

# ***Loyalsock Township School District***

## ***Meeting of School Directors***

***October 9, 2019***

***7:12 p.m.***

***Board Conference Room  
1605 Four Mile Drive  
Williamsport, PA 17701***

## ***MINUTES***

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**  
6:05-7:09 p.m. – Student Concerns; Contracts; Personnel  
8:07-8:25 p.m. – Personnel
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

### **MEMBER**

**x** Edward H. Ade, Jr. (arrival 6:08 p.m.)  
**ab** Charles W. Edmonds, Treasurer  
**x** David P. Hornberger (arrival 6:13 p.m.)  
**x** Christina L. Kiessling (arrival 6:21 p.m.)  
**ab** Robert D. Leidhecker  
**x** John B. Raymond, Vice President  
\*Absent-Edmonds, Leidhecker (Personal)

### **MEMBER**

**x** Carolyn R. Strickland, Ph.D.  
**x** Melvin E. Wentzel  
**x** Paul R. Young, II, President  
**x** \*Eugene Yaw, Solicitor  
**x** \*Gerald L. McLaughlin, Superintendent  
**x** \*M. Daniel Egly, Business Mgr./Bd.Secretary  
\*(Non-Voting Member)

### **OTHERS**

**x** Matthew Reitz, Loyalsock Township High School Principal  
**x** Ashley Sekel, Assistant High School Principal  
**ab** Charles Greevy, IV, Middle School Principal  
**x** Matthew Johnson, K-2 Elementary Principal  
**x** Preston Shellenberger, 3-5 Elementary School Principal  
**x** Eric Gee, Director of Technology  
**x** Suzanne Foresman, Supervisor of Curriculum & Instruction  
**x** Pat Crossley, *Williamsport Sun-Gazette*

- 5.**
  - A. Recognition of Guests or Scheduled Speakers/Public Comments**
  - B. Public Comments Relative to Agenda Items**

## 6. Minutes

### A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meetings:

- August 28, 2019 – Work Session
- September 4, 2019 – School Board
- September 18, 2019 – Work Session
- September 25, 2019 – Special Meeting

Motion: Mr. Ade                                 Second: Mr. Hornberger  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

## 7. Finance

### A. Approval of Bills

It is recommended the Board approve expenditures from August 1, 2019 through August 31, 2019, in the amount of \$1,050,186.55.

Motion: Mr. Hornberger                      Second: Mr. Wentzel  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

## B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of August 2019.

Motion: Mr. Raymond                      Second: Mrs. Kiessling  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

**C. Authorization to Transfer Funds for Future Capital Projects**

It is recommended the Board authorize the transfer of funds from the general fund unassigned fund balance to the capital projects fund for future capital projects in the amount of \$250,000.00.

Motion: Mr. Hornberger                      Second: Dr. Strickland  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

**8. School/District Programs and Operations**

**A. Out-of-State Field Trip Request – Disney Performing Arts Showcase**

It is recommended the Board approve the following out-of-state field trip request:

- Ryan Bulgarelli has requested to take approximately 85 students to perform at the 2020 Disney Performing Arts showcase in Florida. The trip would be from April 7 through Aprils 12, 2020. *The only cost to the District for this trip is for substitutes.*

Motion: Mr. Wentzel                      Second: Mr. Hornberger  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

**B. Out-of-State Field Trip Request – Corning Museum of Glass**

It is recommended the Board approve the following out-of-state field trip request:

- Gerald Kaplan has requested to take approximately 40 students to the Corning Museum of Glass in Corning, New York, on November 20, 2019. *The only cost to the District for this trip is for substitutes.*

Motion: Mr. Raymond                      Second: Mr. Wentzel  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

## 9. Policy

### A. **Policy 917 Parental/Family Involvement – Renamed & Revised**

It is recommended the Board rename Policy No. 917 Title I Parental Involvement to Parental/Family Engagement and adopt the attached policy as revised.

Motion: Mr. Hornberger                      Second: Mrs. Kiessling  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

### B. **Policy 918 Title I Parental Involvement – Renamed & Revised**

It is recommended the Board rename Policy No. 918 Title I Parental Involvement to Title I Family Engagement and adopt the attached policy as revised.

Motion: Mr. Ade                                  Second: Mr. Wentzel  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

## 10. Personnel

### A. **Support Staff – LTESPA New Appointments**

It is recommended the Board appoint the following individuals (pending documentation):

- Nicole Selleck; Part-Time Paraprofessional (\$10.94/hr.); effective September 25, 2019
- Victor Wright; Part-Time Paraprofessional (\$10.70/hr.); effective September 27, 2019
- Andrea Singer; Part-Time Paraprofessional (\$10.70/hr.); effective October 7, 2019

Motion: Mrs. Kiessling                      Second: Mr. Raymond  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

### B. School Van Personnel

It is recommended the Board approve Daniel Frycklund as a school van driver (effective September 13, 2019) for the 2019-2020 school year.

Motion: Mr. Wentzel                      Second: Mrs. Kiessling  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

### C. Volunteer Basketball Coach

It is recommended the Board appoint David Winner as a volunteer boys' basketball coach (pending documentation) for the 2019-2020 sports season.

Motion: Mr. Ade Second: Mrs. Kiessling  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

#### D. Retirement/Resignation

The Board acknowledges notice of the following retirement/resignation:

- Addison Shableski; Aide (Technology); effective October 16, 2019

## 11. Other

### A. Higher Education Institution Agreement

It is recommended the Board authorize the Superintendent to enter into an agreement with the following higher education institution:

- Western Governors University – Student Teaching Placements

Motion: Mrs. Kiessling                      Second: Mr. Raymond  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

## B. Purchase of Nimble Storage Foundation

It is recommended the Board authorize the purchase of a Nimble Storage Foundation (see attached quote) from CDW-G, 200 North Milwaukee Avenue, Vernon Hills, IL 60061, at a cost of \$58,709.60. *(COSTARS #003-32) Funds for this purchase will come from the general assigned fund (technology).*

Motion: Mr. Ade                                      Second: Mrs. Kiessling  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

### C. Purchase of Buderus Boiler

It is recommended the Board authorize the purchase of a Buderus Gas Boiler from APR Supply Co., 325 West Third Street, Williamsport, PA 17701, at a cost of \$54,979.30. *(COSTARS #008-523) Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Raymond                      Second: Mrs. Kiessling  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

#### D. Demolition of Current Boiler & Installation of Buderus Boilers

It is recommended the Board authorize the demolition of the current boiler and the installation of Buderus Gas Boilers by Steam Specialist, LLC, 2948 Heshbon Road, Williamsport, PA 17701, at the Donald E. Schick Elementary School, at a cost not to exceed \$30,000. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Hornberger                      Second: Mr. Wentzel  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

**E. Purchase of Library Furniture – Tanner Furniture**

It is recommended the Board authorize the purchase of furniture (see attached quote) for the high school/middle school library from Tanner Furniture, 7813 Derry Street, Harrisburg, PA 17111, at a cost of \$45,786.50. *(PA State Contract COSTARS #035-025) Funds for this project will come from the Capital Projects Fund.*

Motion: Dr. Strickland                      Second: Mr. Hornberger  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

**F. Purchase of Motivate Tables – Tanner Furniture**

It is recommended the Board authorize the purchase of motivate tables (see attached quote) for the high school/middle school library from Tanner Furniture, 7813 Derry Street, Harrisburg, PA 17111, at a cost of \$6,056.32. *(PA State Contract COSTARS #035-025) Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Wentzel                      Second: Mrs. Kiessling  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

**G. Addendum to Agreement**

It is recommended the Board approve the attached Addendum #1 to the Agreement between Loyalsock Township School District and Loyalsock Township Education Support Professionals Association.

Motion: Mr. Raymond                      Second: Dr. Strickland  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker  
Result: Motion Carried

**H. Act 93 Administrative Personnel – Compensation Plan**

It is recommended the Board approve the attached terms and conditions of the Act 93 Administrative Personnel Compensation Plan effective July 1, 2019 – June 30, 2023.

Motion: Mrs. Kiessling                      Second: Dr. Strickland  
Yes: Ade, Hornberger, Kiessling, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: Edmonds, Leidhecker

Result: Motion Carried

**12. Information/Discussion Items**

**A. Board Comments/Reports**

- On September 18, 2019, the Board of School Directors of the Loyalsock Township School District assessed the performance of Superintendent Gerald McLaughlin for the 2018-2019 school year. Mr. McLaughlin received an overall rating of Distinguished. Criteria used to achieve this rating include: Student Growth and Achievement, Organizational Leadership, District Operations and Financial Management, Communications and Community Relations, Human Resource Management, Professionalism, and Annual Performance Goals. The Superintendent's salary was adjusted in accordance to his current contract.
- Dr. Strickland discussed the installation of a digital sign at the elementary school.

**B. Administrative Reports**

**13. Public Comments**

- **Mr. Max Hall – Volleyball Program**
- **Ms. Becky Kaiser – Elementary student access to modular classroom**

**14. Upcoming Board Meeting – November 13, 2019 at 7:00 p.m.**

**15. Adjournment @ 8:07 p.m.**

Motion: Mr. Hornberger

Second: Mr. Ade

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M. Daniel Egly