

Loyalsock Township School District

Meeting of School Directors

January 10, 2018

7:15 p.m.

***Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701***

Minutes

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor
6:00-7:05 p.m. Personnel; Legal**
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x Edward H. Ade, Jr.
x Charles W. Edmonds
x David P. Hornberger (depart 8:15 p.m.)
x Christina L. Kiessling
x Robert D. Leidhecker
x John B. Raymond, Vice President

MEMBER

x Paul R. Watson, II, Treasurer
x Melvin E. Wentzel
x Paul R. Young, II, President
x *Christopher Kenyon, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Matthew Reitz, Loyalsock Township High School Principal
x Ashley Sekel, Assistant High School Principal
x Charles Greevy, IV, Middle School Principal
ab Matthew Johnson, Assistant Middle School Principal
x Suzanne Foresman, Elementary School Principal
x Preston Shellenberger, Assistant Elementary School Principal
x Eric Gee, Director of Technology
x Christina Herman, Supervisor of Special Education
x Yanni Pashakis, *Williamsport Sun-Gazette*

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - School Board Recognition**
 - Local Audit Presentation by Larson, Kellett & Associates, P.C.**
 - Alexander Reed – Humanitarian Club/UNICEF**

B. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meetings:

- December 6, 2017 – Reorganization
- December 6, 2017 – School Board

Motion: Mr. Ade Second: Mr. Hornberger
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from November 1, 2017 through November 30, 2017, in the amount of \$966,016.66.

Motion:	Mr. Watson	Second:	Mr. Raymond
Yes:	Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young		
No:	None		
Absent:	None		
Result:	Motion Carried		

B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of November 2017.

Motion:	Mr. Ade	Second:	Mrs. Kiessling
Yes:	Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young		
No:	None		
Absent:	None		
Result:	Motion Carried		

C. Independent Auditors' Report

It is recommended the Board accept the Independent Auditors' Report as submitted by the firm of Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, for the year ended June 30, 2017.

Motion: Mr. Raymond Second: Mr. Watson
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: None
Result: Motion Carried

8. School/District Programs and Operations

A. Field Trip Request – New York City

It is recommended the Board approve an out-of-state field trip requested by Jennifer Wahl and Gerald Kaplan. Mrs. Wahl and Mr. Kaplan have requested to take 40 students (AP World History, Introduction to Industrial Design, AP Art History, NAHS-Art Club) to New York City on April 27, 2018. The only cost to the district is for substitutes.

Motion: Mrs. Kiessling Second: Mr. Watson
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: None
Result: Motion Carried

9. Personnel

A. Job Description – Technology Specialist

It is recommended the Board approve the attached job description for the position of Technology Specialist.

Motion: Mr. Hornberger Second: Mr. Raymond
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: None
Result: Motion Carried

B. Addendum to Agreement with Act 93 Support Personnel

It is recommended the Board approve the attached Addendum #1 to the Agreement between Loyalsock Township School District and Loyalsock Township Act 93 Support Personnel.

Motion: Mrs. Kiessling Second: Mr. Wentzel
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

C. Appointment of Technology Specialist

It is recommended the Board appoint Matthew Little as a technology specialist effective December 18, 2017, in accordance with the terms of the Agreement with Act 93 Support Personnel. Mr. Little will receive a prorated salary of \$50,500 for the 2017-2018 school year.

Motion: Mrs. Kiessling Second: Mr. Leidhecker
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

D. Support Staff - LTESPA

It is recommended the Board appoint the following individual:

- James Shipman; Full-time; Custodian (\$10.95/hr.); effective January 2, 2018

Motion: Mr. Raymond Second: Mrs. Kiessling
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

E. Substitute School Van Driver

It is recommended the Board appoint Donald Hessert as a substitute school van driver.

Motion: Mr. Hornberger Second: Mr. Leidhecker
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

F. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2017-2018 school year.

Motion: Mr. Watson Second: Mr. Wentzel
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

G. Substitute Payroll & Benefits Administrator

It is recommended the Board approve to extend the hours for Ann Young (substitute payroll & benefits administrator) to as needed for the remainder of the 2017-2018 school year at an hourly rate of \$35.00. *This is due to the upcoming vacancy.*

Motion: Mr. Wentzel Second: Mr. Watson
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

H. Resignations

The Board acknowledges the following resignations:

- Renee' Sayles; Payroll & Benefits Administrator; effective tentatively February 2, 2018
- Christine Hornberger; Part-Time Title I Paraprofessional effective December 14, 2017
- Zachary Kibler; Long-Term Substitute Mathematics Teacher (letter dated December 12, 2017)

It is recommended the Board adopt the attached Resolution electing not to increase its tax rate above the index for the 2018-2019 school year.

It is recommended the Board approve the attached materials (dated December 8, 2017) from PlanCon K (Project Refinancing) as approved by the Pennsylvania Department of Education, Division of School Facilities, Bureau of Budget and Fiscal Management, 333 Market Street, Harrisburg, PA 17126. This document establishes our temporary reimbursement percentage for the issuance of General Obligation Bonds, Series of 2017 to Refund Series A of 2012 (Lease Number 122976).

It is recommended the Board approve the attached Food Service Director Agreement with the Warrior Run School District.

Motion:	Mr. Ade	Second:	Mrs. Kiessling
Yes:	Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young		
No:	None		
Absent:	None		
Result:	Motion Carried		

D. Approval of 2018 Board Committees

It is recommended the Board approve the attached list of committees and representatives.
Committees will meet on an as-need basis.

Motion: Mr. Raymond Second: Mr. Wentzel
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel,
Young
No: None
Absent: None
Result: Motion Carried

11. Information/Discussion Items

- A. Board Comments/Reports**
- B. Administrative Reports**

12. Public Comments – None

13. Upcoming Board Meeting – February 14, 2018

14. Adjournment @ 8:20 p.m.

Motion: Mr. Edmonds
Second: Mr. Ade

M. Daniel Egly