

Loyalsock Township School District

Meeting of School Directors

December 7, 2016

7:13 p.m.

*Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701*

Minutes

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
7:40-8:10 p.m. Superintendent's Contract (Mr. McLaughlin was not present.)
4. **Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

 x Edward H. Ade, Jr.
 x Maureen Carey
 x William P. Carlucci
 x David P. Hornberger
 x Christina L. Kiessling
 x John B. Raymond, Treasurer

MEMBER

 x Paul R. Watson, II
 x Sheila J. Yates, President
 x Paul R. Young, II, Vice President
 x *Austin White, Solicitor
 x *Gerald L. McLaughlin, Superintendent
 x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

 x Matthew Johnson, Assistant Middle School Principal
 x Eric Gee, Director of Technology

5.
 - A. **Recognition of Guests or Scheduled Speakers/Public Comments**
 - B. **Public Comments Relative to Agenda Items**

Motion: Mr. Young Second: Mr. Carlucci
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, Young
No: None
Absent: None
Result: Motion Carried

8. Personnel

A. Support Staff - LTESPA

It is recommended the Board appoint the following individual (pending documentation) as a paraprofessional:

- Michele Taylor; Part-time; Step 6 – Aide (\$10.57/hr.)

Motion: Mr. Raymond Second: Mr. Hornberger
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, Young
No: None
Absent: None
Result: Motion Carried

B. Food Service Employee Personnel

It is recommended the Board appoint the following food service personnel pending documentation:

- Judith Shaffer – Substitute; \$9.00/hour
- Heather Greenawalt – Substitute; \$9.00/hour
- Kathryn Hauck – Substitute; \$9.00/hour

Motion: Mr. Young Second: Mrs. Carey
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, Young
No: None
Absent: None
Result: Motion Carried

C. Cafeteria Monitor

It is recommended the Board appoint Michele Taylor as a cafeteria monitor pending documentation.

Motion: Mr. Young Second: Mrs. Kiessling
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, Young
No: None
Absent: None
Result: Motion Carried

D.

It is recommended the Board appoint the following individuals 2016-2017 athletic season:

- Michael Frey; Girls' varsity softball coach (11 years paid coaching)
- Tyler Bogaczyk; Boys' basketball volunteer coach

Motion: Mrs. Carey

Second: Mr. Young

Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, Young

No: None

Absent: None

Result: Motion Carried

E.

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2016-2017 school year.

Motion: Mr. Young

Second: Mrs. Kiessling

Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, Young

No: None

Absent: None

Result: Motion Carried

F.

It is recommended the Board terminate Cheryl Bates as a part-time food service employee effective November 29, 2016.

Motion: Mr. Hornberger

Second: Mr. Carlucci

Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, Young

No: None

Absent: None

Result: Motion Carried

G.

The Board acknowledges the following notices of resignation:

- Christopher Guthrie as a full-time custodial employee effective November 22, 2016. It should be noted that Mr. Guthrie resigned in lieu of termination.
- Miranda McQuade as a part-time paraprofessional effective November 7, 2016

9. Other

A. **Limited Procedures Engagement – Department of Auditor General**

It is recommended the Board accept the attached November 2016 Limited Procedures Engagement (LPE) from the Department of the Auditor General for the period July 1, 2012 through June 30, 2015. It is noted that the engagement found the District properly implemented policies and procedures.

Motion: Mr. Hornberger Second: Mr. Watson
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, Young
No: None
Absent: None
Result: Motion Carried

B. **Purchase of Floor Scrubber – Donald E. Schick Elementary School**

It is recommended the Board approve the purchase (in accordance with State Contract – GS07F-0031H) of an Autoscrubber (quote attached) from Hillyard, 360 Steel Way, Lancaster, PA 17601, for the Donald E. Schick Elementary School, at a cost of \$8,281.14. *Funds for this purchase will come from the Capital Project Fund.*

Motion: Mr. Young Second: Mr. Hornberger
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, Young
No: None
Absent: None
Result: Motion Carried

C. **Out-of-State Trip Request – New York City**

It is recommended the Board approve an out-of-state trip requested by the Class of 2017 to New York City. The trip is tentatively scheduled for Sunday, December 11, 2016. There is no cost to the District for this trip.

Motion: Mr. Young Second: Mrs. Kiessling
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, Young
No: None
Absent: None
Result: Motion Carried

D. Act 1 - Resolution

It is recommended the Board adopt the attached Resolution electing not to increase its tax rate above the index for the 2017-2018 school year.

Motion: Mr. Young Second: Mrs. Carey
Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, Young
No: None
Absent: None
Result: Motion Carried

10. Information/Discussion Items

A. Board Comments/Reports

B. Administrative Reports

11. Public Comments

12. Next School Board Meeting – January 11, 2017

13. Adjournment @ 7:30 p.m.

Motion: Mr. Hornberger
Second: Mr. Young

M. Daniel Egly