

Loyalsock Township School District

Meeting of School Directors

June 20, 2018

7:12 p.m.

***Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701***

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
6:00-7:09 p.m. (Watson arrived at 6:30 p.m.) Personnel, Contracts
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x Edward H. Ade, Jr.
x Charles W. Edmonds
x David P. Hornberger
ab Christina L. Kiessling
x Robert D. Leidhecker
x John B. Raymond, Vice President
*Kiessling – Absent (Personal)

MEMBER

x Paul R. Watson, II, Ed.D., Treasurer
x Melvin E. Wentzel
x Paul R. Young, II, President
x *Christopher Kenyon, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Matthew Reitz, Loyalsock Township High School Principal
x Ashley Sekel, Assistant High School Principal
ab Charles Greevy, IV, Middle School Principal
x Matthew Johnson, Assistant Middle School Principal
x Suzanne Foresman, Elementary School Principal
x Preston Shellenberger, Assistant Elementary School Principal
x Eric Gee, Director of Technology
x Christina Herman, Supervisor of Special Education
x Cara Morningstar, *Williamsport Sun-Gazette*

- 5. A. **Recognition of Guests or Scheduled Speakers/Public Comments****
 - Recognition – OM Worlds & Gabriel Severn
 - Middle School & High School Yearbook Presentations

B. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

- May 16, 2018 – School Board

Motion: Mr. Ade Second: Mr. Wentzel
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

7. Finance

A. 2018-2019 Final Budget

It is recommended the Board adopt the 2018-2019 final budget with revenues and expenditures of \$23,088,010 with taxes as follows:

- Real Estate 14.67 mills (2017/2018-14.42 mills)
- Realty Transfer 1%
- Earned Income 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.)
- Local Services Tax \$5/per individual employed within Loyalsock Township
- Business Privilege 1 mill/Wholesale Gross Sales
- Business Privilege 1.5 mills/Retail, Service or Rental Gross

Motion: Mr. Hornberger Second: Dr. Watson
Yes: Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: Ade
Absent: Kiessling
Result: Motion Carried

B. Approval of Bills

It is recommended the Board approve expenditures from April 1, 2018 through April 30, 2018, in the amount of \$1,011,399.51.

Motion: Dr. Watson Second: Mr. Leidhecker
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

C. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of April 2018.

Motion: Mr. Ade Second: Mr. Edmonds
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

D. 2018-2019 Homestead and Farmstead Exclusion Resolution

It is recommended the Board adopt the attached Homestead and Farmstead Exclusion Resolution for the 2018-2019 school year effective July 1, 2018.

Motion: Dr. Watson Second: Mr. Hornberger
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

8. School/District Programs and Operations

A. Agreement with Loyalsock Township Education Association

It is recommended the Board approve the attached agreement between Loyalsock Township School District and Loyalsock Township Education Association for the period July 1, 2018 – June 30, 2022.

Motion: Dr. Watson Second: Mr. Wentzel
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

B. 2017-2018 School Calendar - Revised/Final

It is recommended the Board approve the attached 2017-2018 school calendar as revised.

Motion: Mr. Ade Second: Mr. Edmonds
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

9. Personnel

A. OM - Advisor

It is recommended the Board appoint Michelle Bartley as OM advisor effective with the 2018-2019 school year.

Motion: Mr. Raymond Second: Mr. Leidhecker
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

B. Professional Staff

It is recommended the Board appoint the following individuals (pending documentation) effective August 21, 2018:

- Ashley Cozza as a Temporary Professional Employee assigned as a mathematics teacher. Ms. Cozza will receive a salary based on Step 1-B (\$44,392) of the Teacher Salary Schedule.
- Tara Anderson as a Temporary Professional Employee assigned as a special education teacher. Ms. Anderson will receive a salary based on Step 1-B (\$44,392) of the Teacher Salary Schedule.
- Caroline Fish as a Temporary Professional Employee assigned as a music teacher. Ms. Fish will receive a salary based on Step 1-B (\$44,392) of the Teacher Salary Schedule.
- S. Andrew Baker as a Professional Employee assigned as a technology education teacher. Mr. Baker will receive a salary based on Step 9-B (\$59,328) of the Teacher Salary Schedule.
- Melanie Schramm as a Temporary Professional Employee assigned as an elementary teacher. Ms. Schramm will receive a salary based on Step 2-B (\$46,259) of the Teacher Salary Schedule.
- Ashley Baxter-Fry as a Temporary Professional Employee assigned as a special education teacher. Ms. Baxter-Fry will receive a salary based on Step 2-B (\$46,259) of the Teacher Salary Schedule.

Motion: Mr. Wentzel Second: Dr. Watson
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

C. Food Service/Transportation Secretary

It is recommended the Board approve the transfer of Christine Prohidney from part-time secretary to full-time (203-day) secretary in accordance with the attached job description. Ms. Prohidney will receive an hourly rate of \$12.96 for the 2018-2019 school year. *This position will follow the conditions and terms of the LTESPA Agreement.*

Motion: Mr. Hornberger Second: Dr. Watson
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

D. Retirements/Resignations

The Board acknowledges notice of the following retirements/resignations:

- Laura Cochran; Special Education Teacher; Resignation effective August 15, 2018
- John Rhoads; Teacher; Retirement effective immediately
- Samantha Beatty; Food Service Employee; Resignation effective immediately

10. Other

A. Athletic - Bids

It is recommended the Board award the athletic bids (per bid specifications) on the attached list.

Motion: Mr. Raymond Second: Mr. Ade
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

B. Delinquent School Debt Collection Service Agreement

It is recommended the Board approve the attached Delinquent School Debt Collection Services Agreement with G. H. Harris Associates, Inc.

Motion: Mr. Edmonds Second: Mr. Hornberger
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

C. Education Services Agreement

It is recommended the Board approve the attached Education Services Agreement with Educere.

Motion: Mr. Ade Second: Dr. Watson
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

D. Purchase Logo/Naming Rights Agreement

It is recommended the Board approve the attached Agreement to Purchase Logo/Naming Rights with Allison Crane & Rigging.

Motion: Mr. Ade Second: Mr. Raymond
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

E. Fencing

It is recommended the Board approve the purchase and installation of fencing at the high school/middle school complex from Buffalo Valley Fence, 3533 Col. John Kelly Road, Lewisburg, PA 17837, at a cost not to exceed \$8,100.00 according to the attached quote per bid specifications. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Wentzel Second: Mr. Edmonds
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

F. Bus Garage Steel Wall Panels

It is recommended the Board award the Bus Garage Steel Wall Panels bid at a cost of \$39,350.00 to J&M Construction Specialty, Inc., 799 Foresman Street, Williamsport, PA 17701. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Raymond Second: Mr. Hornberger
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

G. Authorization of Change Order for Electrical Construction for the Facility Improvement Project (Auditorium Renovation)

It is recommended the Board approve the following Change Order for electrical construction with TurnKey Electric, Inc., 2240 Lycoming Creek Road, Williamsport, PA 17701, for the Facility Improvement Project – Auditorium Renovation:

- Change Order #2 (TK2) – Install Lighting Console & Microphone Package at a cost of \$17,900.00.

Motion: Mr. Hornberger Second: Mr. Leidhecker
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

H. Theatrical Curtains Bid

It is recommended the Board award the Theatrical Curtains bid at a cost of \$6,916.00 to Janson Industries, 1200 Garfield Avenue SW, Canton, OH 44706. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Ade Second: Dr. Watson
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

I. Storage Building – Band Concession Area

It is recommended the Board approve the purchase of a 12 x 24 building (estimate attached) from Stoltzfus Structures, LLC, 5075 Lower Valley Road, Atglen, PA 19310 at a cost of \$6,085.00. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Hornberger Second: Mr. Raymond
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

J. Contract for Sealing

It is recommended the Board approve to contract with Unico Sealing, Inc. 1824 Salem Church Road, Lewisburg, PA 17867, for the sealing pavement areas (Donald E. Schick Elementary School, Loyalsock Township Middle School and Loyalsock Township High School) in accordance with the attached proposal, at a total cost of \$12,280.00. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Wentzel Second: Mr. Hornberger
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

K. Authorization of Change Orders for Synthetic Turf

It is recommended the Board approve the following Change Orders for the purchase and installation of synthetic turf (approved on November 14, 2017) with Deluxe Athletics, 60 Scott Drive, Marietta, GA 30067 at a total cost of \$16,000.00:

- Change Order #1 – Add installation of logos at a cost of \$43,000.00.
- Change Order #2 – Deduct disposal of old synthetic turf at a credit of \$27,000.00.

Funds for this project will come from the Capital Projects Fund.

Motion: Mr. Hornberger Second: Dr. Watson
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

L. Award School Bus Bid – 2016 (or Newer) 81-Passenger School Bus

It is recommended the Board award the 2016 (or newer) 81-passenger school bus bid at a cost of \$72,840.0 to Rohrer Bus Sales, 1515 State Road, PO Box 100, Duncannon, PA 17020. *The bus will be purchased after July 1, 2018. Funds for the purchase will come from the Capital Projects Fund.*

Motion: Dr. Watson Second: Mr. Leidhecker
Yes: Ade, Edmonds, Hornberger, Leidhecker, Raymond, Watson, Wentzel, Young
No: None
Absent: Kiessling
Result: Motion Carried

11. Information/Discussion Items

- A. Board Comments/Reports
- B. Administrative Reports

12. Public Comments

13. Upcoming Board Meeting – July 25, 2018

14. Adjournment @ 8:40 p.m.

Motion: Mr. Hornberger
Second: Mr. Raymond

M. Daniel Egly