

# *Loyalsock Township School District*

## *Meeting of School Directors*

*January 14, 2009*

*7:25 p.m.*

*Board Conference Room  
1720 Sycamore Road  
Montoursville, PA 17754*

### ***MINUTES***

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**  
5:30 p.m. – 6:20 p.m. Student Discipline  
6:20 p.m. – 7:25 p.m. Student Matters; Personnel; Litigation
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

#### **MEMBER**

X Edward H. Ade, Jr.  
X Stephen M. Dewar  
X John G. Lamade, Treasurer  
X Denise S. Leete  
X Raymond P. McGinnis  
X Lenore G. Penfield

#### **MEMBER**

X Margaret P. Piper, Vice President  
X Jeri S. Sims, President  
X Scott T. Williams  
X \*Dr. Richard Mextorf, Superintendent of Schools  
X \*Gerald McLaughlin, Business Mgr./Bd.Secretary  
X \*Thomas Marshall, Solicitor  
\*(Non-Voting Member)

#### **OTHERS**

X Allen Di Marco, Loyalsock Township High School Principal  
X Matthew Reitz, Assistant High School Principal  
X Timothy Fausnaught, Loyalsock Township Middle School Principal  
X Scott Mato, Donald E. Schick Elementary School Principal  
X John Rhoads, Donald E. Schick Assistant Elementary School Principal  
X Sherry Griggs, Supervisor of Curriculum & Instruction  
X Dayne Watkins, Supervisor of Special Education  
X Eric Gee, Director of Technology  
X Greg Hayes, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**
  - **Local Audit Presentation by Larson, Kellett & Associates, P.C.**

**B. Superintendent's Report/Discussion Items**

- **School Director Recognition**

**C. Public Comments Relative to Agenda Items**

**D. Recommendation and Approval of all Items Listed on the Agenda for Official Action**

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Lamade

Second: Mrs. Leete

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

**6. Minutes**

**A. Approval of Minutes**

It is recommended the Board approve the following Minutes from Meetings of the Board of School Directors:

- December 3, 2008 – Reorganization Meeting
- December 3, 2008 – School Board Meeting

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

**7. Finance**

**A. Approval of Bills**

It is recommended the Board approve expenditures from November 1, 2008, through November 30, 2008, in the amount of \$1,129,261.56.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

**B. Treasurer's Report**

It is recommended the Board approve the attached Treasurer's Report for the month of November 2008.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**8. Personnel**

**A. Appointment of Long-Term Substitute – Health/Physical Education Teacher**

It is recommended the Board appoint Mr. Michael Frederick, 522 Grandview Place, South Williamsport, PA 17702, as a long-term substitute assigned as a health and physical education teacher for the remainder of the 2008-2009 school year pursuant to the terms of the attached Memorandum of Understanding.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**B. Resignation of Secretary – Donald E. Schick Elementary School**

A letter of resignation was received from Mrs. Patricia Baker, 225 Lance Lane, Montoursville, PA 17754, as a full-time secretary effective March 31, 2009.

**C. Unpaid Leave**

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 439:

- Diane McGinnis, School Nurse – 3 days  
January 28, 2009  
January 29, 2009  
January 30, 2009

Yes: Ade, Dewar, Lamade, Leete, Penfield, Piper, Sims, Williams  
No: None  
Abstain: McGinnis  
Absent: None  
Result: Motion Carried

**D. Unpaid Leave**

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 539:

- Linda Marinucci, Paraprofessional – 1 day  
March 6, 2009

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**E. Intent to Retain Superintendent**

It is the intent of the Board to retain Dr. Richard J. Mextorf, 34 Keyser Circle, Williamsport, PA 17701, as Superintendent of Schools of Loyalsock Township School District for a further term.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**F. Substitute Personnel**

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2008-2009 school year.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**9. Other**

**A. Tax Collector Rates**

It is recommended the Board approve setting the elected tax collector rates for the period of January 1, 2010 through December 31, 2013 as follows:

- Collected real estate bills - \$3.50 per bill
- Interim real estate bills - \$4.50 per bill

*Previous rates:*

*January 1, 2006 through December 31, 2009 as follows:*

- Collected real estate bills - \$2.50 per bill
- Interim real estate bills - \$3.50 per bill

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**B. Adoption of Resolution – Student #11488**

It is recommended the Board adopt the attached Resolution relating to Student #11488.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Abstain: Lamade  
Absent: None  
Result: Motion Carried

**C. Approval of Salaries – Administration**

It is recommended the Board approve the attached list of salaries for administration (superintendent and business manager) retroactive to July 1, 2008.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams  
No: None  
Absent: None  
Result: Motion Carried

**10. Information Items/School Reports**

**A. Dates for Board Members' Calendars**

- Work Session – February 4, 2009 at 6:00 p.m.
- School Board Meeting – February 4, 2009 following Work Session

**B. School Reports**

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School –  
Mr. Scott Mato, Principal/Mr. John Rhoads, Assistant Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –  
Mr. Allen Di Marco, Principal/Dr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Ms. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

**C. Board Comments/Reports**

1. School District Solicitor Report – Eugene Yaw, Esquire
2. Legislative Report – Mrs. Margaret Piper
3. IU Representative Report – Mr. Raymond McGinnis
4. Loyalsock Township Recreation Board Report – Mr. Edward H. Ade, Jr.
5. Loyalsock Township Tax Review Board – Mr. John Lamade
6. Other

**11. Public Comments**

**12. Adjournment @ 8:12 p.m.**

Motion: Mr. Dewar  
Second: Mrs. Piper

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**Business Manager/Board Secretary**