

*Loyalsock Township School District*

### Meeting of School Directors

*August 16, 2018*

**6:05 p.m.**

***Board Conference Room  
1605 Four Mile Drive  
Williamsport, PA 17701***

# MINUTES

- 1. Call to Order – Superintendent**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**  
Executive Session - None
- 4. Roll Call – Mr. Gerald McLaughlin, Superintendent**

**MEMBER**

<u><b>x</b></u>	Edward H. Ade, Jr.
<u><b>ab</b></u>	Charles W. Edmonds
<u><b>x</b></u>	David P. Hornberger
<u><b>ab</b></u>	Christina L. Kiessling
<u><b>x</b></u>	Robert D. Leidhecker
<u><b>ab</b></u>	John B. Raymond, Vice President

\*Absent –Edmonds, Kiessling, Raymond, Young (Personal)

**MEMBER**

<u>x</u>	Paul R. Watson, II, Ed.D., Treasurer
<u>x</u>	Melvin E. Wentzel
<u>ab</u>	Paul R. Young, II, President
<u>x</u>	*Eugene Yaw, Solicitor
<u>x</u>	*Gerald L. McLaughlin, Superintendent
<u>ab</u>	*M. Daniel Egly, Business Mgr./Bd.Secretary

\*(Non-Voting Member)

**OTHERS - NONE**

5.
  - A. Recognition of Guests or Scheduled Speakers/Public Comments
  - B. Public Comments Relative to Agenda Items

- ## 6. Finance

- ### A. Approval of Bills

It is recommended the Board approve expenditures from June 1, 2018 through June 30, 2018, in the amount of \$1,547,067.76.

Motion: Dr. Watson                                Second: Mr. Leidhecker  
Yes: Ade, Hornberger, Leidhecker, Watson, Wentzel  
No: None  
Absent: Edmonds, Kiessling, Raymond, Young  
Result: Motion Carried

**B. Treasurer's Report**

It is recommended the Board approve the attached Treasurer's Report for the month of June 2018.

Motion: Mr. Wentzel                      Second: Mr. Hornberger  
Yes: Ade, Hornberger, Leidhecker, Watson, Wentzel  
No: None  
Absent: Edmonds, Kiessling, Raymond, Young  
Result: Motion Carried

**C. Student Activities Fund Quarterly Report**

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended June 2018.

Motion: Mr. Hornberger                      Second: Mr. Leidhecker  
Yes: Ade, Hornberger, Leidhecker, Watson, Wentzel  
No: None  
Absent: Edmonds, Kiessling, Raymond, Young  
Result: Motion Carried

**7. Policy**

**A. Policy 622 Capitalization– Revised**

It is recommended the Board adopt Policy No. 622 Capitalization (attached) as revised.

Motion: Mr. Leidhecker                      Second: Dr. Watson  
Yes: Ade, Hornberger, Leidhecker, Watson, Wentzel  
No: None  
Absent: Edmonds, Kiessling, Raymond, Young  
Result: Motion Carried

**8. Personnel**

**A. Professional Staff**

It is recommended the Board appoint Paul Haden as a Professional Employee assigned as a Special Education teacher (effective to be determined pending release from employer). Mr. Haden will receive a salary based on Step 1-M (\$46,892) of the Teacher Salary Schedule.

Motion: Mr. Hornberger                      Second: Dr. Watson  
Yes: Ade, Hornberger, Leidhecker, Watson, Wentzel  
No: None  
Absent: Edmonds, Kiessling, Raymond, Young  
Result: Motion Carried

**B. School Safety & Security Coordinator**

It is recommended the Board appoint Superintendent Gerald McLaughlin as the District's School Safety & Security Coordinator in accordance with Act 44 of 2018.

Motion: Mr. Wentzel                                Second: Mr. Hornberger  
Yes: Ade, Hornberger, Leidhecker, Watson, Wentzel  
No: None  
Absent: Edmonds, Kiessling, Raymond, Young  
Result: Motion Carried

### C. School Resource/Police Officer

It is recommended the Board appoint Paul McGee as a School Resource/Police Officer and to grant Paul McGee jurisdiction to exercise said authority and power of a School Resource/Police Officer for the Loyalsock Township School District, pending an Order of the Court of Common Pleas of Lycoming County pursuant to the Public School Code at 24 P.S. § 2-201, *et seq.*

Motion: Mr. Wentzel                                 Second: Mr. Hornberger  
Yes: Ade, Hornberger, Leidhecker, Watson, Wentzel  
No: None  
Absent: Edmonds, Kiessling, Raymond, Young  
Result: Motion Carried

#### **D. Support Staff – LTESPA New Appointment**

It is recommended the Board appoint the following individual:

- Traci Helmrich; Full-Time (183 days) Library/Technology Aide (\$11.43/hr.)  
*Ms. Helmrich was a part-time paraprofessional.*
- Gail Hills; Full-Time (203 days) Secretary (\$13.36/hr.)  
*Ms. Hills was a full-time paraprofessional.*
- Liza Temple; Part-Time Secretary (\$12.00/hr.)  
*Ms. Temple was a part-time food service employee.*

Motion: Mr. Wentzel                                 Second: Mr. Leidhecker  
Yes: Ade, Hornberger, Leidhecker, Watson, Wentzel  
No: None  
Absent: Edmonds, Kiessling, Raymond, Young  
Result: Motion Carried

**E. Food Service Personnel**

It is recommended the Board appoint Char Colley as a food service substitute at an hourly rate of \$9.75.

Motion: Mr. Hornberger                      Second: Mr. Wentzel  
Yes: Ade, Hornberger, Leidhecker, Watson, Wentzel  
No: None  
Absent: Edmonds, Kiessling, Raymond, Young  
Result: Motion Carried

**F. Substitute Personnel**

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2018-2019 school year.

Motion: Mr. Hornberger                      Second: Dr. Watson  
Yes: Ade, Hornberger, Leidhecker, Watson, Wentzel  
No: None  
Absent: Edmonds, Kiessling, Raymond, Young  
Result: Motion Carried

**G. Memorandum of Understanding – Beth Hufnagel**

It is recommended the Board approve the attached Memorandum of Understanding with Beth Hufnagel. The purpose of the Memorandum is to provide Ms. Hufnagel with a stipend for her extra responsibilities and efforts needed to serve as the Food Service Director of the Warrior Run School District.

Motion: Dr. Watson                              Second: Mr. Wentzel  
Yes: Ade, Hornberger, Leidhecker, Watson, Wentzel  
No: None  
Absent: Edmonds, Kiessling, Raymond, Young  
Result: Motion Carried

**9. Information/Discussion Items**

**A. Board Comments/Reports**

**10. Public Comments – None**

**11. Upcoming Board Meeting – September 12, 2018**

**12. Adjournment @ 6:13 p.m.**

Motion: Mr. Hornberger  
Second: Mr. Leidhecker