

# *Loyalsock Township School District*

## *Meeting of School Directors*

*December 5, 2018*

*7:10 p.m.*

*Board Conference Room  
1605 Four Mile Drive  
Williamsport, PA 17701*

### *Minutes*

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
4. **Roll Call – Mr. M. Daniel Egly, Board Secretary**

#### MEMBER

ab Edward H. Ade, Jr.  
x Charles W. Edmonds  
x David P. Hornberger  
ab Christina L. Kiessling  
x Robert D. Leidhecker  
x John B. Raymond, Vice President  
\*Ade, Kiessling, Wentzel – Absent (Personal)

#### MEMBER

x Paul R. Watson, II, Ed.D., Treasurer  
ab Melvin E. Wentzel  
x Paul R. Young, II, President  
x \*Eugene Yaw, Solicitor  
x \*Gerald L. McLaughlin, Superintendent  
x \*M. Daniel Egly, Business Mgr./Bd.Secretary  
\*(Non-Voting Member)

#### OTHERS

x Matthew Reitz, Loyalsock Township High School Principal  
x Ashley Sekel, Assistant High School Principal  
x Charles Greevy, IV, Middle School Principal  
x Matthew Johnson, Assistant Middle School Principal  
ab Suzanne Foresman, Elementary School Principal  
ab Preston Shellenberger, Assistant Elementary School Principal  
x Eric Gee, Director of Technology  
ab Christina Herman, Supervisor of Special Education  
x Pat Crossley, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**
  - **The Lancer Foundation Update – Angela Pinsky**

**B. Public Comments Relative to Agenda Items**

**6. Minutes**

**A. Approval of Minutes**

It is recommended the Board approve the Minutes of the following meeting:

- November 14, 2018 – School Board

Motion: Dr. Watson                                Second: Mr. Leidhecker  
 Yes: Edmonds, Hornberger, Leidhecker, Raymond, Watson, Young  
 No: None  
 Absent: Ade, Kiessling, Wentzel  
 Result: Motion Carried

**7. School/District Programs and Operations**

**A. Out-of-State Field Trip Request**

It is recommended the Board approve the following out-of-state field trip request:

- Ryan Bulgarelli has requested to take approximately 75 students to perform at the US Capitol on May 31, 2019. *The only cost to the District for this trip is for a substitute.*

Motion: Mr. Hornberger                                Second: Mr. Leidhecker  
 Yes: Edmonds, Hornberger, Leidhecker, Raymond, Watson, Young  
 No: None  
 Absent: Ade, Kiessling, Wentzel  
 Result: Motion Carried

**B. Out-of-State Athletic Field Trip Request – Myrtle Beach**

It is recommended the Board approve an out-of-state athletic field trip requested by softball athletic coaches. The softball coaches are requesting to take varsity and junior varsity softball players to Myrtle Beach from March 23 through March 29, 2019. *There is no cost to the district for this field trip.*

Motion: Dr. Watson                                Second: Mr. Leidhecker  
 Yes: Edmonds, Hornberger, Leidhecker, Raymond, Watson  
 No: Young  
 Absent: Ade, Kiessling, Wentzel  
 Result: Motion Carried



**9. Personnel**

**A. LTESPA Staff**

It is recommended the Board appoint Lisa Dunkleberger as a full-time (183 days) nurse effective November 27, 2018. Ms. Dunkleberger will continue to receive an hourly rate of \$16.95 for the 2018-2019 school year.

Motion: Dr. Watson                                Second: Mr. Edmonds  
Yes: Edmonds, Hornberger, Leidhecker, Raymond, Watson, Young  
No: None  
Absent: Ade, Kiessling, Wentzel  
Result: Motion Carried

**B. Substitute Personnel**

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2018-2019 school year.

Motion: Mr. Raymond                                Second: Dr. Watson  
Yes: Edmonds, Hornberger, Leidhecker, Raymond, Watson, Young  
No: None  
Absent: Ade, Kiessling, Wentzel  
Result: Motion Carried

**10. Other**

**A. Facility Improvement Project (Track Team Building/Concession) – Bids & Contracts**

**1. General Construction**

It is recommended the Board award the bid and approve the General Construction Contract for the Facility Improvement Project – Track Team Building/Concession to J&M Construction Specialty, Inc., 799 Foresman Street, Williamsport, PA 17701, in the amount of \$230,700.00.

Motion: Mr. Hornberger                                Second: Dr. Watson  
Yes: Edmonds, Hornberger, Leidhecker, Raymond, Watson, Young  
No: None  
Absent: Ade, Kiessling, Wentzel  
Result: Motion Carried

2. **Electrical Construction**

It is recommended the Board award the bid and approve the Electrical Construction Contract for the Facility Improvement Project – Track Team Building/Concession, to B. K. Controls, Inc., 1155 Ridge Road, Muncy, PA 17756, in the amount of \$27,700.00.

Motion: Dr. Watson Second: Mr. Hornberger  
Yes: Edmonds, Hornberger, Leidhecker, Raymond, Watson, Young  
No: None  
Absent: Ade, Kiessling, Wentzel  
Result: Motion Carried

3. **Mechanical/Plumbing Construction**

It is recommended the Board award the bid and approve the Mechanical/Plumbing Construction Contract for the Facility Improvement Project – Track Team Building/Concession, to Nate’s Plumbing & Heating, 5620 Quenshukeny Road, Jersey Shore, PA 17740, in the amount of \$47,900.00.

Motion: Mr. Hornberger Second: Dr. Watson  
Yes: Edmonds, Hornberger, Leidhecker, Raymond, Watson, Young  
No: None  
Absent: Ade, Kiessling, Wentzel  
Result: Motion Carried

4. **Authorization to Execute Contracts**

It is recommended the Board authorize Gerald McLaughlin or M. Daniel Egly to execute construction contracts relating to the Facility Improvement Project – Track Team Building/Concession.

Motion: Dr. Watson Second: Mr. Edmonds  
Yes: Edmonds, Hornberger, Leidhecker, Raymond, Watson, Young  
No: None  
Absent: Ade, Kiessling, Wentzel  
Result: Motion Carried

**B. Approval of Agreement for Facility Usage for ESY**

It is recommended the Board approve the attached agreement with BLaST Intermediate Unit 17. The purpose of the agreement is for BLaST to conduct a summer ESY program at the Donald E. Schick Elementary School from June 2019 through July 2021.

Motion: Mr. Leidhecker                      Second: Dr. Watson  
Yes: Edmonds, Hornberger, Leidhecker, Raymond, Watson, Young  
No: None  
Absent: Ade, Kiessling, Wentzel  
Result: Motion Carried

**C. Blackboard Agreement**

It is recommended the Board approve the attached agreement with Blackboard. The purpose of the agreement is to develop a mobile application for Loyalsock Township School District and will enhance our current parent notification capabilities to include social media.

Motion: Mr. Hornberger                      Second: Mr. Raymond  
Yes: Edmonds, Hornberger, Leidhecker, Raymond, Watson, Young  
No: None  
Absent: Ade, Kiessling, Wentzel  
Result: Motion Carried

**D. Memorandum of Understanding**

It is recommended the Board approve the attached Memorandum of Understanding (MOU) with Christina Herman. The purpose of the MOU is for the growth and development of career services and similar programs as mandated by the PA Future Ready Index and Chapter 339 Comprehensive Counseling and Career Services Plans.

Motion: Mr. Edmonds                      Second: Mr. Leidhecker  
Yes: Edmonds, Hornberger, Leidhecker, Raymond, Watson  
No: Young  
Absent: Ade, Kiessling, Wentzel  
Result: Motion Carried

**11. Information/Discussion Items**

- A. Board Comments/Reports
- B. Administrative Reports

**12. Public Comments**

**13. Upcoming Board Meeting – January 9, 2019**

**14. Adjournment @ 8:25 p.m.**

Motion: Dr. Watson  
Second: Mr. Hornberger

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M. Daniel Egly