

# *Loyalsock Township School District*

## *Meeting of School Directors*

*December 5, 2018*

*7:05 p.m.*

*Board Conference Room  
1605 Four Mile Drive  
Williamsport, PA 17701*

### **AGENDA**

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
4. **Roll Call – Mr. M. Daniel Egly, Board Secretary**

#### **MEMBER**

\_\_\_\_\_ Edward H. Ade, Jr.  
\_\_\_\_\_ Charles W. Edmonds  
\_\_\_\_\_ David P. Hornberger  
\_\_\_\_\_ Christina L. Kiessling  
\_\_\_\_\_ Robert D. Leidhecker  
\_\_\_\_\_ John B. Raymond

#### **MEMBER**

\_\_\_\_\_ Paul R. Watson, II, Ed.D., Treasurer  
\_\_\_\_\_ Melvin E. Wentzel  
\_\_\_\_\_ Paul R. Young, II  
\_\_\_\_\_ \*Eugene Yaw, Solicitor  
\_\_\_\_\_ \*Gerald L. McLaughlin, Superintendent  
\_\_\_\_\_ \*M. Daniel Egly, Business Mgr./Bd.Secretary  
\*(Non-Voting Member)

#### **OTHERS**

\_\_\_\_\_ Matthew Reitz, Loyalsock Township High School Principal  
\_\_\_\_\_ Ashley Sekel, Assistant High School Principal  
\_\_\_\_\_ Charles Greevy, IV, Middle School Principal  
\_\_\_\_\_ Matthew Johnson, Assistant Middle School Principal  
\_\_\_\_\_ Suzanne Foresman, Elementary School Principal  
\_\_\_\_\_ Preston Shellenberger, Assistant Elementary School Principal  
\_\_\_\_\_ Eric Gee, Director of Technology  
\_\_\_\_\_ Christina Herman, Supervisor of Special Education  
\_\_\_\_\_ Pat Crossley, *Williamsport Sun-Gazette*

5.
  - A. **Recognition of Guests or Scheduled Speakers/Public Comments**
    - **The Lancer Foundation Update – Angela Pinsky**

**B. Public Comments Relative to Agenda Items**

**6. Minutes**

**A. Approval of Minutes**

It is recommended the Board approve the Minutes of the following meeting:

- November 14, 2018 – School Board

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Yes: \_\_\_\_\_  
No: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Result: \_\_\_\_\_

**7. School/District Programs and Operations**

**A. Out-of-State Field Trip Request**

It is recommended the Board approve the following out-of-state field trip request:

- Ryan Bulgarelli has requested to take approximately 75 students to perform at the US Capitol on May 31, 2019. *The only cost to the District for this trip is for a substitute.*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Yes: \_\_\_\_\_  
No: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Result: \_\_\_\_\_

**B. Out-of-State Athletic Field Trip Request – Myrtle Beach**

It is recommended the Board approve an out-of-state athletic field trip requested by softball athletic coaches. The softball coaches are requesting to take varsity and junior varsity softball players to Myrtle Beach from March 23 through March 29, 2019. *There is no cost to the district for this field trip.*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Yes: \_\_\_\_\_  
No: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Result: \_\_\_\_\_

**8. Finance**

**A. Approval of Bills**

It is recommended the Board approve expenditures from October 1, 2018 through October 31, 2018, in the amount of \$3,127,239.54.

Motion: Second:  
Yes:  
No:  
Absent:  
Result:

**B. Treasurer's Report**

It is recommended the Board approve the attached Treasurer's Report for the month of October 2018.

Motion: Second:  
Yes:  
No:  
Absent:  
Result:

**C. Authorization to Transfer Funds for Future Capital Projects**

It is recommended the Board authorize the transfer of funds from the general fund unassigned fund balance to the capital projects fund for future capital projects in the amount of \$250,000.00.

Motion: Second:  
Yes:  
No:  
Absent:  
Result:

**9. Personnel**

**A. LTESPA Staff**

It is recommended the Board appoint Lisa Dunkleberger as a full-time (183 days) nurse effective November 27, 2018. Ms. Dunkleberger will continue to receive an hourly rate of \$16.95 for the 2018-2019 school year.

Motion: Second:  
Yes:  
No:  
Absent:  
Result:

**B. Substitute Personnel**

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2018-2019 school year.

Motion: Second:  
Yes:  
No:  
Absent:  
Result:

**10. Other**

**A. Facility Improvement Project (Track Team Building/Concession) – Bids & Contracts**

**1. General Construction**

It is recommended the Board award the bid and approve the General Construction Contract for the Facility Improvement Project – Track Team Building/Concession to J&M Construction Specialty, Inc., 799 Foresman Street, Williamsport, PA 17701, in the amount of \$230,700.00.

Motion: Second:  
Yes:  
No:  
Absent:  
Result:

**2. Electrical Construction**

It is recommended the Board award the bid and approve the Electrical Construction Contract for the Facility Improvement Project – Track Team Building/Concession, to B. K. Controls, Inc., 1155 Ridge Road, Muncy, PA 17756, in the amount of \$27,700.00.

Motion: Second:  
Yes:  
No:  
Absent:  
Result:

**3. Mechanical/Plumbing Construction**

It is recommended the Board award the bid and approve the Mechanical/Plumbing Construction Contract for the Facility Improvement Project – Track Team Building/Concession, to Nate’s Plumbing & Heating, 5620 Quenshukeny Road, Jersey Shore, PA 17740, in the amount of \$47,900.00.

Motion: Second:  
Yes:  
No:  
Absent:  
Result:

**4. Authorization to Execute Contracts**

It is recommended the Board authorize Gerald McLaughlin or M. Daniel Egly to execute construction contracts relating to the Facility Improvement Project – Track Team Building/Concession.

Motion: Second:  
Yes:  
No:  
Absent:  
Result:

**B. Approval of Agreement for Facility Usage for ESY**

It is recommended the Board approve the attached agreement with BLaST Intermediate Unit 17. The purpose of the agreement is for BLaST to conduct a summer ESY program at the Donald E. Schick Elementary School from June 2019 through July 2021.

Motion: Second:  
Yes:  
No:  
Absent:  
Result:

**C. Blackboard Agreement**

It is recommended the Board approve the attached agreement with Blackboard. The purpose of the agreement is to develop a mobile application for Loyalsock Township School District and will enhance our current parent notification capabilities to include social media.

Motion: Second:  
Yes:  
No:  
Absent:  
Result:

**D. Memorandum of Understanding**

It is recommended the Board approve the attached Memorandum of Understanding (MOU) with Christina Herman. The purpose of the MOU is for the growth and development of career services and similar programs as mandated by the PA Future Ready Index and Chapter 339 Comprehensive Counseling and Career Services Plans.

Motion: Second:  
Yes:  
No:  
Absent:  
Result:

11. Information/Discussion Items
  - A. Board Comments/Reports
  - B. Administrative Reports

12. Public Comments

13. Upcoming Board Meeting – TBD

14. Adjournment

Motion:

Second: