

# *Loyalsock Township School District*

## *Meeting of School Directors*

*August 5, 2009*

*7:00 p.m.*

*Board Conference Room  
1720 Sycamore Road  
Montoursville, PA 17754*

### ***MINUTES***

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Thomas Marshall, Solicitor**  
5:30 p.m. – 7:00 p.m. Personnel; Litigation; 8:15 p.m. – 9:15 p.m. Personnel; Litigation
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

#### **MEMBER**

  X Edward H. Ade, Jr.  
  X Stephen M. Dewar  
  X John G. Lamade, Treasurer  
  X Denise S. Leete  
  X Raymond P. McGinnis  
  X Lenore G. Penfield

#### **MEMBER**

  X Margaret P. Piper, Vice President  
  X Jeri S. Sims, President  
  X Scott T. Williams  
  X \*Gerald McLaughlin, Business Mgr./Bd.Secretary  
  X \*Thomas Marshall, Solicitor

\*(Non-Voting Member)

#### **OTHERS**

  AB Matthew Reitz, Loyalsock Township High School Principal  
  X Jeffrey Hartmann, Assistant High School Principal  
  X John Rhoads, Donald E. Schick Elementary School Principal  
  X Sherry Griggs, Supervisor of Curriculum & Instruction  
  X Dayne Waller, Supervisor of Special Education  
  X Eric Gee, Director of Technology  
  X Greg Hayes, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

**B. Superintendent's Report/Discussion Items**

-PSSA Information – Mrs. Griggs

**C. Public Comments Relative to Agenda Items**

**D. Recommendation and Approval of all Items Listed on the Agenda for Official Action**

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Lamade

Second: Mrs. Penfield

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

**6. Minutes**

**A. Approval of Minutes**

It is recommended the Board approve the Minutes of the July 15, 2009, Meeting of the Board of School Directors.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

**7. Finance**

**A. Agreement with Larson, Kellett & Associates to Perform Auditing Services**

It is recommended the Board authorize a contract with Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, to perform auditing services for Loyalsock Township School District for the years ended June 30, 2010, through June 30, 2012, pursuant to the terms of the attached agreement.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

**8. School/District Programs and Operations**

**A. Comprehensive Testing for the 2009-2010 School Year**

It is recommended the Board approve the attached list of tests as part of the District's Comprehensive Testing Program for the 2009-2010 school year.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**9. Personnel**

**A. Appointment of Elementary School Principal**

It is recommended Mr. John Rhoads, 900 West Central Avenue, South Williamsport, PA 17702, be appointed as Elementary School Principal effective August 1, 2009.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**B. Appointment of Middle School Principal**

It is recommended Mr. Robert Gaetano, 604 Center Street, Millersburg, PA 17061, be appointed as Middle School Principal effective as soon as reasonably possible. Mr. Gaetano will receive a pro-rated salary of \$83,000.00 for the 2009-2010 school year.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**C. Appointment of Assistant Elementary School Principal**

It is recommended Mr. Charles Greevy, IV, 1741 Ravine Road, Williamsport, PA 17701, be appointed (pending documentation) as Assistant Elementary School Principal effective upon receipt of certification, pursuant to the terms of the attached Memorandum of Agreement. Mr. Greevy will receive a pro-rated salary of \$63,000.00 for the 2009-2010 school year.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**D. Professional Staff – Appointment of Health & Physical Education Teacher**

It is recommended the Board appoint Mrs. Tina Remsnyder, 1034 Sunrise Drive, Hughesville, PA 17737, as a Temporary Professional Employee assigned as a health and physical education teacher effective August 26, 2009. Mrs. Remsnyder will receive a salary based on Step 2-B of the Teacher Salary Schedule.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**E. Professional Staff – Appointment of Family & Consumer Science Teacher**

It is recommended the Board appoint Ms. Meranda Steel, 12 Fawn Drive, New Columbia, PA 17856, as a Temporary Professional Employee assigned as a family and consumer science teacher effective August 26, 2009. Ms. Steel will receive a salary based on Step 2-B of the Teacher Salary Schedule.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**F. Long-Term Substitute – High School Science Teacher**

It is recommended the Board appoint Ms. Ashley Christ, 809 Weldon Street, Montoursville, PA 17754, as a long-term substitute assigned as a high school science teacher (during Mrs. Puderbach's leave of absence).

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**G. Middle School Secretary**

It is recommended the Board appoint Mrs. Michelle Bartley, 1308 Warren Avenue, Williamsport, PA 17701, as a 223-day middle school secretary, pending documentation. Mrs. Bartley will receive a salary based on Step 1 – Secretary (\$11.40/hr.) of the current LTESPA Agreement effective August 10, 2009.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**H. Special Education Aide**

It is recommended the Board appoint Mrs. Carrie LaPoint, 1507 Pebblewood Lane, Williamsport, PA 17701, as a full-time special education aide. Mrs. LaPoint will receive a salary based on Step 2 – Aide (\$9.12/hr.) of the current LTESPA Agreement effective September 1, 2009.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**I. Resignation**

A letter of resignation was received from Mr. Christopher Rivera, 136 Brown Street, Lewisburg, PA 17837, as an elementary teacher effective August 14, 2009.

**J. Reappointment of Director of Student Services**

It is recommended the Board reappoint Mrs. Christina Herman, 263 Zion Drive, Linden, PA 17744, as Director of Student Services during the 2009-2010 school year. Mrs. Herman will receive a stipend in the amount of \$8,000.00.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**K. Athletic Director**

It is recommended the Board reappoint Mr. Ronald Insinger, 2075 Meadow Lane, Montoursville, PA 17754, as athletic director for the 2009-2010 school year. Mr. Insinger will receive a salary of \$36,000.00.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**L. Appointment of Fall Coaches**

It is recommended the Board appoint the attached list of coaches (pending documentation) for the 2009-2010 sports season.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**M. Professional Staff – Appointment of Elementary Teacher**

It is recommended the Board appoint Mr. Craig Weaver, 602 Bennett Street, Montoursville, PA 17754, as a Temporary Professional Employee assigned as an elementary teacher effective August 26, 2009. Mr. Weaver will receive a salary based on Step 2-B of the Teacher Salary Schedule.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**N. Long-Term Substitute – Elementary Teacher**

It is recommended the Board appoint Ms. Amy Brown, 232 Logan Lane, Hughesville, PA 17737, as a long-term substitute assigned as an elementary school teacher (during Mrs. Salvatori's leave of absence).

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**10. Other**

**A. West Branch Drug and Alcohol Abuse Commission Letter of Agreement & Qualified Service Organization Agreement**

It is recommended the Board approve the attached 2009-2010 West Branch Drug and Alcohol Abuse Commission Letter of Agreement and Qualified Service Organization Agreement for services to the District's Student Assistance Program.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**B. Award 81-Passenger School Bus Bid**

It is recommended the Board award a 2007 81-passenger school bus bid (as per bid specifications) to Rohrer Bus Sales, P.O. Box 100, Rts. 11 & 15, Duncannon, PA 17020, for two buses in the amount of \$52,800.00 each. (Funds for this project will come from the Capital Reserve Fund.)

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**C. Award 2008 Thomas Saf-T-Liner C2, 6-Passenger School Bus Bid**

It is recommended the Board award a 2008 Thomas Saf-T-Liner C2, 6-passenger special needs school bus bid (as per bid specifications) to National Bus Sales, 8649 South Regency Drive, Tulsa, OK 74131, for a special needs bus in the amount of \$70,000.00 pursuant to the attached Letter of Understanding. (Funds for this project will come from the Capital Reserve Fund.)

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**D. Loyalsock Township Board of Supervisors – Seal Coat**

It is recommended the Board approve payment to Loyalsock Township Board of Supervisors for 3,813 sq. yds. of single seal coat (lower parking lot at Donald E. Schick Elementary School) at a cost of \$5,605.11. (Funds for this project will come from the Capital Reserve Fund.)

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**E. Photography - Bid**

It is recommended the Board award the photography bid (per bid specifications) to Robert Lesko, Lesko Photographic Studio, 43 Pine Run Road, Hughesville, PA 17737.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**11. Information Items/School Reports**

**A. Dates for Board Members' Calendars**

- **School Board Meeting – August 26, 2009**

**B. School Reports**

1. Supervisor of Curriculum & Instruction/Federal Programs
2. Donald E. Schick Elementary School
3. Loyalsock Township Middle School
4. Loyalsock Township High School
5. Supervisor of Special Education
6. Director of Technology

**C. Board Comments/Reports**

1. School District Solicitor Report – Thomas Marshall, Esquire
2. PSBA Representative Report – Mrs. Margaret Piper
3. IU Representative Report – Mr. Raymond McGinnis
4. Loyalsock Township Recreation Board Report – Mr. Edward H. Ade, Jr.
5. Loyalsock Township Tax Review Board – Mr. John Lamade
6. Other



**12. Public Comments**

**13. Adjournment @ 8:07 p.m.**

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**Gerald L. McLaughlin**