

# *Loyalsock Township School District*

## *Meeting of School Directors*

*October 4, 2006*

*7:15 p.m.*

*Board Conference Room  
1720 Sycamore Road  
Montoursville, PA 17754*

### ***MINUTES***

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**  
6:00 p.m. – 7:15 p.m. Collective Bargaining; Personnel; Litigation
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

#### **MEMBER**

X Garth M. Eck  
AB Jerry S. Falco  
X Frederick T. Gilmour  
X John G. Lamade  
X David R. Livingston, President  
X Lenore G. Penfield, Vice President  
\* Mr. Falco – absent due to business

#### **MEMBER**

X Jeri S. Sims  
X Michael Vuocolo, Treasurer  
X Scott T. Williams  
X \*Dr. Richard Mextorf, Superintendent of Schools  
X \*Gerald McLaughlin, Business Mgr./Bd.Secretary  
X \*Eugene Yaw, Solicitor  
\*(Non-Voting Member)

#### **OTHERS**

X Allen Di Marco, Loyalsock Township High School Principal  
X Matthew Reitz, Assistant High School Principal  
X Timothy Fausnaught, Loyalsock Township Middle School Principal  
X Scott Mato, Donald E. Schick Elementary School Principal  
X Sherry Griggs, Supervisor of Curriculum & Instruction  
X Dayne Watkins, Supervisor of Special Education  
X Eric Gee, Director of Technology  
X Eric Long, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**
  - **Mr. Joseph Smith – Presentation of Books to School Board**
  - **Mr. Richard Taylor – Building Project Update**

- B. **Superintendent's Report**
- C. **Public Comments Relative to Agenda Items**
- D. **Recommendation and Approval of all Items Listed on the Agenda for Official Action**

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Eck  
Second: Mr. Lamade  
Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

6. **Minutes**

- A. **Approval of Minutes**

It is recommended the Board approve the Minutes of the September 13, 2006, Meeting of the Board of School Directors.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

7. **Finance**

- A. **Capital Expenditures – Loyalsock Township Middle School/High School**

It is recommended the Board approve the attached Capital Project Expenditures for the Loyalsock Township Middle School/High School Project.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

**8. School/District Programs and Operations**

**A. Curriculum Team**

It is recommended the Board approve the attached list of curriculum representatives for the 2006-2007 school year.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

**9. Personnel**

**A. Appointment of Part-Time Special Education Aide**

It is recommended the Board appoint Ms. Lori Underwood, 648 Maple Street, Williamsport, PA 17701, as a part-time special education aide at Loyalsock Township Middle School, effective September 18, 2006. Ms. Underwood will receive a salary based on Step 1-Aide (\$8.34/hr.) of the current LTESPA Agreement.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

**B. Request for Family/Medical Leave – Policy 435**

It is recommended the Board approve a request for family/medical leave (September 27, 2006 through December 22, 2006) in accordance with Policy 435 from Lori Twigg. Mrs. Twigg is a Title I Reading Specialist at Donald E. Schick Elementary School.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

**C. Appointment of Long-Term Substitute**

It is recommended the Board appoint Mrs. Cheryl McBride, 25 South Market Street, Muncy, PA 17756, as a long-term substitute assigned as a Title I teacher. Mrs. McBride will serve as a substitute teacher during Mrs. Twigg's leave of absence.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

**D. Temporary Part-Time/Substitute Custodial Employee**

It is recommended the Board appoint Ms. Kelley Fredericks, 2815 Orchard Avenue, Montoursville, PA 17754, as a temporary part-time/substitute (0-20 hours per week) custodial employee effective September 19, 2006. Ms. Fredericks will receive an hourly rate of \$9.80.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

**E. Unpaid Leave**

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 539:

- Christine Mertes, Special Education Aide – September 29, 2006

Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

**F. Resignation**

A letter of resignation was received from Ms. Lorelee Long, 1435 Jordan Avenue, Montoursville, PA 17754, as a cafeteria/playground monitor, effective September 26, 2006.

**G. Employee Suspension**

It is recommended the Board approve the following suspensions without pay or benefits for Employee #7814:

- August 28, 2006 & January 25, 2007
- September 29, October 2, 3, 4, and 5, 2006

Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

**H. Substitute Personnel**

It is recommended the Board approve the attached list of substitute teachers, secretaries, nurses, aides, etc. for the 2006-2007 school year.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

**I. Appointment of Cafeteria/Playground Monitor**

It is recommended the Board appoint Ms. Kendra Yeager, 424 Washington Boulevard, Williamsport, PA 17701, as a part-time cafeteria/playground monitor (pending documentation). Ms. Yeager will receive an hourly rate of \$6.50.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

**10. Other**

**A. Salary Adjustment**

It is recommended the Board approve adjusting Ms. Lisa Novotny's salary in accordance with the LTEA Agreement retroactive to August 28, 2006. Ms. Novotny will continue to serve as a long-term substitute and receive a salary based on Step 2-B (\$37,000.00) of the Teacher Salary Schedule.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

**B. ACT 1 Contract**

It is recommended the Board approve the attached contract with Ferris, Baker Watts, Inc., to provide consulting services to the Loyalsock Township School District Tax Study Commission regarding the implementation of Act 1.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

**C. Substitute Rate for Secretaries and Aides**

It is recommended the Board approve to increase the rate of substitute secretaries and aides to \$7.50 per hour effective October 16, 2006.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

**D. Authorization of Change Order for Environmental Hazards Abatement for the Loyalsock Township Middle School/High School Project**

It is recommended the Board approve the following Change Order for environmental hazards abatement with Power Component Systems, Inc., 1601 South 19<sup>th</sup> Street, Harrisburg, PA 17104, for the Loyalsock Township Middle School/High School Project:

- Change Order #11 – Deletion of roofing abatement at a credit of \$32,937.00.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams  
No: None  
Absent: Falco  
Result: Motion Carried

**11. Information Items/School Reports**

**A. Dates for Board Members' Calendars**

- **School Board Meeting**
- **October 18, 2006**
- **7:00 p.m.**

**B. School Reports**

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School – Mr. Scott Mato, Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –  
    Mr. Allen Di Marco, Principal/Mr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Mrs. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

**12. Public Comments**

**13. Adjournment @ 7:55 p.m.**

Motion: Mr. Eck  
Second: Mr. Lamade

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**Business Manager/Board Secretary**