

Loyalsock Township School District

Meeting of School Directors

August 3, 2005

7:15 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

Minutes

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose - Mr. Eugene Yaw, Solicitor**
6:00 p.m. – 7:10 p.m. – Personnel
4. **Roll Call - Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

X Garth M. Eck
AB Jerry S. Falco
AB Frederick T. Gilmour
X John G. Lamade
X David R. Livingston, President
X Lenore G. Penfield, Vice President

*Mr. Falco absent due to travel.

*Mr. Gilmour absent due to business.

MEMBER

X Robert G. Shearer, Jr.
X Jeri S. Sims
X Michael Vuocolo, Treasurer
X *Dr. Richard Mextorf, Superintendent of Schools
X *Gerald McLaughlin, Business Mgr./Bd.Secretary
X *Eugene Yaw, Solicitor
*(Non-Voting Member)

OTHERS

X Allen Di Marco, Loyalsock Township Sr. High School Principal
X Matthew Reitz, Assistant High School Principal
X Timothy Fausnaught, Loyalsock Township Middle School Dean of Students
X Scott Mato, Donald E. Schick Elementary School Principal
X Sherry Griggs, Supervisor of Curriculum & Instruction
X Jonathan Reifer, Coordinator of Special Education
X Eric Long, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

B. Superintendent's Report

Middle School – Open House August 22 & 23

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Eck

Second: Mr. Lamade

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo

No: None

Absent: Falco, Gilmour

Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the minutes of the July 13, 2005, Meeting of the Board of School Directors.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo

No: None

Absent: Falco, Gilmour

Result: Motion Carried

7. Finance

A. Capital Expenditures – Loyalsock Township Middle School/High School

It is recommended the Board approve the attached Capital Project Expenditures for the Loyalsock Township Middle School/High School Project.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo

No: None

Absent: Falco, Gilmour

Result: Motion Carried

B. Capital Expenditures – Donald E. Schick Elementary School Field Project

It is recommended the Board approve the attached Capital Project Expenditures for the Donald E. Schick Elementary School Field Project.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

C. Audit Report – Department of Auditor General

It is recommended the Board adopt the attached Auditor General’s Report for the years ended June 30, 2002 and 2001 with Findings and Recommendations through January 10, 2005 & Response with Board Certification.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

8. School/District Programs and Operations

A. Comprehensive Testing for the 2005-2006 School Year

It is recommended the Board approve the attached list of tests as part of the district’s comprehensive testing program for the 2005-2006 school year.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

B. Lycoming Career & Technology Center Lease Agreement

It is recommended the Board approve the attached agreement with Lycoming Career & Technology Center for the lease of printing equipment for the 2005-2006 school year at a cost of \$2,000.00.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

C. Alteration/Curtailment of Program

It is recommended the Board approve the alteration/curtailment of the technology education program to conform with standards of the district which will result in a more effective education program. Loyalsock Township School District no longer participates in the Lycoming Career and Technology Center. Career and technical education services will be provided by Williamsport Area School District resulting in a reduction of program. This alteration/curtailment will result in the furlough of one technology education teacher.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

9. Personnel

A. Retirement

A letter of retirement was received from Ms. Ruth Fornwalt, 390 East Fifth Avenue, South Williamsport, PA, 17702, as a food service employee, effective July 15, 2005. Ms. Fornwalt has capably served Loyalsock Township School District for 11 years.

B. Resignation

Notice of resignation was received from Ms. Barbara Carrita, 1905 Ridgecrest Circle, Montoursville, PA 17754, as a food service employee, effective immediately.

C. Act 93 (Administrative) Job Description – Director of Technology

It is recommended the Board adopt the attached Act 93 (Administrative) Job Description for the position of Director of Technology.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

D. Act 93 Position – Appointment of Director of Technology

It is recommended the Board appoint Mr. Eric Gee, 15 Fink Drive, Montoursville, PA 17754, as Director of Technology, effective immediately. Mr. Gee will receive a pro-rated salary of \$60,000.00 for the 2005-2006 school year.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

E. Professional Staff – Appointment of Secondary Guidance Counselor

It is recommended the Board appoint Ms. Monica McCarty, 618 Hammond Place, Williamsport, PA 17701, as a Temporary Professional Employee, assigned as secondary guidance counselor, effective August 24, 2005, pending documentation. Ms. McCarty will receive a salary based on Step 0-M of the Teacher Salary Schedule.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

F. Leave of Absence

It is recommended the Board approve a leave of absence for Mrs. Yvonne Worthington, 245 Montgomery Street, Montgomery, PA 17752, in accordance with Policy No. 439 – Leave of Absence.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

G. Appointment of Fall Coaches

It is recommended the Board appoint the attached list of coaches (pending documentation) for the 2005-2006 sports season.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

H. Appointment of Middle School Principal

It is recommended the Board appoint Mr. Timothy Fausnaught, 1885 Ravine Road, Williamsport, PA 17701, as Middle School Principal. Mr. Fausnaught will receive a pro-rated salary of \$73,000.00 for the 2005-2006 school year.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

I. Appointment of Food Service Director

It is recommended the Board appoint Ms. Beth A. Hufnagel, 328 East Water Street, Hughesville, PA 17737, (pending documentation) as Food Service Director, effective September 6, 2005. Ms. Hufnagel will receive a pro-rated salary of \$45,000.00 for the 2005-2006 school year.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

J. Food Service Employees

It is recommended the Board approve the attached food service employee changes for the 2005-2006 school year.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

10. Policy

A. Approval of Policy

It is recommended the Board adopt the following revised policies as attached:

Policy No. 212 – Reporting Pupil Progress
Policy No. 213 – Grading of Student Progress

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

11. Other

A. Approval of Cafeteria Wages

It is recommended the Board approve the attached list of 2005-2006 cafeteria wages.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

B. Lycoming Career & Technology Center Service Agreement

It is recommended the Board approve the attached 2005-2006 Lycoming Career & Technology Center Service Agreement.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

C. Lycoming Career & Technology Center Lease Agreement

It is recommended the Board approve the attached 2005-2006 Lycoming Career & Technology Center Lease Agreement.

Yes: Eck, Lamade, Livingston, Penfield, Shearer, Sims, Vuocolo
No: None
Absent: Falco, Gilmour
Result: Motion Carried

12. Information Items

A. Committee Reports

1. Federal Programs Report – Mrs. Sherry Griggs
2. Loyalsock Township Recreation Board Report – Mr. Garth Eck/ Mrs. Jeri Sims

B. School Reports

1. Supervisor of Curriculum & Instruction – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School – Mr. Scott Mato
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Dean of Students
4. Loyalsock Township Sr. High School –
Mr. Allen Di Marco, Principal/Mr. Matthew Reitz, Assistant Principal

C. Dates for Board Members Calendars

- **School Board Meeting**
- **August 24, 2005**
- **7:00 p.m.**

13. Public Comments

14. Adjournment @ 7:47 p.m.

Motion: Mr. Eck
Second: Mr. Lamade

Business Manager/Board Secretary