

Loyalsock Township School District

Meeting of School Directors

May 10, 2023

7:00 p.m.

***Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701***

AGENDA

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

_____ Charles W. Edmonds, Ed.D., Treasurer
 _____ Lynn Frey
 _____ Hal C. Gee, Jr.
 _____ Christina L. Kiessling
 _____ Robert D. Leidhecker
 _____ Marissa F. Moore

MEMBER

____ Carolyn R. Strickland, Ph.D., President
____ Melvin E. Wentzel, Vice President
____ Michael J. Zicoello
____ *Christopher Kenyon, Solicitor
____ *Gerald L. McLaughlin, Superintendent
____ *M. Daniel Egly, Business Mgr./Bd.Secretary
____ *(Non-Voting Member)

OTHERS

_____ Matthew Reitz, Loyalsock Township High School Principal
 _____ Jamie Yonkin, Assistant High School Principal
 _____ Ashley Sekel, Middle School Principal
 _____ Rachelle Ackerman, Middle School Dean of Students
 _____ Marc Walter, PreK-2 Elementary Principal
 _____ Preston Shellenberger, 3-5 Elementary Principal
 _____ Suzanne Foresman, Supervisor of Curriculum & Instruction
 _____ Eric Gee, Director of Technology
 _____ Lisa Fisher, Supervisor of Special Education
 _____, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

B. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meetings:

- April 5, 2023 – School Board
- April 26, 2023 – Special Meeting

Motion:

Second:

Yes:

No:

Absent:

Result:

7. Finance

A. Approval of Bills – March 2023

It is recommended the Board approve expenditures from March 1, 2023 through March 31, 2023, in the amount of \$4,364,007.19.

Motion:

Second:

Yes:

No:

Absent:

Result:

B. Treasurer's Report – March 2023

It is recommended the Board approve the attached Treasurer's Report for the month of March 2023.

Motion:

Second:

Yes:

No:

Absent:

Result:

C. Student Activities Fund Quarterly Report

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended March 2023.

Motion: _____ Second: _____
Yes: _____
No: _____
Absent: _____
Result: _____

D. 2023-2024 Proposed Final Budget

It is recommended the Board adopt the 2023-2024 proposed final budget with revenues and expenditures of \$_____ with taxes as follows:

- Real Estate _____ mills (*2022/2023-15.35 mills*)
- Realty Transfer 1%
- Earned Income 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.)
- Local Services Tax \$5/per individual employed within Loyalsock Township
- Business Privilege 1 mill/Wholesale Gross Sales
- Business Privilege 1.5 mills/Retail, Service or Rental Gross

Motion: _____ Second: _____
ROLL CALL
Yes: _____
No: _____
Absent: _____
Result: _____

8. School/District Programs and Operations

A. Graduating High School Seniors

It is recommended the Board approve the attached list of High School Seniors for the 2023 graduation, pending completion of all graduation requirements.

Motion: _____ Second: _____
Yes: _____
No: _____
Absent: _____
Result: _____

B. Summer School & Remediation Programs

It is recommended the Board approve summer school and remediation programs during the summer of 2023. The programs will be staffed by current or contracted employees. *The programs will be funded by ESSER funds.*

Motion: Second:
Yes:
No:
Absent:
Result:

C. Approval of 2023 Summer School Breakfast/Lunch Program

It is recommended the Board approve a 2023 Summer School Breakfast/Lunch Program. The program will be staffed by current employees. There is no estimated cost to the District.

Motion: Second:
Yes:
No:
Absent:
Result:

D. Athletic Ticket Prices

It is recommended the Board approve the following athletic ticket prices for the 2023-2024 school year:

Basketball, Football, Volleyball, Soccer & Wrestling

- Varsity/JV – Adult \$5.00 *JV Football will be \$4.00/adult
- Varsity/JV – Student \$2.00
- J/H – Adult \$3.00
- J/H – Student \$2.00

SEASON PASS: \$150.00/Individual; \$250.00/Family

**The 2023-2024 athletic ticket prices reflect no increase.*

Motion: Second:
Yes:
No:
Absent:
Result:

E. 2023-2024 School Breakfast/Lunch Prices

It is recommended the Board approve the following school breakfast/lunch prices for the 2023-2024 school year:

Students will be entitled to one free breakfast and one free lunch each school day.

Additional Student Meal Prices:

*Elementary Student: Breakfast: \$2.00; Lunch: \$2.75

*Secondary Student: Breakfast: \$2.50; Lunch: \$3.50

Adult Meal: Breakfast: \$3.00; Lunch: \$5.00

Motion:

Second:

Yes:

No:

Absent:

Result:

9. Personnel

A. LTEA Personnel

It is recommended the Board appoint the following individual (pending documentation):

- Alivia Heivly as a Temporary Professional Employee assigned as an elementary teacher effective the 2023-2024 school year. Ms. Heivly will receive a salary based on Step 1-B of the Teacher Salary Schedule.

Motion:

Second:

Yes:

No:

Absent:

Result:

B. LTESPA Personnel

It is recommended the Board approve the following:

- Philip Frear; Full-Time Custodial Employee; effective May 8, 2023. Mr. Frear will receive an hourly rate of \$13.05. *It is noted that Mr. Frear is a food service substitute.*

Motion:

Second:

Yes:

No:

Absent:

Result:

C. Food Service Personnel

It is recommended the Board approve the following:

- Kimberly Bigelow; Transfer from substitute to part-time food service employee at an hourly rate of \$12.25, effective May 8, 2023.

Motion:

Second:

Yes:

No:

Absent:

Result:

D. Appointment of Spring Athletic Personnel – Revised

It is recommended the Board appoint the attached list of spring athletic personnel (pending documentation) for the 2022-2023 sports season.

Motion:

Second:

Yes:

No:

Absent:

Result:

E. Summer Custodian Worker

It is recommended the Board appoint Allyia Kennedy as a temporary summer custodial/maintenance employee for the summer of 2023, pending documentation. Ms. Kennedy will receive an hourly rate of \$13.05.

Motion:

Second:

Yes:

No:

Absent:

Result:

F. Retirements/Resignations

The Board acknowledges notice of the following retirements/resignations:

- D. Ryan Bulgarelli; Secondary Music Teacher; Resignation effective June 15, 2023
- Steve Bowman; Full-Time Custodian; Resignation effective May 5, 2023

10. Other

A. **Purchase of Cafeteria Furniture – Tanner Furniture**

It is recommended the Board authorize the purchase of cafeteria furniture (see attached quote) for the Loyalsock Township High School/Middle School Campus from Tanner Furniture, 7813 Derry Street, Harrisburg, PA 17111, at a cost of \$132,743.67. (PA State Contract 4400025645; COSTARS-035-E22-187) *Funds for this project will come from the Capital Projects Construction Fund.*

Motion: _____ Second: _____
Yes: _____
No: _____
Absent: _____
Result: _____

B. **Facility Improvement Projects (DES-Cafeteria Expansion, Addition of Classrooms; LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms)**

1. **LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms**

i. **Authorization of Change Order(s)**

It is recommended the Board approve the following Change Orders:

- Change Order #28 (GC-21/ECI) – Relocate braces at roof dunnage at a cost of \$1,089.00.
- Change Order #29 (GC-23/ECI) – Installation of rain leader piping at a cost of \$1,393.00.
- Change Order #30 (GC-28/ECI) – Alternate wall panel at a credit of \$1,563.00.
- Change Order #31 (GC-29/ECI) – Removal and installation of curbing at a cost of \$2,456.00.
- Change Order #32 (Plumbing-4/Silvertip) – Provide and install an underground storm water pipe for cafeteria/classroom expansion at a cost of \$6,119.95.
- Change Order #33 (Mechanical-5/Silvertip) – Removal of duct cleaning at a credit of \$12,802.00.

Motion: _____ Second: _____
Yes: _____
No: _____
Absent: _____
Result: _____

C. Treasurer for 2023-2024 School Year

Nomination of _____ by _____.
Seconded by _____.

It is recommended the Secretary cast the ballot electing _____ as Treasurer for the 2023-2024 school year.

Motion: _____ Second: _____

Roll Call Vote

Yes:

No:

Absent:

Result:

B. Lycoming Career & Technology Center Budget

It is recommended the Board approve the attached Lycoming Career & Technology Center Budget (Resolution attached) for the 2023-2024 school year.

Motion: _____ Second: _____

Yes:

No:

Absent:

Result:

C. Amended Articles of Agreement – Lycoming Career and Technology Center

It is recommended the Board approve the attached Third Amended Articles of Agreement for Operation of the Lycoming County Area Vocational Technical School, known as the Lycoming Career and Technology Center. This agreement allows the Benton Are School District to become a participating district for the purpose of vocational technology programs to its students.

Motion: _____ Second: _____

Yes:

No:

Absent:

Result:

11. Information/Discussion Items

A. Board Comments/Reports

- IU 17 – Mrs. Kiessling
- Recreation Board – Mr. Leidhecker & Mr. Zicolello
- Wellness Committee – Mrs. Kiessling & Mrs. Moore
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Dr. Strickland or Mrs. Frey
- The Lancer Foundation – Dr. Edmonds

B. Administrative Reports/Discussion

12. Public Comments

13. Upcoming Board Meeting – May 24, 2023 Work Session

14. Adjournment

Motion:

Second: