Loyalsock Township School District

Meeting of School Directors

August 30, 2017

6:05 p.m.

Board Conference Room 1605 Four Mile Drive Williamsport, PA 17701

MINUTES

- 1. Call to Order Vice President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Eugene Yaw, Solicitor 5:30-6:05 p.m. Student Concerns, Personnel, Contracts (Carlucci arrived at 6:00 p.m.)
- 4. Roll Call Mr. M. Daniel Egly, Board Secretary

<u>MEMBER</u>	<u>MEMBER</u>
x Edward H. Ade, Jr.	x Paul R. Watson, II
x Maureen Carey	ab Sheila J. Yates, President
x William P. Carlucci	x Paul R. Young, II, Vice President
x David P. Hornberger	x *Christopher Kenyon, Solicitor
x Christina L. Kiessling	x *Gerald L. McLaughlin, Superintendent
x John B. Raymond, Treasurer	x *M. Daniel Egly, Business Mgr./Bd.Secretary
*Absent-Yates (Personal)	*(Non-Voting Member)

OTHERS

x Yanni Pashakis, Williamsport Sun-Gazette

5.

- A. Recognition of Guests or Scheduled Speakers/Public Comments
 - Retirees
 - Audrey Bear, Robert W. Baird & Co., Inc. Bond Issue
- **B.** Public Comments Relative to Agenda Items
- C. Comprehensive Plan Update

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6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

August 9, 2017 – School Board

Motion: Mrs. Carey Second: Mr. Raymond

Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from July 1, 2017 through July 31, 2017, in the amount of \$868,120.59.

Motion: Mr. Carlucci Second: Mrs. Kiessling

Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

Result: Motion Carried

B. <u>Treasurer's Report</u>

It is recommended the Board approve the attached Treasurer's Report for the month of July 2017.

Motion: Mrs. Kiessling Second: Mrs. Carey

Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

8. School/District Programs and Operations

A. Comprehensive Testing for the 2017-2018 School Year

It is recommended the Board approve the attached list of tests as part of the district's Comprehensive Testing Program for the 2017-2018 school year.

Motion: Mr. Ade Second: Mrs. Kiessling

Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

Result: Motion Carried

9. Personnel

A. Support Staff – LTESPA New Appointment

It is recommended the Board appoint the following individual (pending documentation):

Jennifer Sullivan-Gross; Part-Time Paraprofessional (\$10.60/hr.)

Motion: Mr. Hornberger Second: Mr. Ade

Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

Result: Motion Carried

B. Support Staff – LTESPA Transfers

It is recommended the Board approve the following transfers:

- Noah Bower from full-time custodian/maintenance to full-time maintenance effective August 21, 2017.
- Christine Prohidney from part-time technology aide/paraprofessional to part-time secretary (\$12.28/hr.) effective August 11, 2017. Ms. Prohidney will continue to serve as a part-time technology aide until the vacancy is filled.

Motion: Mrs. Carey Second: Mrs. Kiessling

Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

C. Long-Term Substitute Teachers

It is recommended the Board appoint the following individuals (pending documentation) as long-term substitute teachers:

- Mackenzie Ford; English (August-October 2017) effective August 22, 2017
- Sarah Kramer; Elementary (August-October 2017) effective August 16, 2017

Motion: Mr. Raymond Second: Mr. Hornberger

Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

Result: Motion Carried

D. Request for Uncompensated Leave

It is recommended the Board approve the following request for uncompensated leave in accordance with Policy 339:

John Rhoads, 6th Grade Mathematics Teacher (2017-2018 school year)

Motion: Mr. Ade Second: Mrs. Kiessling

Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

Result: Motion Carried

E. Food Service Employee Personnel

It is recommended the Board appoint the following food service personnel pending documentation:

• Tammy Braun – Substitute; \$9.50/hour

• Samantha Beatty – Substitute; \$9.00/hour

Motion: Mrs. Kiessling Second: Mr. Watson

Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

F. Appointment of Fall Coaches - Revised

It is recommended the Board appoint the attached list of coaches (pending documentation) for the 2017-2018 sports season as revised.

Motion: Mr. Hornberger Second: Mr. Ade

Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

Result: Motion Carried

G. Retirements/Resignations

The Board acknowledges the following resignations/retirements from the following employees:

Retirements

Clarence Winner as a crossing guard effective August 15, 2017

Resignations

- Amanda Summers as a part-time custodial employee effective September 1, 2017
- Kimberly Belcher as a part-time technology aide effective August 21, 2017
- Robert McKenzie as an elementary teacher effective date to be determined.

10. Other

A. Act 93 Support Personnel Agreement

It is recommended the Board approve the attached Act 93 Support Personnel Agreement effective July 1, 2017 – June 30, 2021.

Motion: Mrs. Carey Second: Mrs. Kiessling

Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

Result: Motion Carried

B. Real Estate Tax Exoneration Agreement – Williamsport Home

It is recommended the Board approved the attached agreement between the Williamsport Home and Loyalsock Township School District for payment in lieu of taxes.

Motion: Mr. Raymond Second: Mr. Watson

Yes: Ade, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates Abstain: Carey

C. Real Estate Tax Exoneration

It is recommended the Board exonerate Ms. Dorothy White Mertz from collecting taxes on the following parcels for real estate taxes for the 2017 tax year:

- 26-349-105B-999 (Bill #4463) in the amount of \$53,702.63 (Williamsport Home)
- 26-349-105C (Bill #4464) in the amount of \$2,087.95 (Williamsport Home)

Exoneration is in accordance with the agreement between Williamsport Home and Loyalsock Township School District for payment in lieu of taxes in the amount of \$50,932.24.

Motion: Mr. Ade Second: Mrs. Kiessling

Yes: Ade, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates Abstain: Carey

Result: Motion Carried

D. <u>PSBA Election of Officers</u>

It is recommended the Board Secretary cast the necessary ballots for the following 2018 PSBA Officers on behalf of the Board of School Directors of the Loyalsock Township School District:

i. President-Elect (David Hutchinson/Otto W. Voit, III) <u>David Hutchinson</u>

Motion: Mr. Raymond Second: Mr. Watson

Yes: Ade, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

Result: Motion Carried

ii. Vice President (Eric Wolfgang/Gary Michael Smedley) Eric Wolfgang

Motion: Mr. Raymond Second: Mr. Watson

Yes: Ade, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

Result: Motion Carried

iii. Treasurer (Mike Gossert) Mike Gossert

Motion: Mr. Raymond Second: Mr. Watson

Yes: Ade, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

iv. Central At Large (Larry Augustine/Clythera Hornung) Larry Augustine

Motion: Mr. Raymond Second: Mr. Watson

Yes: Ade, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

Result: Motion Carried

v. PSBA Insurance Trust Trustees (Michael Faccinetto/Marianne L. Neel) <u>Michael Faccinetto</u> & <u>Marianne L. Neel</u>

Motion: Mr. Raymond Second: Mr. Watson

Yes: Ade, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

Result: Motion Carried

E. The Interlocal Purchasing System

It is recommended the Board adopt the attached Resolution authorizing participation in The Interlocal Purchasing System (TIPS).

Motion: Mr. Hornberger Second: Mr. Raymond

Yes: Ade, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

Result: Motion Carried

F. Disposal of Surplus Library Books

It is recommended that the Board ratify the business manager actions, in consultation with the school librarian, to remove surplus books from the Donald E. Schick Library in preparation of the new STEM Lab with surplus books being first offered to Loyalsock Township residents and the balance donated to the Lycoming County Library System.

Motion: Mrs. Kiessling Second: Mrs. Carey

Yes: Ade, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

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G. <u>Authorization of Change Order for General Construction for the Facility Improvement Project (Bus Garage)</u>

It is recommended the Board approve the attached change order (JMCS2) for general construction with J & M Construction Specialty, Inc., 799 Foresman Street, Williamsport, PA 17701, for the Facility Improvement Project – Bus Garage, reflecting a credit of \$17,140.00.

Motion: Mr. Raymond Second: Mrs. Kiessling

Yes: Ade, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

Result: Motion Carried

H. Memorandum of Understanding - Head Custodian

It is recommended the Board approve the attached Memorandum of Understanding regarding the position of head custodian.

Motion: Mrs. Carey Second: Mr. Ade

Yes: Ade, Carlucci, Hornberger, Kiessling, Raymond, Watson, Young

No: None Absent: Yates

Result: Motion Carried

11. Information/Discussion Items

- A. <u>Board Comments/Reports</u>
- **B.** Administrative Reports None
- 12. Public Comments None
- 13. Upcoming Board Meetings September 13, 2017 (Donald E. Schick)
- 14. Adjournment @ 7:09 p.m.

Motion: Mr. Raymond Second: Mr. Hornberger