



Workplace Safety Committee

October 10, 2017
District Service Center
2:00 p.m.
Minutes

EMPLOYER MEMBER

EMPLOYEE MEMBER

- ab Charles Greevy
- ab Brian Bubb
- x Glenn Drick (left 2:45)
- x Dan Egly, Chairperson

- x Linda LaCoe
- _____
- _____
- x Brett Leinbach

- ab Eve Ellen Brown
- x Mike Knight
- x Sue Forester
(Rec. Secretary)

- I. Welcome - District Service Center-Mr. Egly welcomed all at 2:07, and Mr. McLaughlin joined us to update the committee on events relating to the Schick phone call incident.
- II. Minutes- September 19, 2017
 Motion: LaCoe Second: Drick
 Yes: All
 No: None
 Absent: Greevy, Bubb, Brown
 Result: Passed
- III. Occupational Injuries-Mr. Egly reported one lifting injury last month. This employee is now undergoing physical therapy. An injury last week with the employee scheduling a doctor's appointment.
- IV. Weekly Walkthroughs-Walkthroughs are still scheduled. The last two were cancelled due to schedules and emergencies.
- V. Back to School Update-Traffic at the middle school is being monitored. Alternate methods are being discussed to keep traffic flow moving smoothly. Our police officers are assisting at Schick during mornings for a smooth traffic flow.
- VI. Schick Phone Threat Incident-Mr. McLaughlin explained that a gentleman called Schick Elementary School. He left a threatening message on the attendance line at the school. Secretary upon listening notified Mrs. Foresman who notified Mr. McLaughlin. State police were called and parent link was sent out to parents via phones calls. Committee discussed how to incorporate Parent Link system to call more than one designated phone number.

- VII.* School Police Officer Update-Mr. Knight had nothing to share.

- VIII.* Camera and Security System Upgrade –New cameras will soon be installed at schools. Committee discussed options on timing for the new camera installations.

- IX.* For the Good of the Order-Mr. Knight advised anti-skid material to be installed on aluminum steps leading to the bleachers at football field. Steps can become slippery when wet. Ms. LaCoe reported students arriving in the morning are going into the library unsupervised due to a classroom door being open. Mr. Egly will be resolving these issues.

- X.* Next Meeting-November 7, 2017 @ 2:00 at DSC

- XI.* Adjournment- @ 2:45 p.m. Motion by Leinbach, seconded by Forester