

Loyalsock Township School District

Meeting of School Directors

May 16, 2018

7:12 p.m.

**Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701**

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
6:05-7:11 p.m. Personnel; Contracts (Hornberger arrived @ 6:10 p.m.)
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

ab Edward H. Ade, Jr.
x Charles W. Edmonds
x David P. Hornberger
x Christina L. Kiessling
x Robert D. Leidhecker
x John B. Raymond, Vice President
*Ade – Absent (Personal)

MEMBER

x Paul R. Watson, II, Ed.D., Treasurer
x Melvin E. Wentzel
x Paul R. Young, II, President
x *Christopher Kenyon, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Matthew Reitz, Loyalsock Township High School Principal
x Ashley Sekel, Assistant High School Principal
ab Charles Greevy, IV, Middle School Principal
ab Matthew Johnson, Assistant Middle School Principal
x Suzanne Foresman, Elementary School Principal
ab Preston Shellenberger, Assistant Elementary School Principal
x Eric Gee, Director of Technology
x Christina Herman, Supervisor of Special Education
x Cara Morningstar, *Williamsport Sun-Gazette*

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - OM Worlds – Finalist Presentation
 - Retiree

B. Public Comments Relative to Agenda Items

C. Presentation – First Reading of Budget – Tentative

Presentation of the 2018-2019 Proposed Final Budget

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

- April 11, 2018 – School Board

Motion: Mr. Wentzel Second: Dr. Watson
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

7. Finance

A. 2018-2019 Proposed Final Budget

It is recommended the Board adopt the 2018-2019 proposed final budget with revenues and expenditures of \$23,018,010 with taxes as follows:

- Real Estate 14.67 mills (2017/2018-14.42 mills)
- Realty Transfer 1%
- Earned Income 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.)
- Local Services Tax \$5/per individual employed within Loyalsock Township
- Business Privilege 1 mill/Wholesale Gross Sales
- Business Privilege 1.5 mills/Retail, Service or Rental Gross

Motion: Mr. Hornberger Second: Mr. Leidhecker
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

B. Approval of Bills

It is recommended the Board approve expenditures from March 1, 2018 through March 31, 2018, in the amount of \$1,761,510.61.

Motion: Dr. Watson Second: Mrs. Kiessling
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

C. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of March 2018.

Motion: Mr. Hornberger Second: Mr. Wentzel
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

D. Student Activities Fund Quarterly Report

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended March 2018.

Motion: Mrs. Kiessling Second: Mr. Edmonds
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

8. School/District Programs and Operations

A. Graduating High School Seniors

It is recommended the Board approve the attached list of High School Seniors for 2018 graduation, pending completion of all graduation requirements.

Motion: Mr. Wentzel Second: Mr. Leidhecker
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

B. Secondary Courses

It is recommended the Board approve the attached list of secondary courses for the 2018-2019 school year.

Motion: Mr. Leidhecker Second: Dr. Watson
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

C. Authorization to File Subsidies, Federal Programs Applications/Grant Applications

It is recommended the Board authorize administration to file the attached list of Subsidies, Federal Programs Applications and Grant Applications for the 2018-2019 school year.

Motion: Mr. Hornberger Second: Mrs. Kiessling
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

D. World Finals Odyssey of the Mind Competition

It is recommended the Board approve a request received from Jennifer Sullivan-Gross. Mrs. Sullivan Gross is requesting to take students (out-of-state) to the World Finals Odyssey of the Mind Competition in Iowa, from May 22, 2018 through May 28, 2018.

Motion: Mr. Raymond Second: Mr. Wentzel
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

E. FBLA – National Leadership Conference

It is recommended the Board approve a request from Michelle Carpenter. Ms. Carpenter is requesting to take a student (out-of-state) to the FBLA National Leadership Conference in Maryland, from June 28, 2018 through July 2, 2018.

Motion: Mr. Wentzel Second: Mr. Leidhecker
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

F. Athletic Ticket Prices

It is recommended the Board approve the following athletic ticket prices for the 2018-2019 school year: (*Prices reflect no increase from 2017-2018 school year.*)

Basketball, Football & Wrestling

- Varsity/JV – Adult \$5.00
- Varsity/JV – Student \$2.00
- J/H – Adult \$4.00
- J/H – Student \$1.00

Soccer

- Varsity/JV – Adult \$4.00
- Varsity/JV – Student \$2.00
- J/H – Adult \$4.00
- J/H – Student \$1.00

SEASON PASS: \$150.00/Individual; \$250.00/Family

Motion: Mr. Hornberger Second: Mr. Edmonds
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

G. Cooperative Soccer Participation Agreement – St. John Neumann Regional Academy

It is recommended the Board approve the attached Cooperative Agreement between Loyalsock Township School District and St. John Neumann Regional Academy commencing with the 2018-2019 school year. The purpose of the agreement is to provide an opportunity for students enrolled at St. John Neumann Regional Academy to participate in soccer at Loyalsock Township School District.

Motion: Mrs. Kiessling Second: Mr. Raymond
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

9. Personnel

A. Job Description – School Psychologist

It is recommended the Board approve the attached job description for the position of School Psychologist.

Motion: Dr. Watson Second: Mr. Raymond
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

B. Addendum to Agreement with Act 93 Administrative Personnel

It is recommended the Board approve the attached Addendum #1 to the Agreement between Loyalsock Township School District and Loyalsock Township Act 93 Administrative Personnel.

Motion: Mr. Wentzel Second: Mrs. Kiessling
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

C. Appointment of School Psychologist

It is recommended the Board appoint Heather Rabatin as a School Psychologist effective July 1, 2018, in accordance with the terms of the Agreement with Act 93 Administrative Personnel. Ms. Rabatin will receive a salary of \$64,000 for the 2018-2019 school year.

Motion: Mrs. Kiessling Second: Mr. Edmonds
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

D. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2017-2018 school year.

Motion: Mr. Raymond Second: Dr. Watson
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

E. Support Staff - LTESPA

It is recommended the Board appoint the following individual (pending documentation):

- Philip Keller; Part-Time; Custodian (\$10.95/hr.)

Motion: Mr. Hornberger Second: Mrs. Kiessling
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

F. Approval of Spring Athletic Personnel – Revised List

It is recommended the Board approve the attached list (revised) of spring athletic personnel for the 2017-2018 sports season.

Motion: Mrs. Kiessling Second: Mr. Hornberger
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

G. Appointment of Varsity Boys' Soccer Coach

It is recommended the Board appoint Ian Scheller as the Varsity Boys' Soccer Coach for the 2018-2019 sports season.

Motion: Mrs. Kiessling Second: Mr. Wentzel
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

H. Summer – Bus Maintenance Employee

It is recommended the Board reappoint Jensen Drick as a bus maintenance employee during the summer of 2018. Mr. Drick will receive an hourly rate of \$9.50.

Motion: Dr. Watson Second: Mrs. Kiessling
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

I. Summer Custodial/Maintenance Employees

It is recommended the Board approve the attached list of temporary summer custodial/maintenance personnel for the summer of 2018.

Motion: Mr. Edmonds Second: Mr. Raymond
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

J. Requests for Transfer

It is recommended the Board approve the following requests for transfer:

- Kirstin Hamilton from part-time food service employee to substitute food service employee.
- Chris Jenkins from part-time food service employee to substitute food service employee.
- Robert Schaefer from part-time custodial employee to full-time custodial employee effective June 1, 2018.

Motion: Mr. Hornberger Second: Mr. Leidhecker
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

K. Approval of 2018 Elementary Summer Camp & HS Summer Instruction

It is recommended the Board approved the attached list of personnel for the 2018 elementary summer camp and high school summer instruction.

Motion: Mr. Wentzel Second: Mr. Edmonds
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

L. Retirements/Resignations

The Board acknowledges the following retirements/resignations:

- Crystal Hartsock; Paraprofessional; Resignation effective May 1, 2018
- Tammy Braun, Food Service Substitute; Resignation effective April 23, 2018
- Heather Greenawalt, Food Service Substitute; Resignation effective January 8, 2018
- Lisa Hnatin, Paraprofessional; Resignation effective June 1, 2018
- Jeffrey Martin, Technology Education Teacher; Resignation effective August 19, 2018

M. Reappointment of School Board Secretary

It is recommended the Board reappoint M. Daniel Egly as School Board Secretary.

Motion: Mr. Hornberger Second: Mr. Raymond
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

N. Stipend – Virtual Learning Coordinator

It is recommended the Board approve an additional stipend in the amount of \$2,000 for Linda LaCoe for her additional hours coordinating virtual learning during the 2017-2018 school year.

Motion: Mr. Raymond Second: Mr. Wentzel
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

10. Other

A. BLaST IU 17 Technology Services Agreement

It is recommended the Board approve the attached 2018-2019 BLaST Intermediate Unit 17 Technology Services Agreement.

Motion: Mr. Edmonds Second: Mr. Raymond
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

B. BLaST IU 17 – Special Education Agreement

It is recommended the Board approve the attached BLaST Intermediate Unit 17 2018-2019 Special Education Agreement.

Motion: Mr. Hornberger Second: Dr. Watson
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

C. BLaST IU 17 – IDEA Agreement

It is recommended the Board approve the attached BLaST Intermediate Unit 17 IDEA Agreement.

Motion: Mr. Hornberger Second: Mrs. Kiessling
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

D. Lycoming Career & Technology Center Budget

It is recommended the Board approve the attached Lycoming Career & Technology Center Budget (Resolution attached) for the 2018-2019 school year.

Motion: Mrs. Kiessling Second: Mr. Raymond
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

E. Award School Bus Bids – 2016 (or Newer) 39-Passenger Special Needs School Bus

It is recommended the Board award the 2016 (or newer) 39-passenger special needs school bus at a cost of \$79,350.00 to Rohrer Bus Sales, 1515 State Road, PO Box 100, Duncannon, PA 17020. *The bus will be purchased after July 1, 2018. Funds for the purchase will come from the Capital Projects Fund.*

Motion: Mr. Hornberger Second: Dr. Watson
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

F. Authorization of Change Order for Electrical Construction for the Facility Improvement Project (Auditorium Renovation)

It is recommended the Board approve the following Change Order for electrical construction with TurnKey Electric, Inc., 2240 Lycoming Creek Road, Williamsport, PA 17701, for the Facility Improvement Project – Auditorium Renovation:

- Change Order #1 (TK1) – Install Projector Video System at a cost of \$10,369.32.

Motion: Mrs. Kiessling Second: Mr. Edmonds
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried

G. Nomination of Treasurer for 2018-2019 School Year

Nomination of Paul Watson by John Raymond.

Seconded by Melvin Wentzel.

Closing of Nominations by Charles Edmonds. Seconded by David Hornberger.

Roll Call Vote

Motion: Mr. Edmonds Second: Mr. Raymond

Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, Young

No: None

Absent: Ade

Abstain: Watson

Result: Motion Carried

H. Election of Treasurer

It is recommended the Secretary cast the ballot electing Paul Watson as Treasurer for the 2018-2019 school year.

Roll Call Vote

Motion: Mr. Edmonds Second: Mrs. Kiessling

Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, Young

No: None

Absent: Ade

Abstain: Watson

Result: Motion Carried

I. Loyalsock Township Recreation Budget

It is recommended the Board approve the attached budget of \$22,750.76 from the Loyalsock Township Recreation Board for programs during the 2018-2019 school year. *(2017-2018 budget was \$24,930.75.)*

Motion: Mrs. Kiessling Second: Mr. Raymond

Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young

No: None

Absent: Ade

Result: Motion Carried

J. Position of Board President Temporarily Granted to Director for Signing Diploma

- 1. Temporary Resignation of Board President**
- 2. Appointment of Temporary Board President**

It is recommended Mr. David Hornberger be appointed Temporary Board President for the purpose of signing his daughter's diploma.

Motion: Mr. Raymond Second: Mr. Edmonds
Yes: Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Ade
Result: Motion Carried
3. Resignation of Mr. David Hornberger
4. Return of Office to Mr. Paul Young

11. Information/Discussion Items

- A. Board Comments/Reports**
- B. Administrative Reports**

12. Public Comments

- Bruce Hammond – Fence Between LTMS & Apartment Complex

13. Upcoming Board Meeting – June 20, 2018

14. Adjournment @ 8:45 p.m.

Motion: Mr. Hornberger
Second: Mr. Raymond

M. Daniel Egly