Welcome to the LTSD Parent Portal!

Loyalsock Township School District is excited to offer you an invitation to view your child's academic progress on the web.   The Parent Portal is an easy way for you to keep-up-to-date on grades, assignments, attendance and a variety of school activities and events. Once you have activated your account you can use the Parent Portal to:

- Check your child's latest grades
- View your child's last report card
- See what homework is not turned in and read notes from your child's teachers
- View team and club activities

- Verify attendance

- Read daily announcements, lunch menus, school policies, and classroom news
- And much more…

How to Set Up your Portal Account

To begin using your Portal account right now, just follow these easy steps:

1. Go to https://web4.schoolport.org/plexus/parentportal/login.aspx

2.   Click on 'first time here?'

School District	
	(Start typing your school district then select your district in the list)
* Username	
	(Your ID is what you will use to login to the portal. You can change at any time from within the portal.)
* Email Address	
	(Your email address can be updated at anytime from within the portal. If you forget your password the account reset information will be sent to this account)
* Password	
	(Should be a minimum of 6 characters with at least 1 number)
* Confirm Password	
* Authentication Question	<-- Select -->
* Authentication Answer	

3. Follow the above steps to create your portal account.

* First Name	
Middle Name	
* Last Name	
* Street Address	
Apartment #	
* City	
* State	--Select--
* Phone	_ - _ - _ x _

4. On the last account activation page you will need your child's student ID number.

5. Once you have completed all three pages of the enrollment, click on Activate the account. Important – You will be sent an e-mail after the activation. Follow the link provided in that email to complete the activation.
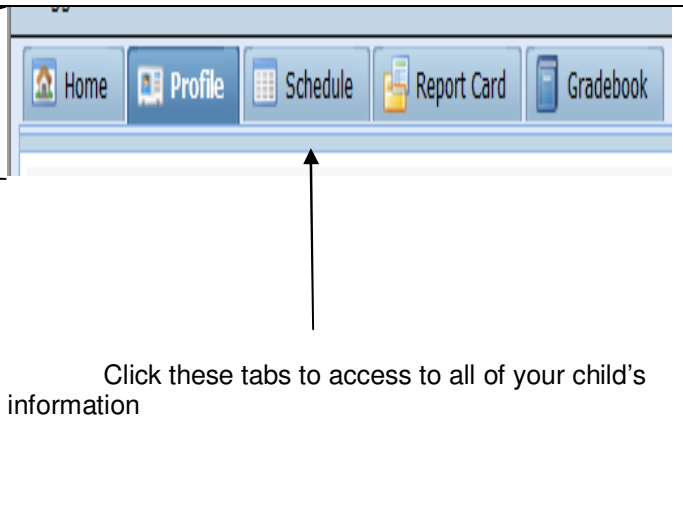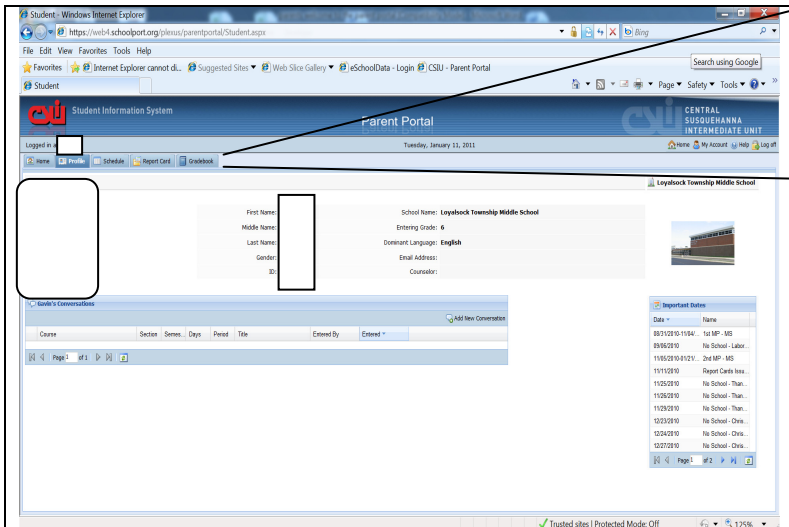
Portal Navigation

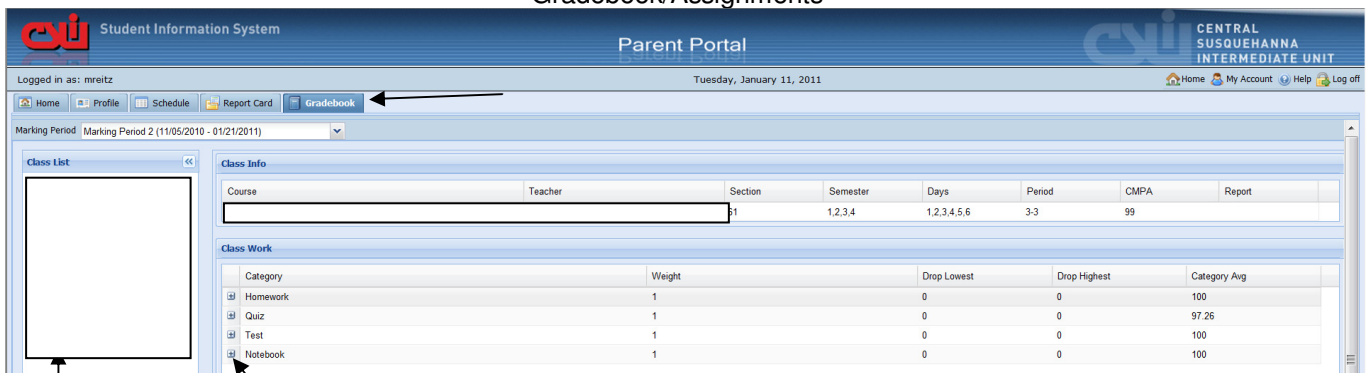

Initial Navigation Page

Log off

Change password, e-mail, cell phone numbers

Click on your child's name in this box

Student Information Page

Click these tabs to access to all of your child's information

Gradebook/Assignments

Click on the plus sign to view assignments and grades

Choose subject