

Loyalsock Township School District

Meeting of School Directors

March 9, 2016

7:11 p.m.

***Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701***

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
6:01-7:05 p.m. – Contracts; Personnel; Student Issues (Yaw excused 7:05 p.m.)
9:15-9:20 p.m. – Personnel (Yaw absent)
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x Edward H. Ade, Jr.
x Maureen Carey
x William P. Carlucci (arrived 6:05 p.m.)
x David P. Hornberger
x Christina L. Kiessling
x John B. Raymond, Treasurer
*Absent-Young (Business)

MEMBER

x Paul R. Watson, II
x Sheila J. Yates, President
ab Paul R. Young, II, Vice President
x *Austin White, Solicitor (arrived 6:30 p.m.)
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Matthew Reitz, Loyalsock Township High School Principal
x Brooke Beiter, Assistant High School Principal
x Katelyn Hibbard, *Williamsport Sun-Gazette*

- 5.**
 - A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - **Music in the Schools Month**
 - **Local Audit Presentation by Larson, Kellett & Associates, P.C.**
 - B. Public Comments Relative to Agenda Items**

C. Presentations

- Travel Abroad Opportunity – Rebecca Leid
- Dual Enrollment Options – Dr. Reitz, Mrs. Beiter & Mr. McLaughlin

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meetings:

- February 4, 2016 – Special Meeting
- February 10, 2016 – School Board

Motion: Mrs. Carey Second: Mr. Ade
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from January 1, 2016 through January 31, 2016, in the amount of \$866,785.14.

Motion: Mr. Carlucci Second: Mrs. Kiessling
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of January 2016.

Motion: Mrs. Carey Second: Mr. Hornberger
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

C. Independent Auditors' Report

It is recommended the Board accept the Independent Auditors' Report as submitted by the firm of Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, for the year ended June 30, 2015.

Motion: Mr. Raymond Second: Mr. Watson
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

8. Personnel

A. Payroll & Benefits Administrator – Act 93 Administrative Support

It is recommended the Board appoint Renee Sayles as the Payroll & Benefits Administrator effective February 17, 2016. Ms. Sayles will receive a prorated salary in the amount of \$35,000.00 for the 2015-2016 school year.

Motion: Mr. Carlucci Second: Mr. Ade
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

B. Food Service Personnel

It is recommended the Board approve the following food service substitute pending documentation:

- Chris Jenkins (\$8.50 per hour)

Motion: Mrs. Kiessling Second: Mr. Hornberger
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

C. School Bus Driver - Substitute

It is recommended the Board approve Richard Wheeland as a substitute school bus driver (pending documentation) for the 2015-2016 school year.

Motion: Mr. Raymond Second: Mr. Ade
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

D. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2015-2016 school year.

Motion: Mr. Ade Second: Mrs. Carey
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

E. Appointment of Spring Coaches - Revised

It is recommended the Board approve the attached list (revised) of coaches for the 2015-2016 sports season.

Motion: Mr. Carlucci Second: Mrs. Kiessling
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

F. Resignation

Notice of resignation was received from Drete Oeler as a part-time nurse effective February 25, 2016.

9. School/District Programs and Operations

A. 2016-2017 School Calendar

It is recommended the Board adopt the attached 2016-2017 school calendar.

Motion: Mr. Ade Second: Mr. Carlucci
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

B. Memorandum of Understanding – Williamsport Area School District

It is recommended the Board approve the attached Memorandum of Understanding with the Williamsport Area School District. The purpose of the Memorandum of Understanding is to permit Loyalsock students to enroll in career and technical programs at Williamsport Area School District for the school years of 2015-2016 through 2019-2020.

Motion: Mrs. Kiessling Second: Mr. Raymond
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

10. School/District Programs and Operations

A. Educational Trip Abroad Experience (Culture & Service in Ecuador)

It is recommended the Board approve an educational trip *Culture & Service in Ecuador* (tentatively June 17-25, 2017) as presented by Rebecca Leid pending an insurance certificate. There is no cost to the District for this request. The District assumes no liability or responsibility for this trip.

Motion: Mrs. Carey Second: Mr. Carlucci
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

11. Other

A. Easement Agreement – Williamsport Municipal Water Authority

It is recommended the Board approve the attached agreement with the Williamsport Municipal Water Authority regarding an easement for the purpose of the construction of a new water line along Four Mile Drive.

Motion: Mr. Hornberger Second: Mr. Carlucci
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

B. Architectural Services – Facility Improvement Projects

It is recommended the Board approve the attached proposal for architectural services for facility improvement projects from Robert Lack, 230 Market Street, Lewisburg, PA 17837.

Motion: Mr. Hornberger Second: Mr. Carlucci
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

C. Participation Agreement – BLaST

It is recommended the Board approve the attached Participation Agreement with BLaST Intermediate Unit. The purpose of the agreement is to allow the District to participate in the BLaST Intermediate Unit Purchasing Consortium.

Motion: Mr. Raymond Second: Mrs. Kiessling
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

D. Lease of Copier – Food Service Department

It is recommended the Board approve a five-year lease of a Sharp MX-C312 copier from Phillips Supply House, 431 Hepburn Street, Williamsport, PA 17701, for the food service department at a cost of \$68.94 per month. *(COSTARS #001-039) Funds for this purchase will come from the Food Service Account.*

Motion: Mr. Ade Second: Mrs. Carey
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

E. Lease of Copier – Loyalsock Township High School (Faculty Room)

It is recommended the Board approve a five-year lease of a Sharp MX-M904 copier from Phillips Supply House, 431 Hepburn Street, Williamsport, PA 17701, for the faculty room at the Loyalsock Township High School at a cost of \$307.08 per month. This copier replaces the MX-M950 copier. *(COSTARS #001-039) Funds for this purchase will come from the General Fund.*

Motion: Mr. Carlucci Second: Mrs. Carey
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates
No: None
Absent: Young
Result: Motion Carried

12. Information/Discussion Items

A. Board Comments/Reports

13. Public Comments – None

14. School Board Meeting Dates

- March 16, 2016 Budget & Finance/Facilities & Operations – District Service Center/6:00 p.m.
- March 23, 2016 School Board – Donald E. Schick Elementary School/7:00 p.m.

15. Adjournment @ 9:10 p.m.

Motion: Mr. Hornberger
Second: Mr. Carlucci

M. Daniel Egly