



Workplace Safety Committee

December 5, 2017
District Service Center
2:00 p.m.
Minutes

EMPLOYER MEMBER

EMPLOYEE MEMBER

ab Charles Greevy
x Brian Bubb
x Glenn Drick
x Dan Egly, Chairperson

x Linda LaCoe
x Liza Temple (non-voting
 member)
x Brett Leinbach

ab Eve Ellen Brown
x Mike Knight
x Sue Forester
 (Rec. Secretary)

I. Welcome - District Service Center-Mr. Egly welcomed safety committee members.

II. Minutes- November 7, 2017
 Motion: Drick Second: Leinbach
 Yes: All
 No: None
 Absent: Greevy, Brown
 Result: Passed

III. Occupational Injuries-Mr. Egly reported no injuries.

IV. School Police Officer Update:

- Emergency Notification Protocol-Officer Knight described the following ways LTSD plans to communicate emergencies and important information to parents, faculty, and staff. LTSD will incorporate Twitter, the app known as CrisisGo, and also continue with Parent Link and email communications. The CrisisGo implementation should occur after January 1, 2018.
- Camera & Security System Upgrade-New cameras have been added to high school and middle school for extra coverage. Cameras have been installed in the foyers of both high school and middle school for complete entrance coverage. Badge entrance problem at schools has been resolved.

V. Winter Weather Preparation-Mr. Egly emailed faculty and staff about wearing proper winter attire, and also stressed the issue of giving maintenance crew time to clear all parking lots and sidewalks upon delay or cancellation of school. If there are safety issues that employees see, please call or email Brian Bubb.

- VI.* 2018 Tentative Meeting Dates-Jan. 9, Feb. 6, March 6, April 10, May 8, June 12, July 10, Aug. 14, Sept. 11, Oct. 9, Nov. 6, and Dec. 4. All meeting dates are on Tuesdays at 2:00 p.m. during regular school attendance months. Our summer meetings during June, July, and August will be held at 8:00 a.m. Committee voted and agreed these would be the meeting dates subject to change as needed.
- VII.* For the Good of the Order-Ms. LaCoe requested clarification on school entry hours for faculty including evening and weekends.
- VIII.* Next Meeting-January 9, 2018 @ 2:00 at DSC
- IX.* Adjournment-@ 2:45 p.m. (Motion by Knight, Seconded by LaCoe)