

Loyalsock Township School District

Meeting of School Directors

June 23, 2010

7:00 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
5:30 – 7:00 p.m. Contracts, Personnel; 9:00 – 9:50 p.m. Personnel
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

X Edward H. Ade, Jr., Vice President
X Maureen Carey
X William P. Carlucci
X Stephen M. Dewar, Treasurer
X Denise S. Leete
X Raymond P. McGinnis

MEMBER

X Margaret P. Piper, President
X John B. Raymond
X Sheila J. Yates
X *Eugene Yaw, Solicitor
X *Gerald McLaughlin, Acting Superintendent,
Business Mgr./Bd.Secretary

*(Non-Voting Member)

OTHERS

X Matthew Reitz, Loyalsock Township High School Principal
X Jeffrey Hartmann, Assistant High School Principal
X Robert Gaetano, Middle School Principal
ab John Rhoads, Donald E. Schick Elementary School Principal
ab Charles Greevy, IV, Assistant Elementary School Principal
X Sherry Griggs, Supervisor of Curriculum & Instruction
X Dayne Waller, Supervisor of Special Education
X Eric Gee, Director of Technology
X Jason Seyler, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - **Yearbook Presentation – Brooke Stiber**

B. Job Description – Director of Student Services & Career Development

It is recommended the Board approve the attached job description for Christina Herman. Said job description combines her roles as Director of Student Services and Career Development Counselor. Mrs. Herman will assume her new assignment effective July 1, 2010.

Motion: Mr. McGinnis Second: Mr. Raymond
Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates
No: None
Absent: None
Result: Motion Carried

C. Job Description – Administrative Assistant to the Superintendent of Schools

It is recommended the Board approve the attached job description for Cheri King. Said job description recognizes her role as Administrative Assistant to the Superintendent of Schools. Mrs. King’s title will change from Executive Secretary to Administrative Assistant effective July 1, 2010.

Motion: Mr. Ade Second: Mrs. Yates
Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates
No: None
Absent: None
Result: Motion Carried

D. Appointment of Athletic Personnel

It is recommended the Board appoint the following athletic personnel for the 2010-2011 sports season pending documentation:

- Varsity Football Assistant Coach – Kenneth Tallman, 12 years
6714 East Route 973, Cogan Station, PA 17728

Motion: Mr. Dewar Second: Mr. McGinnis
Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates
No: None
Absent: None
Result: Motion Carried

Motion: Mr. McGinnis Second: Mr. Ade
Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates
No: None
Absent: None
Result: Motion Carried

D. Purchase of Microscopes

It is recommended the Board award the microscope bid to Ward's Natural Science Est., P.O. Box 92912, 5100 West Henrietta Road, Rochester, NY 14692-9012, for the purchase of Boreal Student Inclined Stereomicroscope, quantity 15, at a total cost of \$3,039.00. (Funds for this purchase will come from the Capital Reserve Fund.)

Motion: Mr. Raymond Second: Mr. McGinnis
Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates
No: None
Absent: None
Result: Motion Carried

E. Purchase of School Van

It is recommended the Board award the school van bid (per bid specifications) to Rohrer Bus Sales, P.O. Box 100, Routes 11 & 15, Duncannon, PA 17020, for the purchase of a 2010 Ford E150XL School Van, at a cost of \$28,748.00. (Funds for this purchase will come from the Capital Reserve Fund.)

Motion: Mrs. Leete Second: Mr. Ade
Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates
No: None
Absent: None
Result: Motion Carried

F. Purchase of Athletic Equipment

It is recommended the Board approve the purchase (in accordance with PA State Contract – COSTARS #14-059; Fitness & Recreation Equipment) of recumbent bikes, quantity 5, from Websters Fitness Products, 102 Grandview Drive, McMurray, PA 15317, at a total cost of \$10,000.00. (Funds for this purchase will come from the Capital Reserve Fund.)

Motion: Mr. Dewar Second: Mr. Ade
Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates
No: None
Absent: None
Result: Motion Carried

J. Contract for HVAC Services

It is recommended the Board approve the attached contract with Siemens Industry, Inc., 5095 Ritter Road, Mechanicsburg, PA 17055, to provide heating, ventilating, and air condition services for the 2010-2011 school year at a cost of \$12,000.00.

Motion: Mrs. Carey

Second: Mr. Carlucci

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None

Absent: None

Result: Motion Carried

11. Information Items/School Reports

A. Dates for Board Members' Calendars

- **Board Meeting – July 14, 2010 @ 7:00 p.m.**

B. School Reports

C. Board Comments/Reports

1. School District Solicitor Report – Eugene Yaw, Esquire
2. PSBA Representative Report – Mrs. Denise Leete
3. IU Representative Report – Mr. Raymond McGinnis
4. Loyalsock Township Recreation Board Report – Mr. Edward H. Ade, Jr./Mr. Stephen Dewar
5. Loyalsock Township Tax Review Board – Mr. Stephen Dewar/Mr. John Raymond
6. Wellness Committee – Mrs. Maureen Carey
7. Other – Mrs. Yates updated the Board on the student activities committee meeting.

12. Public Comments

13. Adjournment @ 8:50 p.m.

Motion: Mr. Dewar

Second: Mr. Carlucci

Gerald L. McLaughlin