

Loyalsock Township School District

Meeting of School Directors

June 24, 2020

7:21 p.m.

***Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701***

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
6:10-7:18 p.m. – Personnel, Legal, Contracts
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x Charles W. Edmonds, Treasurer (arrived 6:15 pm)
ab Christina L. Kiessling
x Valerie N. Komarnicki
x Robert D. Leidhecker
x John B. Raymond, Vice President
x Carolyn R. Strickland, Ph.D. (arrived 6:15 pm)
Absent-Kiessling (Personal)

MEMBER

x Melvin E. Wentzel
x Paul R. Young, II, President
x Michael J. Zicolello
x *Christopher Kenyon, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Matthew Reitz, Loyalsock Township High School Principal
x Jamie Yonkin, Loyalsock Township High School Assistant Principal
x Ashley Sekel, Middle School Principal
x Matthew Johnson, K-2 Elementary Principal
x Preston Shellenberger, 3-5 Elementary School Principal
x Eric Gee, Director of Technology
x Suzanne Foresman, Supervisor of Curriculum & Instruction
x Lisa Fisher, Supervisor of Special Education
***** Pat Crossley, *Williamsport Sun-Gazette*
*remote

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**

B. Public Comments Relative to Agenda Items

- Alice Trowbridge – Thanked everyone for everything they did for our seniors and for graduation.
- Kim Belcher – Volleyball

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

- May 13, 2020 – School Board
- June 17, 2020 – Work Session

Motion: Dr. Strickland Second: Mrs. Komarnicki
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
Zicolello
No: None
Absent: Kiessling
Result: Motion Carried

7. School/District Programs and Operations

A. Special Education Plan

It is recommended the Board approve the attached Special Education Plan for the period July 1, 2020 through June 30, 2023. *(Act 118 of 2016 amended the Public School Code to provide each school entity with one additional year to submit to the Secretary the three-year professional education plan as required under 24 P.S. § 12-1205.1(a). Therefore, the July 1, 2016 through June 30, 2019 Special Education Plan was extended to June 30, 2020.)*

Motion: Mr. Raymond Second: Mrs. Komarnicki
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
Zicolello
No: None
Absent: Kiessling
Result: Motion Carried

B. Pandemic Coordinator

It is recommended the Board appoint Gerald McLaughlin as the District's Pandemic Coordinator. The Pandemic Coordinator will be responsible for health and safety preparedness and response planning including but not limited to the implementation of a Phased School Reopening Health and Safety Plan and an Athletics – Health and Safety Plan.

Motion: Dr. Strickland Second: Mr. Leidhecker
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
Zicolello
No: None
Absent: Kiessling
Result: Motion Carried

C. Athletics & Extracurricular Activities – Health & Safety Plan

It is recommended the Board approve the attached Athletics & Extracurricular – Health & Safety Plan.

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
Zicolello
No: None
Absent: Kiessling
Result: Motion Carried

D. Procurement Plan for Child Nutrition Programs

It is recommended the Board approve the attached Procurement Plan for Child Nutrition Programs.

Motion: Dr. Strickland Second: Mr. Raymond
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
Zicolello
No: None
Absent: Kiessling
Result: Motion Carried

G. Authorization to File Subsidies, Federal Programs Applications/Grant Applications

It is recommended the Board authorize administration to file the attached list of Subsidies, Federal Programs Applications and Grant Applications for the 2020-2021 school year.

Motion: Mrs. Komarnicki Second: Dr. Strickland
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
Zicolello
No: None
Absent: Kiessling
Result: Motion Carried

8. Finance

A. Approval of Bills – April

It is recommended the Board approve expenditures from April 1, 2020 through April 30, 2020, in the amount of \$930,993.73.

Motion: Mr. Raymond Second: Mr. Leidhecker
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
Zicolello
No: None
Absent: Kiessling
Result: Motion Carried

B. Treasurer's Report – April

It is recommended the Board approve the attached Treasurer's Report for the month of April 2020.

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
Zicolello
No: None
Absent: Kiessling
Result: Motion Carried

C. 2020-2021 Final Budget

It is recommended the Board adopt the 2020-2021 final budget with revenues and expenditures of \$24,072,830 with taxes as follows:

- | | |
|----------------------|--|
| • Real Estate | <u>14.67</u> mills (2019/2020- <u>14.67</u> mills) |
| • Realty Transfer | 1% |
| • Earned Income | 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.) |
| • Local Services Tax | \$5/per individual employed within Loyalsock Township |
| • Business Privilege | 1 mill/Wholesale Gross Sales |
| • Business Privilege | 1.5 mills/Retail, Service or Rental Gross |

Motion: Mr. Edmonds

Second: Dr. Strickland

ROLL CALL

Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Young, Zicolello

No: Wentzel

Absent: Kiessling

Result: Motion Carried

D. 2020-2021 Homestead and Farmstead Exclusion Resolution

It is recommended the Board adopt the attached Homestead and Farmstead Exclusion Resolution for the 2020-2021 school year effective July 1, 2020.

Motion: Mr. Edmonds

Second: Dr. Strickland

Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young, Zicolello

No: None

Absent: Kiessling

Result: Motion Carried

9. Personnel

A. Addendum to Agreement with Act 93 Support Personnel

It is recommended the Board approve the attached Addendum #2 to the Agreement between Loyalsock Township School District and Loyalsock Township Act 93 Support Personnel.

Motion: Mr. Wentzel Second: Mr. Zicoello
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
Zicoello
No: None
Absent: Kiessling
Result: Motion Carried

B. Appointment of Act 93 Support Personnel

It is recommended the Board appoint the following Act 93 Support Personnel:

- Victoria Bair; Accounts Payable/Purchasing Assistant; effective June 16, 2020. Ms. Bair will receive a prorated salary of \$29,000 for the 2019-2020 school year.
- Christine Prohidney; Transportation Coordinator; effective July 1, 2020. Ms. Prohidney will receive a salary of \$32,000 for the 2020-2021 school year.

Motion: Mr. Leidhecker Second: Dr. Strickland
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
 Zicolello
No: None
Absent: Kiessling
Result: Motion Carried

C. Professional Staff

It is recommended the Board appoint the following individuals (pending documentation/certification) effective August 25, 2020:

- Camilo Lopez-Medina as a Temporary Professional Employee assigned as a Special Education teacher. Mr. Lopez-Medina will receive a salary based on Step 1-B (\$46,459) of the Teacher Salary Schedule.
- Nicole Garofolo as a Professional Employee assigned as a Special Education teacher. Ms. Garofolo will receive a salary based on Step 4-M (\$54,560) of the Teacher Salary Schedule.

Motion: Mr. Raymond Second: Mr. Wentzel
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
 Zicolello
No: None
Absent: Kiessling
Result: Motion Carried

D. Termination of Employee

It is recommended the Board terminate Andrea Singer as a part-time paraprofessional effective June 5, 2020.

Motion: Mr. Edmonds Second: Mr. Zicoello
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
 Zicoello
No: None
Absent: Kiessling
Result: Motion Carried

E. Retirement/Resignation

The Board acknowledges notice of the following retirements/resignations:

- Linda Bigelow; Food Service Employee; Resignation effective May 13, 2020
- Glenn Drick; Transportation Supervisor; Retirement effective September 18, 2020
- Susan Forester; Accounts Payable/Purchasing Assistant; Retirement effective August 7, 2020
- Barbara Griffiths; Food Service Employee; Resignation effective June 5, 2020
- Jennifer Wahl; Social Studies Teacher; Resignation effective August 2020
- Dorothy Wilson; Food Service Employee; Retirement effective June 5, 2020

10. Other

A. BLaST IU 17 – Special Education Agreement

It is recommended the Board approve the attached BLaST Intermediate Unit 17 2020-2021 Special Education Agreement.

Motion: Mr. Wentzel Second: Mr. Raymond
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
Zicolello
No: None
Absent: Kiessling
Result: Motion Carried

B. BLaST IU 17 – IDEA Agreement

It is recommended the Board approve the attached BLaST Intermediate Unit 17 IDEA Agreement.

Motion: Mr. Raymond Second: Mr. Wentzel
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
 Zicolello
No: None
Absent: Kiessling
Result: Motion Carried

C. Athletic – Bids

It is recommended the Board award the athletic bids (per bid specifications) on the attached list.

Motion: Mrs. Komarnicki Second: Mr. Leidhecker
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
 Zicolello
No: None
Absent: Kiessling
Result: Motion Carried

D. Lycoming Career & Technology Center Budget Approval

It is recommended the Board approve the attached Lycoming Career & Technology Center Budget (Resolution attached) for the 2020-2021 school year.

Motion: Mr. Edmonds

Second: Mr. Wentzel

Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young, Zicoello

No: None

Absent: Kiessling

Result: Motion Carried

E. Sale of School Bus

It is recommended the Board approve the sale (as per bid specifications) of the following 72-passenger school bus:

- 1998 International School Bus (Serial Number 1HVBBAAP9WH615753)

The school bus will be sold to Mike Burch, 850 Willow Road, Lancaster, PA 17601, at a cost of \$2,150.00.

Motion: Mr. Wentzel

Second: Mr. Leidhecker

Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young, Zicoello

No: None

Absent: Kiessling

Result: Motion Carried

F. Purchase of Vehicle

It is recommended the Board approve the purchase of a 2011 Ford F-550 T-Tag truck (1FDUF5HT3BEC75407) from the Loyalsock Township Board of Supervisors at a cost of \$30,000.00. *The truck will be purchased after July 1, 2020. Funds for the purchase will come from the Capital Projects Fund.*

Motion: Mr. Leidhecker

Second: Mr. Raymond

Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young, Zicolello

No: None

Absent: Kiessling

Result: Motion Carried

G. Agreement for Contracted Transportation Support Services

It is recommended the Board approve the attached Agreement for Contracted Transportation Support Services with Glenn Drick, 826 Cooley Road, Allenwood, PA 17810, effective September 21, 2020.

Motion: Mr. Zicoello Second: Dr. Strickland
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
Zicoello
No: None
Absent: Kiessling
Result: Motion Carried

H. Authorization of Change Order for Facility Improvement Project (Security Entrances)

It is recommended the Board approve the following Change Order for the Facility Improvement Project – Security Entrances

- Change Order #1 (General Construction; J&M Construction Specialty, Inc) – Modifications needed for improvement project (see attached) at a cost of \$47,550.50. This project is funded through the School Safety & Security Grant *Loyalsock Township School District Safety & Security Improvement Project.*

Motion: Mr. Raymond Second: Mr. Wentzel
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
 Zicolello
No: None
Absent: Kiessling
Result: Motion Carried

I. Loyalsock Township Recreation Budget

It is recommended the Board approve the attached budget of \$19,035.51 from the Loyalsock Township Recreation Board for programs during the 2020-2021 school year.

Motion: Mr. Zicoello Second: Dr. Strickland
Yes: Edmonds, Komarnicki, Leidhecker, Raymond, Strickland, Wentzel, Young,
Zicoello
No: None
Absent: Kiessling
Result: Motion Carried

11. Information/Discussion Items

A. Board Comments/Reports

B. Administrative Reports Discussion regarding facility use request from Clear Vision

12. Public Comments

13. Upcoming Board Meetings – July 29, 2020

14. Adjournment @ 9:00 p.m.

Motion: Mr. Leidhecker
Second: Mr. Zicolello

M. Daniel Egly