

Loyalsock Township School District

Meeting of School Directors

November 7, 2007

7:00 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

X Garth M. Eck
AB Jerry S. Falco
X Frederick T. Gilmour
X John G. Lamade
X David R. Livingston, President
X Lenore G. Penfield, Vice President
*Falco – Family

MEMBER

X Jeri S. Sims
X Michael Vuocolo, Treasurer
X Scott T. Williams
X *Dr. Richard Mextorf, Superintendent of Schools
X *Gerald McLaughlin, Business Mgr./Bd.Secretary
X *Eugene Yaw, Solicitor
*(Non-Voting Member)

OTHERS

X Allen Di Marco, Loyalsock Township High School Principal
X Matthew Reitz, Assistant High School Principal
X Timothy Fausnaught, Loyalsock Township Middle School Principal
X Scott Mato, Donald E. Schick Elementary School Principal
X John Rhoads, Donald E. Schick Assistant Elementary School Principal
X Sherry Griggs, Supervisor of Curriculum & Instruction
X Dayne Watkins, Supervisor of Special Education
X Eric Gee, Director of Technology
X Heather Gach, *Williamsport Sun-Gazette*

5.

- A. **Recognition of Guests or Scheduled Speakers/Public Comments**
 - **Presentation by Larson, Kellett & Associates, P.C.**

B. Superintendent's Report

OM – Joy Walls
Plaques to Board Members

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Eck
Second: Mr. Lamade
Yes: Eck, Gilmour, Penfield, Lamade, Livingston, Sims, Vuocolo, Williams
No: None
Absent: Falco
Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the October 24, 2007, Meeting of the Board of School Directors.

Yes: Eck, Gilmour, Penfield, Lamade, Livingston, Sims, Vuocolo, Williams
No: None
Absent: Falco
Result: Motion Carried

7. Finance

A. Independent Auditors' Report

It is recommended the Board accept the Independent Auditors' Report as submitted by the firm of Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, for the year ended June 30, 2007.

Yes: Eck, Gilmour, Penfield, Lamade, Livingston, Sims, Vuocolo, Williams
No: None
Absent: Falco
Result: Motion Carried

B. Authorization to Transfer Funds to Capital Reserve Fund

It is recommended the Board authorize the transfer of funds from the Pennsylvania Local Government Investment Trust (PLGIT) Account (1495012) to the PLGIT Capital Reserve Account (1495025) in the amount of \$600,000.00.

Yes: Eck, Gilmour, Penfield, Lamade, Livingston, Sims, Vuocolo, Williams
No: None
Absent: Falco
Result: Motion Carried

C. Authorization to Transfer Funds to Food Service Fund

It is recommended the Board authorize the transfer of funds from the Woodlands General Fund Account (11203262) to the Woodlands Food Service Fund Account (11203007) in the amount of \$45,000.00 in accordance with the 2007-2008 General Fund Budget.

Yes: Eck, Gilmour, Penfield, Lamade, Livingston, Sims, Vuocolo, Williams
No: None
Absent: Falco
Result: Motion Carried

D. Authorization to Transfer Funds for Retirement Benefits

It is recommended the Board authorize the transfer of funds from the unreserved fund balance to the fund balance reserved for future retirement benefits in the amount of \$150,000.00.

Yes: Eck, Gilmour, Penfield, Lamade, Livingston, Sims, Vuocolo, Williams
No: None
Absent: Falco
Result: Motion Carried

8. Personnel

A. Appointment of Temporary Title I Paraprofessional Instructional Classroom Aide

It is recommended the Board appoint Ms. Tanya Swink, 1130 Avalon Parkway, Williamsport, PA 17701, as a temporary part-time Title I Paraprofessional instructional classroom aide (pending documentation) for the remainder of the 2007-2008 school year. Ms. Swink will receive an hourly rate of \$8.57. This position is contingent upon federal funding.

Yes: Eck, Gilmour, Penfield, Lamade, Livingston, Sims, Vuocolo, Williams
No: None
Absent: Falco
Result: Motion Carried

B. Long-Term Substitute – Reading Teacher

It is recommended the Board appoint Ms. Renee Nemeth, 2315 Sheridan Street, Williamsport, PA 17701, as a long-term substitute assigned as a reading teacher (during Mrs. Fry's leave).

Yes: Eck, Gilmour, Penfield, Lamade, Livingston, Sims, Vuocolo, Williams
No: None
Absent: Falco
Result: Motion Carried

C. Temporary Part-Time/Substitute Custodial Employee

It is recommended the Board appoint Mr. Christopher Guthrie, 1821 Hazel Drive, Williamsport, PA 17701, as a temporary part-time/substitute (0-20 hours per week) pending documentation. Mr. Guthrie will receive an hourly rate of \$10.07.

Yes: Eck, Gilmour, Penfield, Lamade, Livingston, Sims, Vuocolo, Williams
No: None
Absent: Falco
Result: Motion Carried

D. Part-Time Food Service Employee

It is recommended the Board appoint Ms. Lynn Fox, 2005 Woodland Road, Montoursville, PA 17754, as a part-time food service employee, effective November 27, 2007. Ms. Fox will receive an hourly rate of \$7.40.

Yes: Eck, Gilmour, Penfield, Lamade, Livingston, Sims, Vuocolo, Williams
No: None
Absent: Falco
Result: Motion Carried

E. Appointment of Winter Coaches

It is recommended the Board approve the attached list of coaches for the 2007-2008 sports season.

Yes: Eck, Gilmour, Penfield, Lamade, Sims, Vuocolo, Williams
No: Livingston
Absent: Falco
Result: Motion Carried

F. Resignation

A letter of resignation was received from Mr. Brian Bennett, 41 South Main Street, Muncy, PA 17756, as a full-time custodian effective November 9, 2007.

G. Unpaid Leave

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 439:

- Heather McCarthy, Elementary School Teacher – 3 days
March 5, 2008
March 6, 2008
March 7, 2008

Yes: Eck, Gilmour, Penfield, Lamade, Livingston, Sims, Vuocolo, Williams
No: None
Absent: Falco
Result: Motion Carried

H. Unpaid Leave

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 439:

- Kindra Brelsford, High School Teacher – 1 1/2 days
February 13, 2008
February 14, 2008 (1/2 day)

Yes: Eck, Gilmour, Penfield, Lamade, Livingston, Sims, Vuocolo, Williams
No: None
Absent: Falco
Result: Motion Carried

9. Information Items/School Reports

A. Dates for Board Members' Calendars

- **December 5, 2007**
 - **Reorganization Meeting – 7:00 p.m.**
 - **School Board Meeting – 7:05 p.m.**

B. School Reports

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School –
Mr. Scott Mato, Principal/Mr. John Rhoads, Assistant Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –
Mr. Allen Di Marco, Principal/Dr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Mrs. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

10. Public Comments - None

11. Adjournment @ 8:15 p.m.

Motion: Mr. Eck
Second: Mr. Lamade

Business Manager/Board Secretary