Loyalsock Township School District

Meeting of School Directors

May 15, 2019

7:00 p.m.

Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701

AGENDA

1. Call to Order – President

2. Pledge of Allegiance

3. Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor

4. Roll Call – Mr. M. Daniel Egly, Board Secretary

MEMBER	**MEMBER**
_____ Edward H. Ade, Jr.	_____ Carolyn R. Strickland, Ph.D.
_____ Charles W. Edmonds	_____ Melvin E. Wentzel
_____ David P. Hornberger, Treasurer	_____ Paul R. Young, II, President
_____ Christina L. Kiessling	_____*Eugene Yaw, Solicitor
_____ Robert D. Leidhecker	_____*Gerald L. McLaughlin, Superintendent
_____ John B. Raymond, Vice President	_____*M. Daniel Egly, Business Mgr./Bd.Secretary
	*(Non-Voting Member)

OTHERS

____ Matthew Reitz, Loyalsock Township High School Principal
____ Ashley Sekel, Assistant High School Principal
____ Charles Greevy, IV, Middle School Principal
____ Matthew Johnson, Assistant Middle School Principal
____ Suzanne Foresman, Elementary School Principal
____ Preston Shellenberger, Assistant Elementary School Principal
____ Eric Gee, Director of Technology
____ Christina Herman, Supervisor of Special Education
____ Pat Crossley, *Williamsport Sun-Gazette*

5.

A. Recognition of Guests or Scheduled Speakers/Public Comments

- **What's So Cool About Manufacturing?**

B. Public Comments Relative to Agenda Items

C. Presentation

2019-2020 Proposed Final Budget Presentation

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

- April 3, 2019 – Work Session

Motion: Second:
Yes:
No:
Absent:
Result:

7. School/District Programs and Operations

A. Graduating High School Seniors

It is recommended the Board approve the attached list of High School Seniors for 2019 graduation, pending completion of all graduation requirements.

Motion: Second:
Yes:
No:
Absent:
Result:

B. Authorization to File Subsidies, Federal Programs Applications/Grant Applications

It is recommended the Board authorize administration to file the attached list of Subsidies, Federal Programs Applications and Grant Applications for the 2019-2020 school year.

Motion: Second:
Yes:
No:
Absent:
Result:

C. Elementary Summer Camp

It is recommended the Board approve a summer camp (tentatively five weeks) for elementary students.

Motion: Second:
Yes:
No:
Absent:
Result:

D. Approval of 2019 Summer School Breakfast/Lunch Program

It is recommended the Board approve a 2019 Summer School Breakfast/Lunch Program. It is estimated there will be no cost to the District.

Motion: Second:
Yes:
No:
Absent:
Result:

E. World Finals Odyssey of the Mind Competition

It is recommended the Board approve a request received from Michelle Bartley. Mrs. Bartley is requesting to take students (out-of-state) to the World Finals Odyssey of the Mind Competition in Michigan, from May 21, 2019 through May 26, 2019.

Motion: Second:
Yes:
No:
Absent:
Result:

F. Approval of Dual Enrollment Memorandum of Understanding with Lock Haven University

It is recommended the Board approve the attached Memorandum of Understanding for Dual Enrollment with Lock Haven University.

Motion: Second:
Yes:
No:
Absent:
Result:

G. Athletic Ticket Prices

It is recommended the Board approve the following athletic ticket prices for the 2019-2020 school year: (*Prices reflect no increase from 2018-2019 school year.)*

Basketball, Football & Wrestling

- Varsity/JV – Adult $5.00
- Varsity/JV – Student $2.00
- J/H – Adult $4.00
- J/H – Student $1.00

Soccer

- Varsity/JV – Adult $4.00
- Varsity/JV – Student $2.00
- J/H – Adult $4.00
- J/H – Student $1.00

SEASON PASS: $150.00/Individual; $250.00/Family

Motion: Second:
Yes:
No:
Absent:
Result:

8. Policy

A. Policy 251 Homeless Students – Revised

It is recommended the Board adopt Policy No. 251 Homeless Students as revised.

Motion: Second:
Yes:
No:
Absent:
Result:

9. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from March 1, 2019 through March 31, 2019, in the amount of $1,743,930.58.

Motion: Second:
Yes:
No:
Absent:
Result:

B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of March 2019.

Motion: Second:
Yes:
No:
Absent:
Result:

C. Student Activities Fund Quarterly Report

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended March 2019.

Motion: Second:
Yes:
No:
Absent:
Result:

D. 2019-2020 Proposed Final Budget

It is recommended the Board adopt the 2019-2020 proposed final budget with revenues and expenditures of $_____with taxes as follows:

- Real Estate — 14.92 mills *(2018/2019-14.67 mills)*
- Realty Transfer — 1%
- Earned Income — 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.)
- Local Services Tax — $5/per individual employed within Loyalsock Township
- Business Privilege — 1 mill/Wholesale Gross Sales
- Business Privilege — 1.5 mills/Retail, Service or Rental Gross

Motion: Second:
Yes:
No:
Absent:
Result:

10. Personnel

A. Professional Staff

It is recommended the Board appoint the following individuals (pending documentation/certification) effective August 20, 2019:

- Kristina Kurelja as a Temporary Professional Employee assigned as a biology teacher. Ms. Kurelja will receive a salary based on Step 1-B ($46,359) of the Teacher Salary Schedule.
- M. Kathleen Mann as a Temporary Professional Employee assigned as an English teacher. Ms. Mann will receive a salary based on Step 1-M ($48,859) of the Teacher Salary Schedule.
- Sarah Nelson as a Professional Employee assigned as a speech and language impaired teacher. Ms. Nelson will receive a salary based on Step 7-M ($60,061) of the Teacher Salary Schedule.
- Sarah Smith as a Professional Employee assigned as a Business, Computer and Information Technology teacher. Ms. Smith will receive a salary based on Step 8-M ($61,928) of the Teacher Salary Schedule.
- Kaden Stensland as a Temporary Professional Employee assigned as a mathematics teacher. Mr. Stensland will receive a salary based on Step 1-B ($46,359) of the Teacher Salary Schedule.

Motion: Second:
Yes:
No:
Absent:
Result:

B. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2018-2019 school year.

Motion: Second:
Yes:
No:
Absent:
Result:

C. Request for Family and Medical Leave

It is recommended the Board approve the following request for family and medical leave in accordance with Policy 335:

- Jacqueline Puckey, elementary teacher (tentatively June 10, 2019 through November 12, 2019)

Motion: Second:
Yes:
No:
Absent:
Result:

D. Summer – Bus Maintenance Employee

It is recommended the Board reappoint Jensen Drick as a bus maintenance employee during the summer of 2019. Mr. Drick will receive an hourly rate of $9.75.

Motion: Second:
Yes:
No:
Absent:
Result:

E. Summer Custodial/Maintenance Employees

It is recommended the Board approve the attached list of temporary summer custodial/maintenance personnel for the summer of 2019 pending documentation.

Motion: Second:
Yes:
No:
Absent:
Result:

F. Approval of 2019 Elementary Summer Camp Personnel

It is recommended the Board approved the attached list of personnel for the 2019 elementary summer camp.

Motion: Second:
Yes:
No:
Absent:
Result:

G. Retirement/Resignation

The Board acknowledges notice of the following retirement/resignation:

- Mary Kurtz, School Bus Driver; Resignation effective March 27, 2019
- Charles Wentzell; Part-Time Custodian; Resignation effective April 12, 2019
- Steven Weaver; Full-Time Custodian; Resignation effective April 5, 2019
- Angela Pinsky; Executive Director of The Lancer Foundation; Resignation

11. Other

A. Master Lease Purchase Agreement – Apple, Inc.

It is recommended the Board approve the attached three-year Master Lease Agreement between Apple, Inc. and the Loyalsock Township School District at a cost of $274,393.00, and authorize the appropriate officers to execute the necessary documents for the Agreement. Funds for this purchase will come from the general assigned fund balance (technology). The purpose of the Agreement is for the continuation of the iPad Initiative for students in grades 5, 10 and 11.

Motion: Second:
Yes:
No:
Absent:
Result:

B. Purchase of Wireless Access Points and Server

It is recommended the Board authorize the purchase of technology software/hardware, wireless access points and server, (see attached quote) from BLaST Intermediate Unit 17 at a cost of $33,462.70. *Funds for this purchase will come from the general assigned fund balance fund (technology).*

Motion: Second:
Yes:
No:
Absent:
Result:

C. BLaST IU 17 Technology Services Agreement

It is recommended the Board approve the attached 2019-2020 BLaST Intermediate Unit 17 Technology Services Agreement.

Motion: Second:
Yes:
No:
Absent:
Result:

D. Lycoming Career & Technology Center Budget

It is recommended the Board approve the attached Lycoming Career & Technology Center Budget (Resolution attached) for the 2019-2020 school year.

Motion: Second:
Yes:
No:
Absent:
Result:

E. Nomination of Treasurer for 2019-2020 School Year

Nomination of _____by _____.
Seconded by _____.
Closing of Nominations by _____. Seconded by_____.

Roll Call Vote
Motion: Second:
Yes:
No:
Absent:
Result:

F. Election of Treasurer

It is recommended the Secretary cast the ballot electing _____as Treasurer for the 2019-2020 school year.

Roll Call Vote
Motion: Second:
Yes:
No:
Absent:
Result:

G. Loyalsock Township Recreation Budget

It is recommended the Board approve the attached budget of $23,454.37 from the Loyalsock Township Recreation Board for programs during the 2019-2020 school year.

Motion: Second:
Yes:
No:
Absent:
Result:

H. Purchase of Office Furniture – Tanner Furniture

It is recommended the Board authorize the purchase of office furniture (see attached quote) for Donald E. Schick Elementary School from Tanner Furniture, 7813 Derry Street, Harrisburg, PA 17111, at a cost of $2,968.37. (PA State Contract COSTARS-035-025)
Funds for this project will come from the Capital Projects Fund.

Motion: Second:
Yes:
No:
Absent:
Result:

I. Student Teacher Placements

It is recommended the Board authorize the Superintendent to enter into agreements with the following higher education institutions for student teacher placements:

- Indiana University of Pennsylvania
- The Penn State University

Motion: Second:
Yes:
No:
Absent:
Result:

J. Memorandum of Understanding – Law Enforcement

It is recommended the Board approve the attached Memorandum of Understanding between the Pennsylvania State Police and Loyalsock Township School District effective June 28, 2019. The Memorandum of Understanding must be reviewed and re-executed every two years.

Motion: Second:
Yes:
No:
Absent:
Result:

K. PSBA 2019 Delegate Assembly – Voting Delegate

It is recommended the Board appoint _____as a 2019 voting delegate to the PSBA 2019 Delegate Assembly.

Motion: Second:
Yes:
No:
Absent:
Result:

L. Resolution Supporting Statewide Cyber Charter School Funding Reform

It is recommended the Board adopt the attached resolution supporting statewide cyber charter school funding reform.

Motion: Second:
Yes:
No:
Absent:
Result:

M. Resolution Supporting Senate Bill 34 and House Bill 526 for School Districts Providing Their Own Cyber Learning Programs

It is recommended the Board adopt the attached resolution supporting Senate Bill 34 and House Bill 526 for school districts providing their own cyber learning programs.

Motion: Second:
Yes:
No:
Absent:
Result:

N. Position of Board President Temporarily Granted to Director Melvin Wentzel for Signing Diplomas

1. **Temporary Resignation of Board President**
2. **Appointment of Temporary Board President**

It is recommended Mr. Melvin Wentzel be appointed Temporary Board President for the purpose of signing his daughters' diplomas.

Motion: Second:
Yes:
No:
Absent:
Result:

3. **Resignation of Mr. Melvin Wentzel**
4. **Return of Office to Mr. Paul Young**

O. Position of Board President Temporarily Granted to Director Christina Kiessling for Signing Diplomas

1. **Temporary Resignation of Board President**
2. **Appointment of Temporary Board President**

It is recommended Mrs. Christina Kiessling be appointed Temporary Board President for the purpose of signing her sons' diplomas.

Motion: Second:
Yes:
No:
Absent:
Result:

3. **Resignation of Mrs. Christina Kiessling**
4. **Return of Office to Mr. Paul Young**

12. Information/Discussion Items

A. <u>Board Comments/Reports</u>
B. <u>Administrative Reports</u>

13. Public Comments

14. Upcoming Board Meeting – June 19, 2019 at 7:00 p.m. (Final Budget)

15. Adjournment

Motion:
Second: