

Loyalsock Township School District

Meeting of School Directors

August 8, 2018

7:25 p.m.

**Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701**

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
6:30-7:20 p.m. (Hornberger arrival-6:45 p.m.) Personnel Matters
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

 x Edward H. Ade, Jr.
 x Charles W. Edmonds
 x David P. Hornberger
 x Christina L. Kiessling
 x Robert D. Leidhecker
 x John B. Raymond, Vice President

MEMBER

 x Paul R. Watson, II, Ed.D., Treasurer
 x Melvin E. Wentzel
 x Paul R. Young, II, President
 x *Christopher Kenyon, Solicitor
 x *Gerald L. McLaughlin, Superintendent
 x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

 x Matthew Reitz, Loyalsock Township High School Principal
 x Ashley Sekel, Assistant High School Principal
 x Charles Greevy, IV, Middle School Principal
 x Matthew Johnson, Assistant Middle School Principal
 x Suzanne Foresman, Elementary School Principal
 x Preston Shellenberger, Assistant Elementary School Principal
 x Eric Gee, Director of Technology
 x Christina Herman, Supervisor of Special Education
 x Yanni Pashakis, *Williamsport Sun-Gazette*

5.
 - A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - Food Service Presentation
 - Middle School Technology Education Presentation

B. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

- June 20, 2018 – School Board

Motion: Dr. Watson Second: Mr. Ade

Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young

No: None

Absent: None

Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from May 1, 2018 through May 31, 2018, in the amount of \$782,492.92.

Motion: Dr. Watson Second: Mr. Raymond

Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young

No: None

Absent: None

Result: Motion Carried

B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of May 2018.

Motion: Mr. Hornberger Second: Dr. Watson

Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young

No: None

Absent: None

Result: Motion Carried

C. Student Activity Fund Accounts & Scholarship Fund Accounts

It is recommended the Board approve the attached lists of Student Activity Fund Accounts and Scholarship Fund Accounts.

Motion:	Mr. Ade	Second:	Mrs. Kiessling
Yes:	Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young		
No:	None		
Absent:	None		
Result:	Motion Carried		

8. School/District Programs and Operations

A. Agreement with JusticeWorks YouthCare, Inc.

It is recommended the Board approve the attached agreement with JusticeWorks YouthCare, Inc., 1500 Ardmore Boulevard, Suite 410, Pittsburgh, PA 15221, for educational services during the 2018-2019 school year.

Motion: Mr. Wentzel Second: Mrs. Kiessling
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

B. 2018-2019 School Breakfast/Lunch Prices

It is recommended the Board approve the following school breakfast/lunch prices for the 2018-2019 school year:

	Breakfast		Lunch	
	Reduced	Paid	Reduced	Paid
Elementary Student	\$.30	\$1.30	\$.40	\$2.40
Secondary Student	\$.30	\$1.30	\$.40	\$2.65
Adult Elementary/Secondary		\$2.25		\$3.50

*No Increase from 2017-2018 School Year

Motion: Mr. Raymond Second: Dr. Watson
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

C. Textbook/Resource Adoption

It is recommended the Board adopt the following textbooks/resources for the 2018-2019 school year:

- Grade 6 Social Studies; Understanding Pennsylvania –eBook; Dr. Randall A. Pellow; Penns Valley Publishers; 1 year license; approximate cost of \$800.00

Motion: Mr. Wentzel Second: Mr. Leidhecker
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

9. Personnel

A. Professional Staff

It is recommended the Board appoint Megan Kerstetter as a Temporary Professional Employee assigned as an elementary teacher effective August 21, 2018. Ms. Kerstetter will receive a salary based on Step 1-B (\$44,392) of the Teacher Salary Schedule.

Motion:	Mr. Hornberger	Second:	Mr. Ade
Yes:	Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young		
No:	None		
Absent:	None		
Result:	Motion Carried		

B. School Security Personnel

It is recommended the Board approve the attached list of school security personnel for the 2018-2019 school year.

Motion: Mr. Ade Second: Mr. Wentzel
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

C. School Bus Drivers Personnel

It is recommended the Board approve the attached list of school bus drivers for the 2018-2019 school year.

Motion: Mr. Raymond Second: Mr. Leidhecker
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: None
Result: Motion Carried

D. Crossing Guards/Traffic Control Personnel

It is recommended the Board approve the attached list of crossing guards/traffic control personnel for the 2018-2019 school year.

Motion: Mrs. Kiessling Second: Mr. Hornberger
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: None
Result: Motion Carried

E. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2018-2019 school year.

Motion: Mr. Leidhecker Second: Mr. Hornberger
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: None
Result: Motion Carried

F. Support Staff – LTESPA New Appointments

It is recommended the Board appoint the following individuals (pending documentation):

- Amy Bonislawski; Part-Time Paraprofessional (\$10.65/hr.)
- Maria Katzmaier; Part-Time Paraprofessional (\$10.65/hr.)
- Cassandra Williamson; Part-Time Paraprofessional (\$10.65/hr.)
- Cheryl Creveling; Part-Time Paraprofessional (\$10.94/hr.)
Ms. Creveling was a part-time food service employee.

Motion:	Mr. Ade	Second:	Mr. Hornberger
Yes:	Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young		
No:	None		
Absent:	None		
Result:	Motion Carried		

G. Appointment of Fall Athletic Personnel

It is recommended the Board appoint the attached list of fall athletic personnel (pending documentation) for the 2018-2019 sports season.

Motion:	Mr. Ade	Second:	Mr. Wentzel
Yes:	Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young		
No:	None		
Absent:	None		
Result:	Motion Carried		

H. Food Service Personnel

It is recommended the Board approve the attached list of assignments and salaries for food service personnel for the 2018-2019 school year.

Motion: Dr. Watson Second: Mr. Leidhecker
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

I. Retirement/Resignation

The Board acknowledges notice of the following retirement/resignation:

- Annette Fry; English Language Arts Teacher; Retirement effective January 18, 2019
- Carolyn Davis; Secretary; Retirement effective August 10, 2018
Ms. Davis will serve as substitute secretary.
- Grace Clark; Paraprofessional; Retirement effective August 15, 2018
- Shelly Wright; Secretary; Resignation effective August 17, 2018
Ms. Wright will serve as substitute secretary.
- Margaret Ratke; Paraprofessional; Resignation effective immediately
- Michele Machmer; Food Service Employee; Resignation effective immediately
- Judith Bowen; Food Service Employee; Resignation effective immediately
Ms. Bowen will serve as substitute food service employee.

10. Other

A. PSBA Principles for Governance and Leadership

It is recommended the Board adopt the attached PSBA Principles for Governance and Leadership.

Motion: Mr. Raymond Second: Mrs. Kiessling
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

B. Memorandum of Understanding – Medical Access Billing Services

It is recommended the Board approve the attached Memorandum of Understanding with BLaST Intermediate Unit relating to the provision of Medical Access billing services.

Motion: Mr. Ade Second: Mr. Hornberger
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

C. Professional Development Activities

It is recommended the Board approve stipends in the amount of \$1,435 for Linda LaCoe and Rebecca Gibboney for coordinating professional development activities for the 2018-2019 school year.

Motion: Mr. Wentzel Second: Mr. Leidhecker
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

D. Crossing Guards/Traffic Control Personnel, Cafeteria/Playground Monitors, High School/Middle School Monitors, Transportation Monitors, Security Personnel, School Van Drivers & Substitute Aides/Secretaries/Nurses/Teachers Rates

It is recommended the Board approve rates of crossing guards/traffic control personnel, cafeteria/playground monitors, high school/middle school monitors, transportation monitors, security personnel, school van drivers, and substitute aides/secretaries for the 2018-2019 school year according to the attached list.

Motion: Mr. Leidhecker Second: Mr. Hornberger
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: None
Result: Motion Carried

E. Athletic Director Services

It is recommended the Board extend the contract with Ronald Insinger to provide athletic director services for the 2018-2019 school year. Mr. Insinger will receive a salary increase of 2.5 percent for the 2018-2019 school year retroactive to July 1, 2018.

Motion: Dr. Watson Second: Mrs. Kiessling
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: None
Result: Motion Carried

F. Approval of Salary – Administrative Assistant to the Superintendent

It is recommended the Board approve a salary increase of 3.5 percent for the Administrative Assistant to the Superintendent for the 2018-2019 school year retroactive to July 1, 2018.

Motion: Dr. Watson Second: Mr. Leidhecker
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: None
Result: Motion Carried

G. Stipend

It is recommended the Board approve a stipend in the amount of \$5,000.00 for M. Daniel Egly, Business Manager for planning, coordinating and directing recent capital improvement projects.

Motion: Mr. Wentzel Second: Dr. Watson
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

H. Salary Adjustment

It is recommended the Board adjust the hourly rate for Carrie Lapoint from \$14.33 to \$15.13 retroactive to July 1, 2018.

Motion: Mr. Wentzel Second: Mrs. Kiessling
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

I. Real Estate Tax Exoneration

It is recommended the Board exonerate Dorothy White Mertz from collecting taxes on the following parcels for real estate taxes for the 2018 tax year:

- 26-349-105B-999 (Bill #4462) in the amount of \$58,264.84 (Williamsport Home)
- 26-349-105C (Bill #4463) in the amount of \$2,167.59 (Williamsport Home)

Exoneration is in accordance with the agreement between Williamsport Home and Loyalsock Township School District for payment in lieu of taxes in the amount of \$50,932.24.

Motion: Mr. Hornberger Second: Mr. Ade
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

11. Information/Discussion Items

A. Board Comments/Reports

B. Administrative Reports

12. Public Comments – None

**13. Upcoming Board Meetings –Work Sessions August 14 & 16, 2018 beginning at 5:30 p.m.
School Board August 16, 2018 at 8:00 p.m.**

14. Adjournment @ 8:35 p.m.

Motion: Mr. Hornberger

Second: Mr. Leidhecker

M. Daniel Egly