

Loyalsock Township School District

Meeting of School Directors

January 31, 2007

7:10 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
6:00 p.m. – 7:10 p.m. Litigation & Personnel
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

X Garth M. Eck
X Jerry S. Falco
X Frederick T. Gilmour
X John G. Lamade
X David R. Livingston, President
X Lenore G. Penfield, Vice President

MEMBER

X Jeri S. Sims
X Michael Vuocolo, Treasurer
X Scott T. Williams
X *Dr. Richard Mextorf, Superintendent of Schools
X *Gerald McLaughlin, Business Mgr./Bd.Secretary
X *Eugene Yaw, Solicitor
*(Non-Voting Member)

OTHERS

___ Allen Di Marco, Loyalsock Township High School Principal
___ Matthew Reitz, Assistant High School Principal
___ Timothy Fausnaught, Loyalsock Township Middle School Principal
___ Scott Mato, Donald E. Schick Elementary School Principal
___ Sherry Griggs, Supervisor of Curriculum & Instruction
___ Dayne Watkins, Supervisor of Special Education
X Eric Gee, Director of Technology
X Eric Long, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

B. Superintendent's Report

School Board Recognition
Web Walk Presentation

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Gilmour

Second: Mr. Lamade

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams

No: None

Absent: None

Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the January 10, 2007, Meeting of the Board of School Directors.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams

No: None

Absent: None

Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from December 1, 2006, through December 31, 2006, in the amount of \$1,495,401.89.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams

No: None

Absent: None

Result: Motion Carried

B. Treasurer's Reports

It is recommended the Board approve the attached Treasurer's Report for the month of December 2006.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

C. Student Activities Fund Quarterly Report

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended December 2006.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

D. Agreement with Larson, Kellett & Associates to Perform Auditing Services

It is recommended the Board authorize a contract with Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, to perform auditing services for Loyalsock Township School District for the years ended June 30, 2007, through June 30, 2009, as per contract agreement.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

E. Capital Expenditures – Loyalsock Township Middle School/High School

It is recommended the Board approve the attached Capital Project Expenditures for the Loyalsock Township Middle School/High School Project.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

8. School/District Programs and Operations

A. Field Trip Request – Florida

It is recommended the Board approve an out-of-state field trip requested by Joy Walls, Middle School Teacher. Mrs. Walls has requested to take students (open to all gifted students and all Middle School students) to Florida (March 29, 2007 – April 1, 2007) for a hands-on education science experience. There is no cost to the district for this field trip.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

B. Approval of Dual Enrollment Agreements & Authorization to File Dual Enrollment Grant Application

It is recommended the Board approve the necessary agreements with higher education providers and authorize Administration to file the Dual Enrollment Grant Application for the 2007-2008 school year.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

9. Personnel

A. Retirement

Letters of retirement were received from:

- Mr. Lawrence Nevel, 1985 Bloomingrove Road, Williamsport, PA 17701, as an elementary teacher, effective June 8, 2007.
- Mrs. Sherry Jill Roman, 2029 Woodland Road, Montoursville, PA 17754, as an English teacher, effective June 8, 2007.
- Mr. Larry Breon, 6175 Northway Road, Cogan Station, PA 17728, as a technology education teacher, effective June 8, 2007.
- Mr. David Farr, 45 Peterman Road, Benton, PA 17814, as a music teacher, effective June 8, 2007.
- Mrs. Nancy Fowler, 1207 Nicely Avenue, Montoursville, PA 17754, as an elementary teacher, effective June 8, 2007.

B. Unpaid Leave

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 439:

- Diane McGinnis, School Nurse – 4 days
February 27, 2007
February 28, 2007
March 1, 2007
March 2, 2007

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

C. Unpaid Leave

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 439:

- Cheryl Pulizzi, Middle School Teacher – 6 days
March 2, 2007
March 5, 2007
March 6, 2007
March 7, 2007
March 8, 2007
March 9, 2007

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

D. Unpaid Leave

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 539:

- Marci Finn, Computer Lab Aide – 1 day
April 4, 2007

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

E. Request for Family/Medical Leave – Policy 335

It is recommended the Board approve a request for family/medical leave (effective February 1, 2007) in accordance with Policy 335 from Vern DeTato. Mr. DeTato is the Building and Grounds Supervisor of Loyalsock Township School District.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

F. Appointment of Long-Term Substitute – Special Education Teacher

It is recommended the Board appoint Mrs. Samantha Johnson, 308 7th Avenue, South Williamsport, PA 17702, as a long-term substitute assigned as a special education teacher effective January 25, 2007.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

G. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, secretaries, nurses, aides, etc. for the 2006-2007 school year.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

10. Policy

A. Approval of Policy

It is recommended the Board adopt the following revised policy as attached:

- Policy No. 328 – Administrative Compensation Plan

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

11. Other

A. Tax Exoneration Board – Delinquent Per Capita & Occupational Privilege Taxes

It is recommended the Board appoint Gerald McLaughlin and Garth Eck to serve on the Loyalsock Township Tax Exoneration Board for delinquent Per Capita and Occupational Privilege Taxes.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

B. Approval of Agreement

It is recommended the Board approve the attached agreement for the purpose of collecting delinquent business privilege taxes with Veritax, Inc., Municipal Tax Consultants, 1800 East Lancaster Avenue, Paoli, PA 19301.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

C. Approval of Recommendation of Local Tax Study Commission

It is recommended the Board approve the recommendation of the Local Tax Study Commission to impose an additional 1% earned income tax, thus setting the earned income tax at 2.15%.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

D. Authorization of Change Order for General Construction for the Loyalsock Township Middle School/High School Project

It is recommended the Board approve the following Change Order for general construction with Lobar, Inc., One Old Mill Road, P.O. Box 50, Dillsburg, PA 17019, for the Loyalsock Township Middle School/High School Project:

- Change Order #53 – Extend the parking area east of the existing Bus Garage at a cost of \$3,913.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

12. Information Items/School Reports

A. Dates for Board Members' Calendars

- **School Board Meeting**
- **February 21, 2007**
- **7:00 p.m.**

13. Public Comments

- Ms. Carolyn Brown, 1600 Fredna Avenue, Williamsport, PA 17701
Ms. Brown voiced concerns to the Board regarding the District's building project. More specifically, she was concerned with the multi-purpose practice field which contains a detention basin. Mr. Livingston received her comments and provided a detailed response.

14. Adjournment @ 8:25 p.m.

Motion: Mr. Eck
Second: Mr. Lamade

Business Manager/Board Secretary