	7:00 p.m.	<i>Becht Elem.</i>
<i>July 21, 2004</i>	Admin. Report/Executive Session	TBA	<i>Becht Elem.</i>
<i>July 21, 2004</i>	SCHOOL BOARD MEETING	7:00 p.m.	<i>Becht Elem.</i>

11. Public Comments

12. Adjournment – 7:45 p.m.

Motion: Mr. Eck
Second: Mr. Lamade

Business Manager/Board Secretary

GLM/clk