

Loyalsock Township School District

Meeting of School Directors

August 22, 2012

7:00 p.m.

Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754

MINUTES

1. **Call to Order –President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
6:00-6:55 p.m. – Personnel; Collective Bargaining, Litigation
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

X Edward H. Ade, Jr., President
X Maureen Carey
X William P. Carlucci
X Stephen M. Dewar – Treasurer
X David P. Hornberger
ab Christina L. Kiessling
*Absent-Kiessling-Personal

MEMBER

X John B. Raymond
X Sheila J. Yates, Vice President
X Paul R. Young, II
X *E. Eugene Yaw, Solicitor
X *Robert W. Grantier, Superintendent
X *Gerald McLaughlin, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

X Matthew Reitz, Loyalsock Township High School Principal
X Charles Greevy, IV, Assistant High School Principal
X Robert Gaetano, Middle School Principal
____ John Rhoads, Donald E. Schick Elementary School Principal
____ Suzanne Foresman, Assistant Elementary School Principal
X Sherry Griggs, Supervisor of Curriculum & Instruction
X Dayne Waller, Supervisor of Special Education
X Eric Gee, Director of Technology
X Christina Herman, Director of Student Services & Career Development
X Matt Hutchinson, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

B. **Superintendent's Report/Discussion Items**

C. **Public Comments Relative to Agenda Items**

6. **Minutes**

A. **Approval of Minutes**

It is recommended the Board approve the Minutes of the following meetings:

- July 18, 2012
- August 8, 2012

Motion: Mrs. Carey Second: Mr. Hornberger
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

7. **Finance**

A. **Approval of Bills**

It is recommended the Board approve expenditures from July 1, 2012 through July 31, 2012, in the amount of \$781,656.62.

Motion: Mr. Carlucci Second: Mr. Young
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

B. **Treasurer's Report**

It is recommended the Board approve the attached Treasurer's Report for the month of July 2012.

Motion: Mr. Young Second: Mrs. Yates
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

8. School/District Programs and Operations

A. Pennsylvania State Police School Resource Officer Program

It is recommended the Board approve the attached letter of agreement with the Pennsylvania State Police regarding participation in the Pennsylvania State Police School Resource Officer Program.

Motion: Mr. Raymond Second: Mr. Carlucci
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

9. Personnel

A. Resignation

A letter of resignation was received from Mr. Steven Blaker as a temporary part-time/substitute custodial employee effective August 6, 2012.

B. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2012-2013 school year.

Motion: Mr. Raymond Second: Mrs. Yates
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

C. Food Service Substitutes

It is recommended the Board approve the attached list of food service substitutes for the 2012-2013 school year.

Motion: Mr. Young Second: Mr. Hornberger
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

D. Crossing Guard Personnel

It is recommended the Board approve the attached list of crossing guard personnel for the 2012-2013 school year.

Motion: Mr. Hornberger Second: Mr. Young
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

E. School Bus Drivers

It is recommended the Board approve the attached list of school bus drivers for the 2012-2013 school year.

Motion: Mr. Young Second: Mrs. Yates
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

F. School Security Personnel

It is recommended the Board approve the attached list of school security personnel for the 2012-2013 school year.

Motion: Mrs. Yates Second: Mr. Young
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

G. Appointment of Junior High Girls' Basketball Coaches

It is recommended the Board appoint the following coaches for the 2012-2013 sports season:

- Rebecca Leid, 8th Grade Girls' Basketball Coach (2 years paid coaching experience)
- Kelli Vassallo, 7th Grade Girls' Basketball Coach (2 years paid coaching experience)

Motion: Mrs. Carey Second: Mr. Raymond
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

H. Long-Term Substitutes

It is recommended the Board appoint the following individuals as long-term substitute teachers:

- Jaime Karichner; Elementary; during leaves of absence requested by Mrs. Jennifer Ellis & Mrs. Kelly Brown
- Jeffrey Everett; English; during a leave of absence requested by Mr. Joseph Smith
- Katie Bastian; Science; during a leave of absence requested by Mrs. Kristina Rodgers

Motion: Mr. Dewar Second: Mrs. Yates
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiesslering
Result: Motion Carried

I. Athletic Director

It is recommended the Board reappoint Mr. Ronald Insinger as athletic director for the 2012-2013 school year. Mr. Insinger will receive a salary of \$39,527.00.

Motion: Mrs. Yates Second: Mr. Carlucci
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiesslering
Result: Motion Carried

J. Requests for Unpaid Leave

It is recommended the Board approve the following requests for unpaid leave:

- Sherry Schaefer; November 14, 2012
in accordance with Policy 439
- Sandra Born; August 30 and 31, 2012
in accordance with Policy 539

Motion: Mr. Raymond Second: Mr. Hornberger
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiesslering
Result: Motion Carried

K. Secretary

It is recommended the Board appoint Mrs. Carrie LaPoint as a 203-day secretary (currently 183-day secretary) effective the 2012-2013 school year.

Motion: Mr. Dewar Second: Mr. Raymond
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

L. Memorandum of Understanding – Jan Dulak

It is recommended the Board approve the attached Memorandum of Understanding regarding Mrs. Jan Dulak's assignment for the 2012-2013 school year.

Motion: Mrs. Carey Second: Mr. Young
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

10. Other

A. Approval of Salaries – Act 93 Support Personnel, Executive Secretary, and Administrative Assistant

It is recommended the Board approve the attached list of salaries for Act 93 Support Personnel, Executive Secretary and Administrative Assistant retroactive to July 1, 2012.

Motion: Mr. Young Second: Mr. Hornberger
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

B. PlanCon K

It is recommended the Board approve the submission of PlanCon K (Project Refinancing) as attached to the Pennsylvania Department of Education, Division of School Facilities, 333 Market Street, Harrisburg, PA 17126. This outlines the terms and conditions for the refinancing of our General Obligation Bonds, Series A of 2012 and Series B of 2012.

Motion: Mr. Raymond Second: Mr. Carlucci
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

C. Sale of Chevrolet Van

It is recommended the Board approve the sale of a 1993 Chevrolet Van (Serial Number 2GAHG39K3P4132941) to Shane Stine, 407 Jordan Avenue, Montoursville, PA 17754, at a price of \$400.00.

Motion: Mr. Hornberger Second: Mr. Dewar
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

D. PP&L Electrical Utilities

It is recommended the Board approve the attached proposal from PP&L Electric Utilities Corp. for engineering services and relocation costs in preparation for the relocation of the District Service Center to the Army Reserve Center at a cost of \$12,812.00. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Carlucci Second: Mr. Young
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

E. Fencing Repairs & Soccer Goals

It is recommended the Board approve fencing repairs at a cost of approximately \$3,500 and the purchase of soccer goals at a cost of approximately \$6,500. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Carlucci Second: Mr. Dewar
Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Raymond, Yates, Young
No: None
Absent: Kiessling
Result: Motion Carried

11. Information Items

- A. Board Comments/Reports
- B. Administrative Reports

12. Public Comments - None

13. Next Meeting Date – September 12, 2012

14. Adjournment @ 7:40 p.m.

Motion: Mr. Dewar
Second: Mr. Carlucci

Gerald L. McLaughlin