

Loyalsock Township School District

Meeting of School Directors

October 10, 2018

7:00 p.m.

Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701

MINUTES

1. Call to Order – Vice President
2. Pledge of Allegiance
3. Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor
 - 09/20/2018, 5:55-6:10 p.m. (Absent – Edmonds, Hornberger, Kiessling, Leidhecker) Superintendent’s Evaluation; It was decided to reschedule due to low attendance. Superintendent was not present.
 - 09/27/2018, 6:00-7:20 p.m. (Absent-Edmonds, Hornberger, Leidhecker) Superintendent’s Evaluation; Superintendent was not present.
 - 10/10/2018; 6:00-7:00 p.m. Personnel, Contracts, Security/Safety
4. Roll Call – Mr. M. Daniel Egly, Board Secretary

MEMBER

x Edward H. Ade, Jr.
x Charles W. Edmonds
x David P. Hornberger
x Christina L. Kiessling
x Robert D. Leidhecker
x John B. Raymond, Vice President
*Young – Absent (Personal)

MEMBER

x Paul R. Watson, II, Ed.D., Treasurer
x Melvin E. Wentzel
ab Paul R. Young, II, President
x *Eugene Yaw, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

ab Matthew Reitz, Loyalsock Township High School Principal
x Ashley Sekel, Assistant High School Principal
x Charles Greevy, IV, Middle School Principal
x Matthew Johnson, Assistant Middle School Principal
x Suzanne Foresman, Elementary School Principal
x Preston Shellenberger, Assistant Elementary School Principal
x Eric Gee, Director of Technology
x Christina Herman, Supervisor of Special Education
x Pat Crossley, *Williamsport Sun-Gazette*

5. A. Recognition of Guests or Scheduled Speakers/Public Comments

B. Anti-Bullying Policy & Bully Prevention Plan

It is noted that administration has reviewed the anti-bullying policy and bully prevention plan.

C. Public Comments Relative to Agenda Items

- Mr. Hill, Track Coach – Track Team Building/Concession

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

- September 12, 2018– School Board

Motion: Mr. Wentzel Second: Mr. Leidhecker
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel
No: None
Absent: Young
Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from August 1, 2018 through August 31, 2018, in the amount of \$1,539,100.61.

Motion: Dr. Watson Second: Mr. Hornberger
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel
No: None
Absent: Young
Result: Motion Carried

B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of August 2018.

Motion: Dr. Watson Second: Mr. Edmonds
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel
No: None
Absent: Young
Result: Motion Carried

8. Personnel

A. Support Staff – LTESPA New Appointments

It is recommended the Board appoint the following individuals as part-time paraprofessionals (pending documentation) at an hourly rate of \$10.65:

- Jannette Lacomba
- Keri Beth Wapinsky
- Ashley Stout

Motion: Mrs. Kiessling Second: Mr. Wentzel
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel
No: None
Absent: Young
Result: Motion Carried

B. Food Service Personnel

It is recommended the Board appoint the following individuals as part-time food service employees at an hourly rate of \$10.00 effective October 11, 2018:

- Kimberly Bigelow
- Char Colley
- Susan Eberlin
- Katrina Rupert

Motion: Mr. Leidhecker Second: Mr. Ade
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel
No: None
Absent: Young
Result: Motion Carried

C. Appointment of Winter Coaches

It is recommended the Board approve the attached list of coaches (pending documentation) for the 2018-2019 sports season.

Motion: Mr. Edmonds Second: Mrs. Kiessling
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel
No: None
Absent: Young
Result: Motion Carried

D. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2018-2019 school year.

Motion: Mr. Wentzel Second: Mr. Hornberger
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel
No: None
Absent: Young
Result: Motion Carried

E. Retirement/Resignation

The Board acknowledges notice of the following retirement/resignation:
▪ Laura Moff; Paraprofessional; Resignation effective September 25, 2018

9. Other

A. School Based Outreach – Letter of Agreement

It is recommended the Board approve the attached Letter of Agreement for School Based Outreach and Student Assistance Services between the Lycoming-Clinton Joinder Board and the Loyalsock Township School District.

Motion: Mr. Hornberger Second: Mrs. Kiessling
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel
No: None
Absent: Young
Result: Motion Carried

B. Purchase of Equipment for Buildings & Grounds Department – Mower

It is recommended the Board authorize the purchase of a John Deere 1575 TerrainCut with ComfortCab Commercial Front Mower with accessories (per attached list) from Valley AG & Turf, 141 Byers Lane, Watsonstown, PA 17777, at a cost of \$36,961.31. The mower is purchased under Deer & Company, 2000 John Deere Run, Cary, NC 27513, State Contract (PA State Power Equipment 4400011369, PG 61). *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Leidhecker Second: Dr. Watson
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel
No: None
Absent: Young
Result: Motion Carried

C. Disposal/Sale of Equipment – Mower

It is recommended the Board authorize the disposal/sale of a John Deere 1445 Series II Commercial Front Mower with accessories.

Motion: Dr. Watson Second: Mrs. Kiessling
 Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel
 No: None
 Absent: Young
 Result: Motion Carried

D. Facility Improvement Project (Track Team Building/Concession) – Bids & Contracts

1. General Construction

It is recommended the Board award the bid and approve the General Construction Contract for the Facility Improvement Project – Track Team Building/Concession to J&M Construction Specialty, Inc., 799 Foresman Street, Williamsport, PA 17701, in the amount of \$204,700.00.

2. Electrical Construction

It is recommended the Board award the bid and approve the Electrical Construction Contract for the Facility Improvement Project – Track Team Building/Concession, to B. K. Controls, Inc., 1155 Ridge Road, Muncy, PA 17756, in the amount of \$27,700.00.

3. Mechanical/Plumbing Construction

It is recommended the Board award the bid and approve the Mechanical/Plumbing Construction Contract for the Facility Improvement Project – Track Team Building/Concession, to Nate’s Plumbing & Heating, 5620 Quenshukeny Road, Jersey Shore, PA 17740, in the amount of \$47,900.00.

4. Authorization to Execute Contracts

It is recommended the Board authorize Gerald McLaughlin or M. Daniel Egly to execute construction contracts relating to the Facility Improvement Project – Track Team Building/Concession.

Motion to table Items D1 – D4 until the November meeting was made by Mr. Hornberger, with a second by Mr. Raymond.

**Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Watson, Wentzel
 No: None
 Absent: Young
 Result: Motion Tabled**

10. Information/Discussion Items

A. Board Comments/Reports

- On September 27, 2018, the Board of School Directors of the Loyalsock Township School District assessed the performance of Superintendent Gerald McLaughlin for the 2017-2018 school year. Mr. McLaughlin received an overall rating of Distinguished. Criteria used to achieve this rating include: Student Growth and Achievement, Organizational Leadership, District Operations and Financial Management, Communications and Community Relations, Human Resource Management, Professionalism, and Annual Performance Goals. The Superintendent's salary was adjusted in accordance to his current contract.

B. Administrative Reports

- Results: 2017-2018 Assessments

11. Public Comments – None

12. Upcoming Board Meeting – November 14, 2018

13. Adjournment @ 8:05 p.m.

Motion: Mr. Edmonds
Second: Mr. Hornberger

M. Daniel Egly