

Loyalsock Township School District

Meeting of School Directors

October 27, 2010

7:10 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
6:30 p.m. – 7:00 p.m. Personnel
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

X Edward H. Ade, Jr., Vice President
X Maureen Carey
X William P. Carlucci
X Stephen M. Dewar, Treasurer
X Denise S. Leete
ab Raymond P. McGinnis
*Absent – McGinnis-Travel

MEMBER

X Margaret P. Piper, President
X John B. Raymond
X Sheila J. Yates
X *Eugene Yaw, Solicitor
X *Robert W. Grantier, Superintendent
X *Gerald McLaughlin, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

X Matthew Reitz, Loyalsock Township High School Principal
X Jeffrey Hartmann, Assistant High School Principal
X Robert Gaetano, Middle School Principal
X John Rhoads, Donald E. Schick Elementary School Principal
X Charles Greevy, IV, Assistant Elementary School Principal
ab Sherry Griggs, Supervisor of Curriculum & Instruction
X Dayne Waller, Supervisor of Special Education
X Eric Gee, Director of Technology
X Christina Herman, Director of Student Services & Career Development
X Amanda Alexander, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

B. Superintendent's Report/Discussion Items

- New Traffic Pattern at High School/Middle School
- Open House/Career Expo

C. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meetings:

▪ **September 8, 2010 Work Session**

Motion: Mr. Carlucci Second: Mr. Dewar
Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
No: None
Absent: McGinnis
Result: Motion Carried

▪ **September 16, 2010 Student Activities/Athletics Committee**

Motion: Mr. Carlucci Second: Mr. Dewar
Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
No: None
Absent: McGinnis
Result: Motion Carried

▪ **September 20, 2010 Facilities Committee**

Motion: Mr. Carlucci Second: Mr. Dewar
Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
No: None
Absent: McGinnis
Result: Motion Carried

▪ **September 22, 2010 School Board**

Motion: Mr. Carlucci Second: Mr. Dewar
Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
No: None
Absent: McGinnis
Result: Motion Carried

▪ **September 28, 2010 Special Meeting/Board Retreat**

Motion: Mr. Carlucci Second: Mr. Dewar
Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
No: None
Absent: McGinnis
Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from September 1, 2010 through September 30, 2010, in the amount of \$1,046,363.57.

Motion: Mr. Carlucci Second: Mr. Dewar
Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
No: None
Absent: McGinnis
Result: Motion Carried

B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of September 2010.

Motion: Mr. Ade Second: Mrs. Carey
Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
No: None
Absent: McGinnis
Result: Motion Carried

C. Student Activities Fund Quarterly Report

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended September 2010.

Motion: Mrs. Carey Second: Mrs. Leete
Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
No: None
Absent: McGinnis
Result: Motion Carried

8. Personnel

A. Resignation – Paraprofessional

A letter of resignation was received from Leslie Miller, 214 Montour Street, Montoursville, PA 17754, as a full-time personal care paraprofessional effective December 22, 2010. Ms. Miller has capably served the district for 17 years.

B. Request for Family/Medical Leave – Policy 435

It is recommended the Board approve a request for family/medical leave (tentatively January 18, 2011 – April 18, 2011) in accordance with Policy 435 from Danyelle Zaccaria. Mrs. Zaccaria is a teacher at the Donald E. Schick Elementary School.

Motion: Mr. Ade Second: Mrs. Leete
Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
No: None
Absent: McGinnis
Result: Motion Carried

C. Request for Family/Medical Leave – Policy 435

It is recommended the Board approve a request for family/medical leave (tentatively six weeks beginning on October 11, 2010) in accordance with Policy 435 from Henry Zdun. Mr. Zdun is a teacher at the Loyalsock Township Middle School.

Motion: Mr. Ade Second: Mrs. Yates
Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
No: None
Absent: McGinnis
Result: Motion Carried

D. Request for Family/Medical Leave – Policy 535

It is recommended the Board approve a request for family/medical leave (tentatively September 24, 2010 – December 31, 2010) in accordance with Policy 535 from Jackie Emerick. Mrs. Emerick is a paraprofessional at the Loyalsock Township High School.

Motion: Mrs. Carey Second: Mr. Dewar
Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
No: None
Absent: McGinnis
Result: Motion Carried

E. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2010-2011 school year.

Motion: Mr. Raymond Second: Mrs. Carey
Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
No: None
Absent: McGinnis
Result: Motion Carried

F. Food Service Substitutes

It is recommended the Board approve the attached list of food service substitutes for the 2010-2011 school year.

Motion: Mrs. Yates Second: Mrs. Leete
Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
No: None
Absent: McGinnis
Result: Motion Carried

G. Appointment of Winter Coaches

It is recommended the Board approve the attached list of coaches for the 2010-2011 sports season. *Mr. Ade inquired about track coaches.*

Motion: Mr. Dewar Second: Mrs. Carey
Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
No: None
Absent: McGinnis
Result: Motion Carried

9. Policy

A. Policy 815 – Acceptable Use of Internet, Networks, and Technology Resources – First Reading

The Board acknowledges the first reading of Policy No. 815 – Acceptable Use of Internet, Networks, and Technology Resources.

- This policy consolidates Policies 815 and 815.1 regarding student and employee use of computer technology into one policy.
- The administrative team and Loyalsock Township Education Association collaborated in the development of the consolidated policy.
- The consolidated policy will eliminate Policy 815.1.

10. Other

A. PlanCon K

It is recommended the Board approve the submission of PlanCon K (Project Refinancing) as attached to the Pennsylvania Department of Education, Division of School Facilities, Bureau of Budget and Fiscal Management, 333 Market Street, Harrisburg, PA 17126. This outlines the terms and conditions for the refinancing of our 2001 General Obligation Bonds, Series of 2001.

Motion: Mr. Ade Second: Mrs. Yates
 Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
 No: None
 Absent: McGinnis
 Result: Motion Carried

B. Evaluation Form

It is recommended the Board approve the attached paraprofessional evaluation form.

Motion: Mr. Ade Second: Mr. Dewar
 Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
 No: None
 Absent: McGinnis
 Result: Motion Carried

C. PSBA – Policy Review Service

It is recommended the Board contract with Pennsylvania School Boards Association “PSBA” to provide a comprehensive review for updating the existing Policy Manual adopted by the Board of School Directors of Loyalsock Township School District. The cost of the Policy Review Service is \$4,500.00. An outline of PSBA’s Policy Review Service is attached.

Motion: Mr. Raymond Second: Mrs. Leete
 Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
 No: None
 Absent: McGinnis
 Result: Motion Carried

D. Bylaws of The Lancer Foundation

Motion to postpone until November 17, 2010. ~~It is recommended the Board adopt the attached Bylaws of The Lancer Foundation.~~

Motion: Mr. Carlucci Second: Mr. Ade
 Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
 No: None
 Absent: McGinnis
 Result: Motion Carried

E. Purchase of Storage Building – Donald E. Schick Elementary School

It is recommended the Board approve the purchase of a storage building for the Donald E. Schick Elementary School from Countryside Woodworking, 2465 Quarry Road, Jersey Shore, PA 17740, at a cost of \$3,960.00. (Funds for this purchase will come from the Capital Reserve Fund.)

Motion: Mrs. Carey Second: Mr. Ade
Yes Ade, Carey, Carlucci, Dewar, Leete, Piper, Raymond, Yates
No: None
Absent: McGinnis
Result: Motion Carried

11. Information Items

- A. Dates for Board Members' Calendars**
- November 17, 2010 – High School Library
 - Work Session @ 6:00 p.m.
 - School Board Meeting @ 7:00 p.m.
- B. Administrative Reports - Attached**
- C. Board Comments/Reports**

12. Public Comments

13. Adjournment @ 8:50 p.m.

Motion: Mr. Dewar
Second: Mrs. Carey

Gerald L. McLaughlin