

Loyalsock Township School District

Meeting of School Directors

May 13, 2020

6:09 p.m.

Due to health and safety reasons related to the COVID-19 pandemic and Governor Wolf's stay at home order, a virtual meeting format will be utilized.

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – None**
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

 x Charles W. Edmonds, Treasurer
 x Christina L. Kiessling
 x Valerie N. Komarnicki
 x Robert D. Leidhecker
 x John B. Raymond, Vice President
 x Carolyn R. Strickland, Ph.D.

*P-In Person/Board Conference Room

MEMBER

 x Melvin E. Wentzel
 x Paul R. Young, II, President
 x Michael J. Zicoello
 x *Eugene Yaw & Christopher Kenyon, Solicitor
 P *Gerald L. McLaughlin, Superintendent
 P *M. Daniel Egly, Business Mgr./Bd.Secretary

*(Non-Voting Member)

OTHERS

 x Matthew Reitz, Loyalsock Township High School Principal
 x Jamie Yonkin, Loyalsock Township High School Assistant Principal
 x Ashley Sekel, Middle School Principal
 x Matthew Johnson, K-2 Elementary Principal
 x Preston Shellenberger, 3-5 Elementary School Principal
 P Eric Gee, Director of Technology
 x Suzanne Foresman, Supervisor of Curriculum & Instruction
 x Lisa Fisher, Supervisor of Special Education
 x Pat Crossley, *Williamsport Sun-Gazette*

- 5.**
 - A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - **Dr. Reitz & 2020 Class Officers – Graduation Plans**
 - B. 2020-2021 Proposed Final Budget Presentation**

C. Public Comments Relative to Agenda Items

- Vicki Shimko – Social Distancing (email attached)

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

- April 22, 2020 – School Board

Motion: Mrs. Kiessling Second: Mr. Zicoello
Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel,
Young, Zicoello
No: None
Absent: None
Result: Motion Carried

7. School/District Programs and Operations

A. Graduating High School Seniors

It is recommended the Board approve the attached list of High School Seniors for 2020 graduation, pending completion of all graduation requirements.

Motion: Mr. Edmonds Second: Mr. Wentzel
Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel,
Young, Zicoello
No: None
Absent: None
Result: Motion Carried

8. Finance

A. Approval of Bills – March

It is recommended the Board approve expenditures from March 1, 2020 through March 31, 2020, in the amount of \$1,908,247.29.

Motion: Mr. Raymond Second: Mr. Wentzel
Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel,
Young, Zicoello
No: None
Absent: None
Result: Motion Carried

B. Treasurer's Report – March

It is recommended the Board approve the attached Treasurer's Report for the month of March 2020.

Motion: Mr. Leidhecker Second: Mrs., Komarnicki
Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel,
Young, Zicoello
No: None
Absent: None
Result: Motion Carried

C. Student Activities Fund Quarterly Report

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended March 2020.

Motion: Mr. Wentzel Second: Mrs. Komarnicki
Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel,
Young, Zicoello
No: None
Absent: None
Result: Motion Carried

D. 2020-2021 Proposed Final Budget

It is recommended the Board adopt the 2020-2021 proposed final budget with revenues and expenditures of \$ 24,128,830 with taxes as follows:

- Real Estate 14.92 mills (2019/2020- 14.67 mills)
- Realty Transfer 1%
- Earned Income 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.)
- Local Services Tax \$5/per individual employed within Loyalsock Township
- Business Privilege 1 mill/Wholesale Gross Sales
- Business Privilege 1.5 mills/Retail, Service or Rental Gross

Motion: Mr. Raymond Second: Mr. Leidhecker
Yes: Edmonds, Kiessling, Leidhecker, Wentzel, Young
No: Komarnicki, Raymond, Strickland, Zicoello
Absent: None
Result: Motion Carried

E. Contract – Rock The House Entertainment Group, Inc.

It is recommended the Board authorize the administration to enter into a contract with Rock The House Entertainment Group, Inc., 7809 First Place Oakwood Village, OH 44146, at a cost not to exceed \$12,000. *Funds for this purchase will come from the general fund.*

Motion: Mr. Raymond Second: Mr. Wentzel
Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel,
Young, Zicoello
No: None
Absent: None
Result: Motion Carried

9. Personnel

A. Summer – Bus Maintenance Employee

It is recommended the Board reappoint Jensen Drick as a bus maintenance employee during the summer of 2020. Mr. Drick will receive an hourly rate of \$13.00.

Motion: Mr. Edmonds Second: Mr. Leidhecker
Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel,
 Young, Zicoello
No: None
Absent: None
Result: Motion Carried

B. Retirement/Resignation

The Board acknowledges notice of the following retirement/resignation:

- Cheryl Pulizzi; ELA Teacher; Retirement effective June 15, 2020
- Kathleen Stavoy; Food Service Employee; Retirement effective June 5, 2020

10. Other

A. Nomination of Treasurer for 2020-2021 School Year

Nomination of Charles Edmonds by Melvin Wentzel .

Seconded by Mr. Raymond .

Closing of Nominations by Mr. Raymond. Seconded by Mrs. Komarnicki.

Roll Call Vote

Motion: Mr. Raymond Second: Mr. Wentzel
Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel,
Young, Zicoello
No: None
Absent: None
Result: Motion Carried

B. Election of Treasurer

It is recommended the Secretary cast the ballot electing Charles Edmonds as Treasurer for the 2020-2021 school year.

Roll Call Vote

Motion: Mr. Leidhecker

Second: Mr. Wentzel

Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel,
Young, Zicoello

No: None

Absent: None

Result: Motion Carried

C. PSBA 2020 Delegate Assembly – Voting Delegate

It is recommended the Board appoint Paul Young as a 2020 voting delegate to the PSBA 2020 Delegate Assembly.

Motion: Mr. Leidhecker

Second: Mr. Edmonds

Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel,
Young, Zicoello

No: None

Absent: None

Result: Motion Carried

D. Student Teacher Placements

It is recommended the Board authorize the Superintendent to enter into an agreement with Messiah College for student teacher/counselor placements.

Motion: Mrs. Kiessling

Second: Dr. Strickland

Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel,
Young, Zicoello

No: None

Absent: None

Result: Motion Carried

E. Award School Bus Bids – 2018 (or Newer) 81-Passenger School Bus

It is recommended the Board award the 2018 (or newer) 81-passenger school bus at a cost of \$74,800.00 to Rohrer Bus Sales, 1515 State Road, PO Box 100, Duncannon, PA 17020. *The bus will be purchased after July 1, 2020. Funds for the purchase will come from the Capital Projects Fund.*

Motion: Mr. Edmonds Second: Mr. Wentzel
Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel,
 Young, Zicoello
No: None
Absent: None
Result: Motion Carried

F. CSIU – Subscription of Hosted Software Services

It is recommended the Board approve the attached rates for computer services (Exhibits 1.a-1.d and 2) with the Central Susquehanna Intermediate Unit for the 2020-2021 school year.

Motion: Mrs. Kiessling Second: Mr. Leidhecker
Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel,
Young, Zicoello
No: None
Absent: None
Result: Motion Carried

G. Purchase of PA, Bell & Clock System – Visiplex, Inc.

It is recommended the Board authorize the purchase of a wireless PA, bell and clock system from Visiplex, Inc., 1287 Barclay Boulevard, Buffalo Grove, IL 60089, at a cost of \$75,749.00, quote attached. (GSA Contract # GS-35F-0503T) *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Raymond Second: Dr. Strickland
Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel,
Young, Zicoello
No: None
Absent: None
Result: Motion Carried

H. Renewal - Agreement for HVAC Control Services

It is recommended the Board renew the Advantage Services Agreement with Siemens Industry, Inc., 5095 Ritter Road, Mechanicsburg, PA 17055, to provide heating, ventilating, and air conditioning control services July 1, 2020 through June 30, 2021, renewal attached.

Motion: Mr. Edmonds Second: Mr. Zicoello
Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel,
 Young, Zicoello
No: None
Absent: None
Result: Motion Carried

I. Facility Improvement Project (Security Entrances) – Bids & Contracts

1. General Construction

It is recommended the Board award the attached bid (base, alternate 1, alternate 2) and approve the General Construction Contract for the Facility Improvement Project – Security Entrances to J&M Construction Specialty, Inc., 799 Foresman Street, Williamsport, PA 17701, in the total amount of \$111,015.00. This project is funded through the School Safety & Security Grant *Loyalsock Township School District Safety & Security Improvement Project*.

Motion: Mrs. Kiessling Second: Mrs. Komarnicki
Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland,
 Wentzel, Young, Zicolello
No: None
Absent: None
Result: Motion Carried

2. Authorization to Execute Contracts

It is recommended the Board authorize Gerald McLaughlin or M. Daniel Egly to execute construction contracts relating to the Facility Improvement Project – Security Entrances.

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Edmonds, Kiessling, Komarnicki, Leidhecker, Raymond, Strickland,
 Wentzel, Young, Zicoello
No: None
Absent: None
Result: Motion Carried

11. Information/Discussion Items

A. Board Comments/Reports

B. Administrative Reports

12. Public Comments

- Jamie Hubbard – Grading (email attached)

13. Upcoming Board Meetings – June 17, 2020 (Work Session); June 24, 2020 (Final Budget)

14. Adjournment @ 9:05 p.m.

Motion: Mr. Edmonds

Second: Mr. Leidhecker

M. Daniel Egly