

# *Loyalsock Township School District*

## Meeting of School Directors

*August 24, 2011*

*7:00 p.m.*

*Board Conference Room  
1720 Sycamore Road  
Montoursville, PA 17754*

## **MINUTES**

1. **Call to Order –President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Randall Sees, Solicitor**  
6:00-7:00 p.m. & 9:10-9:40 p.m. Personnel
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

### MEMBER

X Edward H. Ade, Jr., Vice President  
X Maureen Carey  
ab William P. Carlucci  
X Stephen M. Dewar, Treasurer  
X Denise S. Leete  
X Raymond P. McGinnis  
\*Carlucci-Travel

### MEMBER

X Margaret P. Piper, President  
X John B. Raymond  
X Sheila J. Yates  
X \*Randall Sees, Solicitor  
X \*Robert W. Grantier, Superintendent  
X \*Gerald McLaughlin, Business Mgr./Bd.Secretary  
\*(Non-Voting Member)

### OTHERS

X Matthew Reitz, Loyalsock Township High School Principal  
X Jeffrey Hartmann, Assistant High School Principal  
X Robert Gaetano, Middle School Principal  
X John Rhoads, Donald E. Schick Elementary School Principal  
X Charles Greevy, IV, Assistant Elementary School Principal  
X Sherry Griggs, Supervisor of Curriculum & Instruction  
X Dayne Waller, Supervisor of Special Education  
X Eric Gee, Director of Technology  
X Amanda Alexander, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**
  - **School Physician Services – Dr. David Young**
  - **Bus Garage Modifications – Anthony Visco**
  - **Lycoming County United Way Campaign**
  - **Silver Cord Program**

**B. Superintendent's Report/Discussion Items**

- ESY Program

**C. Public Comments Relative to Agenda Items**

**6. Minutes**

**A. Approval of Minutes**

It is recommended the Board approve the Minutes of the following meetings:

- August 3, 2011
- August 16, 2011 – Facilities Committee

Motion: Mr. McGinnis                      Second: Mrs. Leete  
Yes: Ade, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates  
No: None  
Absent: Carlucci  
Result: Motion Carried

**7. Finance**

**A. Approval of Bills**

It is recommended the Board approve expenditures from July 1, 2011 through July 31, 2011, in the amount of \$717,545.98.

Motion: Mr. Raymond                      Second: Mr. Ade  
Yes: Ade, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates  
No: None  
Absent: Carlucci  
Result: Motion Carried

**B. Treasurer's Report**

It is recommended the Board approve the attached Treasurer's Report for the month of July 2011.

Motion: Mr. Ade                              Second: Mrs. Yates  
Yes: Ade, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates  
No: None  
Absent: Carlucci  
Result: Motion Carried

**8. School/District Programs and Operations**

**A. Comprehensive Testing for the 2011-2012 School Year**

It is recommended the Board approve the attached list of tests as part of the district's Comprehensive Testing Program for the 2011-2012 school year.

Motion: Mr. McGinnis                      Second: Mrs. Carey  
Yes: Ade, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates  
No: None  
Absent: Carlucci  
Result: Motion Carried

**9. Personnel**

**A. Retirement**

A letter of retirement was received from Mrs. Teresa Morrill as a paraprofessional effective August 21, 2011.

**B. Resignations**

The Board acknowledges the following resignations:

- Jeffrey Hartmann – Assistant High School Principal; effective August 26, 2011
- Robin Enderle – Secretary; effective September 2, 2011
- Janet Santini – Paraprofessional; effective August 15, 2011

**C. Substitute Personnel**

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2011-2012 school year.

Motion: Mrs. Carey                      Second: Mr. Dewar  
Yes: Ade, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates  
No: None  
Absent: Carlucci  
Result: Motion Carried

**D. Food Service Substitutes**

It is recommended the Board approve the attached list of food service substitutes for the 2011-2012 school year.

Motion: Mrs. Carey                      Second: Mr. McGinnis  
Yes: Ade, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates  
No: None  
Absent: Carlucci  
Result: Motion Carried

**E. Crossing Guard Personnel**

It is recommended the Board approve the attached list of crossing guard personnel for the 2011-2012 school year.

Motion: Mrs. Yates                      Second: Mr. Ade  
Yes: Ade, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates  
No: None  
Absent: Carlucci  
Result: Motion Carried

**F. School Bus Drivers**

It is recommended the Board approve the attached list of school bus drivers for the 2011-2012 school year.

Motion: Mr. Raymond                  Second: Mr. McGinnis  
Yes: Ade, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates  
No: None  
Absent: Carlucci  
Result: Motion Carried

**G. Temporary Part-Time/Substitute Custodial Employee**

It is recommended the Board appoint Mr. Noah Bower as a temporary part-time/substitute (0-20 hours per week) custodial employee effective August 8, 2011. Mr. Bower will receive an hourly rate of \$10.70.

Motion: Mr. McGinnis                  Second: Mr. Ade  
Yes: Ade, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates  
No: None  
Absent: Carlucci  
Result: Motion Carried



Motion: Mrs. Carey                                 Second: Mr. McGinnis  
Yes: Ade, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates  
No: None  
Absent: Carlucci  
Result: Motion Carried

**B. Approval to Increase Rates**

~~It is recommended the Board approve to increase the rates of crossing guards, high school/middle school intervention monitors, cafeteria/playground monitors, substitute aides/secretaries, and substitute school nurses according to the attached list.~~

**MOTION TO TABLE**

Motion: Mr. Ade   Second: Mr. McGinnis  
Yes: Ade, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates  
No: None  
Absent: Carlucci  
Result: Motion Carried

**C. School Physician Services**

It is recommended the Board approve the attached agreement with Dr. David Young for school physician services.

Motion: Mr. McGinnis                                 Second: Mr. Ade  
Yes: Ade, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates  
No: None  
Absent: Carlucci  
Result: Motion Carried

**D. PlanCon K**

It is recommended the Board approve the submission of PlanCon K (Project Refinancing) as attached to the Pennsylvania Department of Education, Division of School Facilities, Bureau of Budget and Fiscal Management, 333 Market Street, Harrisburg, PA 17126. This outlines the terms and conditions for the refinancing of our 2001 General Obligation Bonds, Series of 2011.

Motion: Mr. Raymond                                 Second: Mr. McGinnis  
Yes: Ade, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates  
No: None  
Absent: Carlucci  
Result: Motion Carried

**E. Legislative Policy Council**

It is recommended the Board appoint Maureen Carey and Sheila Yates as voting delegates to the 2011 Legislative Policy Council.

Motion: Mr. McGinnis                      Second: Mrs. Leete  
Yes: Ade, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates  
No: None  
Absent: Carlucci  
Result: Motion Carried

**F. Real Estate Tax Exoneration**

It is recommended the Board exonerate Mrs. Dorothy White from collecting taxes on the following parcels for real estate taxes for the 2011 tax year:

- 26-349-105B-999 (Bill #4417) in the amount of \$49,402.34 (Williamsport Home)
- 26-349-105C (Bill #4418) in the amount of \$1,920.75 (Williamsport Home)

Exoneration is in accordance with the agreement between Williamsport Home and Loyalsock Township School District for payment in lieu of taxes in the amount of \$42,282.00.

Motion: Mr. McGinnis                      Second: Mrs. Leete  
Yes: Ade, Dewar, Leete, McGinnis, Piper, Raymond, Yates  
No: None  
Absent: Carlucci  
Abstain: Mrs. Carey  
Result: Motion Carried

**11. Information Items**

**A. Administrative Reports**

**B. Board Comments/Reports**

**12. Public Comments – None**

**13. Next Meeting Date – September 14, 2011**

**14. Adjournment @ 8:30 p.m.**

Motion: Mr. Ade  
Second: Mr. Dewar