

Loyalsock Township School District

Meeting of School Directors

July 16, 2008

7:00 p.m.

Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
6:00 – 6:55 p.m. Negotiations; Litigation; Personnel
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

X Edward H. Ade, Jr.
AB John G. Lamade, Treasurer
X Denise S. Leete
X Raymond P. McGinnis
X Lenore G. Penfield
*Lamade, Piper – Vacation
**Mr. Gilmour resigned (*effective June 11, 2008*)

MEMBER

AB Margaret P. Piper, Vice President
X Jeri S. Sims, President
X Scott T. Williams
X *Dr. Richard Mextorf, Superintendent of Schools
X *Gerald McLaughlin, Business Mgr./Bd.Secretary
X *Eugene Yaw, Solicitor
*(Non-Voting Member)

OTHERS

X Allen Di Marco, Loyalsock Township High School Principal
X Matthew Reitz, Assistant High School Principal
X Timothy Fausnaught, Loyalsock Township Middle School Principal
AB Scott Mato, Donald E. Schick Elementary School Principal
X John Rhoads, Donald E. Schick Assistant Elementary School Principal
X Sherry Griggs, Supervisor of Curriculum & Instruction
X Dayne Watkins, Supervisor of Special Education
X Eric Gee, Director of Technology
X Heather Gach, *Williamsport Sun-Gazette*

5.

A. Recognition of Guests or Scheduled Speakers/Public Comments

- **Certificates**
- **Bond Issue Discussion - Les Bear, Robert W. Baird & Co., Inc.**
- **Introduction of New Board Member**

B. Superintendent's Report/Discussion Items

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. McGinnis

Second: Mrs. Penfield

Yes: Ade, Leete, McGinnis, Penfield, Sims, Williams

No: None

Absent: Lamade, Piper

Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the June 25, 2008, Meeting of the Board of School Directors.

Yes: Ade, Leete, McGinnis, Penfield, Sims, Williams

No: None

Absent: Lamade, Piper

Result: Motion Carried

7. Finance

A. Approval of Bills - May

It is recommended the Board approve expenditures from May 1, 2008, through May 31, 2008, in the amount of \$1,046,492.40.

Yes: Ade, Leete, McGinnis, Penfield, Sims, Williams

No: None

Absent: Lamade, Piper

Result: Motion Carried

B. Treasurer's Report - May

It is recommended the Board approve the attached Treasurer's Report for the month of May 2008.

Yes: Ade, Leete, McGinnis, Penfield, Sims, Williams
No: None
Absent: Lamade, Piper
Result: Motion Carried

C. Approval of Bills - June

It is recommended the Board approve expenditures from June 1, 2008, through June 30, 2008, in the amount of \$1,307,462.94.

Yes: Ade, Leete, McGinnis, Penfield, Sims, Williams
No: None
Absent: Lamade, Piper
Result: Motion Carried

D. Treasurer's Report - June

It is recommended the Board approve the attached Treasurer's Report for the month of June 2008.

Yes: Ade, Leete, McGinnis, Penfield, Sims, Williams
No: None
Absent: Lamade, Piper
Result: Motion Carried

8. Personnel

A. Retirement

A letter of retirement was received from Mr. Lee Galligher, 2101 Cumming Street, Williamsport, PA 17701, as a custodial employee effective May 23, 2008.

B. Resignation

A letter of resignation was received from Mrs. Sarah Shipman, 106 Vera Road, Montoursville, PA 17754, as a half-time Spanish teacher effective immediately.

C. Appointment of Full-Time Custodial Employee

It is recommended the Board appoint Mr. Brian Lowmiller, 1311 Washington Boulevard, Apartment 25, Williamsport, PA 17701, as a full-time custodial employee effective July 1, 2008. Mr. Lowmiller will receive a salary based on Step 4-Custodian (\$10.73/hr.) of the current LTESPA Agreement.

D. Professional Staff – Appointment of Elementary Teacher

It is recommended the Board appoint Mrs. Nicole McNett, 1503 Warren Avenue, Williamsport, PA 17701, as a Temporary Professional Employee assigned as an elementary teacher, effective August 20, 2008. Mrs. McNett will receive a salary based on Step 1-B (\$37,500.00) of the Teacher Salary Schedule.

E. Professional Staff – Appointment of Elementary Teacher

It is recommended the Board appoint Mrs. Stephanie Mitstifer, 1021 Milk Plant Road, Liberty, PA 16930, as a Temporary Professional Employee assigned as an elementary teacher, effective August 20, 2008. Mrs. Mitstifer will receive a salary based on Step 1-B (\$37,500.00) of the Teacher Salary Schedule.

F. Appointment of Long-Term Substitute – Elementary Teacher

It is recommended the Board appoint Ms. Megan Carl, 1133 Cherry Street, Montoursville, PA 17754, as a long-term substitute assigned as an elementary teacher for the 2008-2009 school year. Ms. Carl will serve as a substitute teacher during a leave of absence requested by Mrs. Salvatori.

G. Appointment of Long-Term Substitute – Elementary Teacher

It is recommended the Board appoint Mr. Eric Gerber, 633 South Market Street, South Williamsport, PA 17702, as a long-term substitute assigned as an elementary teacher for the 2008-2009 school year. Mr. Gerber will serve as a substitute teacher during a leave of absence requested by Ms. Worthington.

H. Appointment of Long-Term Substitute – Middle School Science Teacher

It is recommended the Board appoint Mrs. Cynthia Helminiak, 105 Tiffany Drive, Williamsport, PA 17701, as a long-term substitute (tentatively first semester) assigned as a science teacher for the 2008-2009 school year. Mrs. Helminiak will serve as a substitute teacher during a leave of absence requested by Mrs. Rogers.

I. Appointment of Long-Term Substitute – Middle School 6th Grade Reading Teacher

It is recommended the Board appoint Mr. Tristin Forney, 2800 Lycoming Creek Road, Williamsport, PA 17701, as a long-term substitute assigned as a 6th grade reading teacher for the 2008-2009 school year. Mr. Forney will serve as a substitute teacher during a leave of absence requested by Mrs. Fry.

J. Reappointment of Director of Student Services

It is recommended the Board reappoint Mrs. Christina Herman, 263 Zion Drive, Linden, PA 17744, as Director of Student Services during the 2008-2009 school year. Mrs. Herman will receive a stipend in the amount of \$7,500.00.

Yes: Ade, Leete, McGinnis, Penfield, Sims, Williams
No: None
Absent: Lamade, Piper
Result: Motion Carried

K. Reappointment of Head Custodian

It is recommended the Board reappoint Mr. Brian Bubb, 1738 Becht Road, Williamsport, PA 17701, as Head Custodian for the 2008-2009 school year. Mr. Bubb will receive a stipend in the amount of \$1,850.00.

Yes: Ade, Leete, McGinnis, Penfield, Sims, Williams
No: None
Absent: Lamade, Piper
Result: Motion Carried

L. Appointment of Half-Time Data Coordinator/Half-Time Reading Specialist

It is recommended the Board approve the transfer of Mrs. Pamela Kastner, 2015 Whitford Avenue, South Williamsport, PA 17702, to the position of Half-Time Data Coordinator/Half-Time Title I Reading Specialist. This position is a one-year position. Mrs. Kastner is currently a Title I Reading Specialist.

Yes: Ade, Leete, McGinnis, Penfield, Sims, Williams
No: None
Absent: Lamade, Piper
Result: Motion Carried

9. Other

A. Painting Booth

It is recommended the Board award the painting booth low bid (as per bid specifications) to Paxton/Patterson, 7523 S. Sayre Avenue, Chicago, IL 60638, in the amount of \$3,660.00. (Funds for this project will come from the Capital Reserve Fund.)

Yes: Ade, Leete, McGinnis, Penfield, Sims, Williams

No: None

Absent: Lamade, Piper

Result: Motion Carried

B. Appointment of School Board Director

It is recommended the Board appoint Mr. Stephen Dewar, 2830 Orchard Avenue, Montoursville, PA 17754, as School Board Director effective July 17, 2008.

Yes: Ade, Leete, McGinnis, Penfield, Sims, Williams

No: None

Absent: Lamade, Piper

Result: Motion Carried

10. Information Items/School Reports

A. Dates for Board Members' Calendars

- **School Board Meeting**
- **August 6, 2008**
- **7:00 p.m.**

B. School Reports

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School –
Mr. Scott Mato, Principal/Mr. John Rhoads, Assistant Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –
Mr. Allen Di Marco, Principal/Dr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Ms. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

C. Board Comments/Reports

1. School District Solicitor Report – Eugene Yaw, Esquire
2. Legislative Report – Mrs. Margaret Piper
3. IU Representative Report – Mr. Raymond McGinnis
4. Loyalsock Township Recreation Board Report – Mr. Edward H. Ade, Jr.
5. Loyalsock Township Tax Review Board – Mr. John Lamade
6. Other

11. Public Comments

12. Adjournment @ 8:15 p.m.

Motion: Mrs. Penfield

Second: Mr. Ade

Business Manager/Board Secretary