

Loyalsock Township School District

Meeting of School Directors

August 24, 2016

7:15 p.m.

*Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Austin White, Solicitor**
6:05-7:14 p.m. Personnel, Contracts (Young arrived at 6:30 p.m.);
7:56-8:25 p.m. Superintendent's Evaluation
4. **Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

 x Edward H. Ade, Jr.
 x Maureen Carey
 x William P. Carlucci
 ab David P. Hornberger
 ab Christina L. Kiessling
 x John B. Raymond, Treasurer
Absent-Hornberger, Kiessling; Personal

MEMBER

 x Paul R. Watson, II
 x Sheila J. Yates, President
 x Paul R. Young, II, Vice President
 x *Austin White, Solicitor
 x *Gerald L. McLaughlin, Superintendent
 x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

 x Megan Bloom, *Williamsport Sun-Gazette*

5.
 - A. **Recognition of Guests or Scheduled Speakers/Public Comments**
 - B. **Public Comments Relative to Agenda Items**

6. Finance

A. Approval of Bills – July

It is recommended the Board approve expenditures from July 1, 2016 through July 31, 2016, in the amount of \$1,392,197.47.

Motion: Mr. Carlucci Second: Mr. Young
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of July 2016.

Motion: Mrs. Carey Second: Mr. Ade
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

7. Personnel

A. Resignation

The Board acknowledges notice of resignation from the following employee:

- Jody Earl – Food Service Employee effective immediately

B. Requests for Transfer

It is recommended the Board approve the following requests for transfer:

- Amanda Summers from full-time custodian to part-time custodian effective August 30, 2016
- Carol Laielli from part-time custodian to full-time custodian effective August 29, 2016.

Motion: Mr. Ade Second: Mr. Raymond
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

C. School Security Personnel

It is recommended the Board approve the attached list of school security personnel for the 2016-2017 school year.

Motion: Mr. Young Second: Mr. Watson
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

D. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2016-2017 school year.

Motion: Mr. Young Second: Mr. Watson
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

E. Appointment of After School Security Coordinator & School Police Officer

It is recommended the Board appoint Michael Knight as the After School Security Coordinator & School Police Officer at a stipend of \$16,000 for the 2016-2017 school year.

Motion: Mr. Watson Second: Mr. Carlucci
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

F. Support Staff - LTESPA

It is recommended the Board appoint the following individuals (pending documentation) effective August 24, 2016:

- Stephanie Smith; Part-time; Step 6 – Aide (\$10.57/hr.)
- Britney Bartlett; Part-time; Step 6 – Aide (\$10.57/hr.)
- Holly Lehman; Part-time; Step 6 – Aide (\$10.57/hr.)
- Luke Lockcuff; Full-time; Step 1 – Custodian (\$10.90/hr.)

Motion: Mr. Raymond Second: Mrs. Carey
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

G. Cafeteria Monitor

It is recommended the Board appoint Stephanie Smith as a cafeteria monitor effective August 30, 2016.

Motion: Mrs. Carey Second: Mr. Young
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

H. Food Service Substitute

It is recommended the Board appoint Brooke Ginter as a food service substitute effective August 30, 2016.

Motion: Mr. Ade Second: Mr. Watson
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

I. Long-Term Substitute Teachers

It is recommended the Board appoint the following individuals (pending documentation) as long-term substitute teachers effective August 24, 2016:

- Melanie Schramm, Kindergarten; in accordance with the attached Memorandum of Understanding
- Ashley Gardner; 5th Grade (First Semester)
- Christian Atherholt; English (First Semester)

Motion: Mr. Watson Second: Mr. Ade
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

8. Other

A. Crossing Guards, Cafeteria/Playground Monitors, High School/Middle School Monitors & Substitute Aides/Secretaries Rates

It is recommended the Board approve rates of crossing guards, cafeteria/playground monitors, high school/middle school monitors and substitute aides/secretaries for the 2016-2017 school year according to the attached list.

Motion: Mr. Raymond Second: Mr. Watson
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

B. Real Estate Tax Exoneration

It is recommended the Board exonerate Ms. Dorothy White Mertz from collecting taxes on the following parcels for real estate taxes for the 2016 tax year:

- 26-349-105B-999 (Bill #4461) in the amount of \$53,848.55 (Williamsport Home)
- 26-349-105C (Bill #4462) in the amount of \$2,093.62 (Williamsport Home)

Exoneration is in accordance with the agreement between Williamsport Home and Loyalsock Township School District for payment in lieu of taxes in the amount of \$50,932.24.

Motion: Mr. Ade Second: Mr. Young
Yes: Ade, Carlucci, Raymond, Watson, Yates, Young
No: None
Abstain: Carey
Absent: Hornberger, Kiessling
Result: Motion Carried

C. Purchase of Food Service Equipment

It is recommended the Board approve the purchase of an ice cuber from Clark Food Service Equipment, 2209 Old Philadelphia Pike, Lancaster, PA 17602, at a cost of \$3,046.98. Information regarding the equipment is attached. *Funds for this purchase will come from the Food Service Fund.*

Motion: Mr. Raymond Second: Mr. Young
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

D. Authorization of Change Orders for General Construction for the Facility Improvement Project

It is recommended the Board approve the following Change Orders for general construction with Lundy Construction Co., Inc., 200 Arch Street, Williamsport, PA 17701, for the Facility Improvement Project – Maintenance Building:

- Change Order #1 (LU 1) – Installation of two overhead manual doors in lieu of rolling doors at a credit of \$4,800.00.
- Change Order #2 (LU 2) – Installation of roof and wall insulation with WMP-50 facing at a cost of \$4,160.00.
- Change Order #3 (LU 3) – Shorten length of underground waterline due to new water line at a credit of \$2,125.00.
- Change Order #4 (LU 4) – Maintain excess fill and spread on site at a credit of \$3,775.00.

Motion: Mr. Young Second: Mr. Raymond
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

E.

It is recommended the Board Secretary cast the necessary ballots for the following 2017 PSBA Officers on behalf of the Board of School Directors of the Loyalsock Township School District:

- i. President-Elect (Michael Faccinetto) Michael Faccinetto

Motion: Mr. Ade Second: Mr. Young
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

- ii. Vice President (David Hutchinson) David Hutchinson

Motion: Mr. Young Second: Mrs. Carey
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

F.

It is recommended the Board approve KES LLC to provide safety and security consulting services at a cost of \$2,000 for the 2016-2017 school year.

Motion: Mr. Watson Second: Mrs. Carey
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

G. Memorandum of Understanding – Modified Mentors

It is recommended the Board approve modified mentors in accordance with the attached Memorandum of Understanding.

Motion: Mr. Ade Second: Mr. Watson
Yes: Ade, Carey, Carlucci, Raymond, Watson, Yates, Young
No: None
Absent: Hornberger, Kiessling
Result: Motion Carried

9. Information/Discussion Items

A. Board Comments/Reports

B. Track Usage – No wheeled vehicles permitted; order additional signs

10. Public Comments

11. Next School Board Meeting – September 14, 2016

12. Adjournment @ 7:55 p.m.

Motion: Mr. Carlucci
Second: Mr. Young

M. Daniel Egly