

Loyalsock Township School District

Meeting of School Directors

September 13, 2017

7:00 p.m.

***Donald E. Schick Elementary School
Multi-Purpose Room
2800 Four Mile Drive
Montoursville, PA 17754***

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
6:20-6:56 p.m. – Personnel, Student Concerns, Contracts (Carlucci departed at 6:56 p.m.)
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x Edward H. Ade, Jr.
x Maureen Carey
ab William P. Carlucci
ab David P. Hornberger
ab Christina L. Kiessling
x John B. Raymond, Treasurer
*Absent-Carlucci, Hornberger, Kiessling (Personal)

MEMBER

x Paul R. Watson, II
x Sheila J. Yates, President (arrived at 6:30 p.m.)
x Paul R. Young, II, Vice President
x *Eugene Yaw, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Suzanne Foresman, Elementary School Principal
x Preston Shellenberger, Assistant Elementary School Principal
x Eric Gee, Director of Technology
x Cara Morningstar, *Williamsport Sun-Gazette* (for iPlay STEM Presentation)
x Yanni Pashakis, *Williamsport Sun-Gazette*

- 5.**
 - A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - **iPlay STEM Lab Presentation**
 - **Financial/Bond Resolution –**
Audrey Bear, Robert W. Baird & Co., Inc. & Jens Damgaard, Rhoads & Sinon
 - B. Public Comments Relative to Agenda Items – None**

C. Comprehensive Plan Update – There will be a presentation on October 11, 2017.

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

- August 30, 2017 – School Board

Motion: Mr. Young Second: Mrs. Carey
Yes: Ade, Carey, Raymond, Watson, Yates, Young
No: None
Absent: Carlucci, Hornberger, Kiessling
Result: Motion Carried

7. Finance

A. Authorization to Transfer Funds for Future Technology Purchases

It is recommended the Board authorize the transfer of funds from the general fund unassigned fund balance to the general fund assigned fund balance for future technology purchases in the amount of \$200,000.00.

Motion: Mrs. Carey Second: Mr. Young
Yes: Ade, Carey, Raymond, Watson, Yates, Young
No: None
Absent: Carlucci, Hornberger, Kiessling
Result: Motion Carried

B. Authorization to Transfer Funds for Future Capital Projects

It is recommended the Board authorize the transfer of funds from the general fund unassigned fund balance to the capital projects fund for future capital projects in the amount of \$200,000.00.

Motion: Mr. Young Second: Mr. Ade
Yes: Ade, Carey, Raymond, Watson, Yates, Young
No: None
Absent: Carlucci, Hornberger, Kiessling
Result: Motion Carried

8. School/District Programs and Operations

A. Out-of-State Field Trip Request

It is recommended the Board approve the following out-of-state field trip request:

- Gerald Kaplan has requested to take approximately 50 students to the Corning Museum of Glass in Corning, New York on November 17, 2017. *The only cost to the District for this trip is for substitutes.*

Motion: Mr. Ade Second: Mrs. Carey
Yes: Ade, Carey, Raymond, Watson, Yates, Young
No: None
Absent: Carlucci, Hornberger, Kiessling
Result: Motion Carried

9. Personnel

A. Support Staff – LTESPA New Appointments

It is recommended the Board appoint the following individuals (pending documentation):

- Breanna Baysore; Part-Time Paraprofessional (\$10.60/hr.)
- Laura Moff; Part-Time Paraprofessional (\$10.60/hr.)
- Lisa Carlin; Part-Time Paraprofessional (\$10.60/hr.)
- Gerald Gilbody; Part-Time Custodian (\$10.95/hr.)

Motion: Mr. Ade Second: Mr. Raymond
Yes: Ade, Carey, Raymond, Watson, Yates, Young
No: None
Absent: Carlucci, Hornberger, Kiessling
Result: Motion Carried

B. Cafeteria Monitor

It is recommended the Board approve Laura Moff as a cafeteria monitor at an hourly rate of \$8.75.

Motion: Mrs. Carey Second: Mr. Young
Yes: Ade, Carey, Raymond, Watson, Yates, Young
No: None
Absent: Carlucci, Hornberger, Kiessling
Result: Motion Carried

C. Long-Term Substitute Teachers

It is recommended the Board appoint the following individuals (pending documentation) as long-term substitute teachers:

- *Mackenzie Ford; Elementary (October 2017-January 2018)
- *Sarah Kramer; Elementary (October 2017-January 2018)
- *Billie Keiser; Elementary (October 2017-January 2018)
**new assignments created by FMLA requests*

Motion: Mr. Raymond Second: Mr. Watson
Yes: Ade, Carey, Raymond, Watson, Yates, Young
No: None
Absent: Carlucci, Hornberger, Kiessling
Result: Motion Carried

D. Food Service Employee Personnel

It is recommended the Board appoint the following food service personnel pending documentation:

- Karen Johns – Substitute; \$9.50/hour
- Jillynn Hoffman – Substitute; \$9.00/hour
- Jonathan Hall – Substitute; \$10.00/hour
- Christine Schaefer – Acting Secondary Head Cook Supervisor; \$12.35/hour effective August 22, 2017

Motion: Mrs. Carey Second: Mr. Ade
Yes: Ade, Carey, Raymond, Watson, Yates, Young
No: None
Absent: Carlucci, Hornberger, Kiessling
Result: Motion Carried

E. Appointment of Athletic Personnel

It is recommended the Board appoint the following coaches:

- Allison Gaetano; 8th Grade Girls' Basketball Coach (\$2,500)
- Janelle Ziminski; 7th Grade Girls' Basketball Coach (\$2,500)
- Heather Holmes; Volunteer Girls' Basketball Coach
- Kirk Bower; Volunteer Girls' Basketball Coach
- Michael Frederick; Volunteer Baseball Coach

Motion: Mr. Ade Second: Mrs. Carey
Yes: Ade, Carey, Raymond, Watson, Yates, Young
No: None
Absent: Carlucci, Hornberger, Kiessling
Result: Motion Carried

F. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2017-2018 school year.

Motion: Mrs. Carey Second: Mr. Young
Yes: Ade, Carey, Raymond, Watson, Yates, Young
No: None
Absent: Carlucci, Hornberger, Kiessling
Result: Motion Carried

10. Other

A. Resolution – Bond Purchase Agreement

It is recommended the Board adopt the attached Bond Resolution as presented by Audrey Bear (Robert W. Baird & Co.) and Bond Counsel, Jens Damgaard (Rhoads & Sinon LLP).

Motion: Mr. Young Second: Mr. Watson
Roll Call Vote
Yes: Ade, Carey, Raymond, Watson, Yates, Young
No: None
Absent: Carlucci, Hornberger, Kiessling
Result: Motion Carried

B. HVAC Maintenance Service Proposal

It is recommended the Board approve to contract with Steam Specialist, LLC, 2948 Heshbon Road, Williamsport, PA 17701, to provide HVAC maintenance services according to the attached three-year service proposal.

Motion: Mrs. Carey Second: Mr. Watson
Yes: Ade, Carey, Raymond, Watson, Yates, Young
No: None
Absent: Carlucci, Hornberger, Kiessling
Result: Motion Carried

11. Information/Discussion Items

A. Board Comments/Reports

B. Administrative Reports

12. Public Comments – None

13. Upcoming Board Meeting – October 11, 2017

14. Adjournment @ 8:23 p.m.

Motion: Mr. Raymond

Second: Mrs. Carey

M. Daniel Egly