

Loyalsock Township School District

Meeting of School Directors

January 12, 2022

7:00 p.m.

***Donald E. Schick Elementary School
2800 Four Mile Drive
Montoursville, PA 17754***

AGENDA

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

_____ Charles W. Edmonds, Ed.D., Treasurer
_____ Hal C. Gee, Jr.
_____ Christina L. Kiessling
_____ Valerie N. Komarnicki
_____ Robert D. Leidhecker
_____ Marissa F. Moore

MEMBER

_____ Carolyn R. Strickland, Ph.D., President
_____ Melvin E. Wentzel, Vice President
_____ Michael J. Zicolello
_____ *Eugene Yaw, Solicitor
_____ *Gerald L. McLaughlin, Superintendent
_____ *M. Daniel Egly, Business Mgr./Bd.Secretary
_____ *(Non-Voting Member)

OTHERS

_____ Matthew Reitz, Loyalsock Township High School Principal
_____ Marc Walter, Assistant High School Principal
_____ Ashley Sekel, Middle School Principal
_____ Matthew Johnson, K-2 Elementary Principal
_____ Preston Shellenberger, 3-5 Elementary Principal
_____ Suzanne Foresman, Supervisor of Curriculum & Instruction
_____ Eric Gee, Director of Technology
_____ Lisa Fisher, Supervisor of Special Education
_____ Pat Crossley, *Williamsport Sun-Gazette*

- 5.**
 - A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - B. Public Comments Relative to Agenda Items**

C. DES Elementary School Presentation

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meetings:

- December 1, 2021 – Reorganization
- December 1, 2021 – School Board

Motion: _____ Second: _____
 Yes: _____
 No: _____
 Absent: _____
 Result: _____

7. Finance

A. Approval of Bills – October 2021

It is recommended the Board approve expenditures from October 1, 2021 through October 31, 2021, in the amount of \$978,817.16.

Motion: _____ Second: _____
 Yes: _____
 No: _____
 Absent: _____
 Result: _____

B. Treasurer's Report – October 2021

It is recommended the Board approve the attached Treasurer's Report for the month of October 2021.

Motion: _____ Second: _____
 Yes: _____
 No: _____
 Absent: _____
 Result: _____

C. Approval of Bills – November 2021

It is recommended the Board approve expenditures from November 1, 2021 through November 30, 2021, in the amount of \$922,934.93.

Motion: Second:
Yes:
No:
Absent:
Result:

D. Treasurer's Report – November 2021

It is recommended the Board approve the attached Treasurer's Report for the month of November 2021.

Motion: Second:
Yes:
No:
Absent:
Result:

E. Authorization to Transfer Funds for Future Projects

It is recommended the Board authorize the following transfers of funds:

- \$250,000.00 from the general fund unassigned fund balance to the technology assigned fund
- \$350,000 from the general fund unassigned fund balance to the capital projects fund

Motion: Second:
Yes:
No:
Absent:
Result:

8. School/District Programs and Operations

A. Act 80 Days

It is recommended the Board approve the Superintendent to apply for the following Act 80 Days for the 2022-2023 school year:

- October 7, 2022 (1/2 day)
- November 11, 2022 (1/2 day)
- February 10, 2023 (1/2 day)
- March 17, 2023 (1/2 day)

Motion:

Second:

Yes:

No:

Absent:

Result:

B. 2022-2023 School Calendar

It is recommended the Board adopt the attached 2022-2023 school calendar.

Motion:

Second:

Yes:

No:

Absent:

Result:

C. Out-of-State Field Trip Request

It is recommended the Board approve the following out-of-state field trip request:

- Samantha Johnson and Alicia Carner have requested to take approximately 100 students (Senior Class Trip) to Six Flags Darien Lake, Corfu, New York. Administration may cancel this field trip at any time due to health and safety concerns. *The only cost to the District for this trip is for a substitute.*

Motion:

Second:

Yes:

No:

Absent:

Result:

9. Personnel

A. LTESPA Personnel

It is recommended the Board approve the following LTESPA Personnel transfers/appointments in accordance with the terms of the LTESPA agreement:

- Jennifer Snyder; Part-Time High School Secretary; effective January 3, 2022.
Ms. Snyder will receive an hourly rate of \$13.00.

Motion:

Second:

Yes:

No:

Absent:

Result:

B. Substitute Personnel

It is recommended the Board approve the attached list of non-teaching substitutes for the 2021-2022 school year.

Motion:

Second:

Yes:

No:

Absent:

Result:

C. Retirements/Resignations

The Board acknowledges notice of the following retirements/resignations:

- Mary Rucker; Part-Time Food Service Employee; Resignation; effective December 15, 2021

10. Policy

A. Policy 210 Medication

It is recommended the Board adopt the following policy (attached):

- Policy No. 210 Medication – New

Motion:

Second:

Yes:

No:

Absent:

Result:

11. Other

A. **Approval of 2022 Board Committees**

It is recommended the Board approve the attached list of committees and representatives. Committees will meet on an as-needed basis.

Motion: Second:
Yes:
No:
Absent:
Result:

B. **Purchase of Custodial Equipment**

It is recommended the Board approve the attached list of custodial equipment from Hillyard (1GPA Contract # 341978), 360 Steel Way, Lancaster, PA 17601. *ESSER II funds will be used for the purchase of these items.*

Motion: Second:
Yes:
No:
Absent:
Result:

C. **Facility Improvement Projects (DES-Cafeteria Expansion, Addition of Classrooms; LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms)**

i. **Architectural Services – Revised Contract**

It is recommended the Board approve the attached revised contract (approved April 7, 2021; amended September 8, 2021) for architectural services renaming the Architect from Robert Lack, 230 Market Street, Lewisburg, PA 17837 to Marotta/Main Architects, 214 N. Duke Street, Lancaster, PA 17602 effective January 1, 2022.

Motion: Second:
Yes:
No:
Absent:
Result:

ii. Surveying/Land Development Services – Addendum

It is recommended the Board approve the attached addendum to the contract (approved on July 14, 2021) for surveying and land development services with Hawbaker Engineering, LLC, 2801 Canfields Lane, Montoursville, PA 17754.

Motion: _____ Second: _____
 Yes: _____
 No: _____
 Absent: _____
 Result: _____

iii. Structural Engineering Services – Agreement

It is recommended the Board approve the attached agreement for structural engineering services with Providence Engineering Services, 419 Market Street, Lewisburg, PA 17837, at a cost not to exceed \$17,000. *Funds for these services will come from the Capital Projects Fund.*

Motion: _____ Second: _____
 Yes: _____
 No: _____
 Absent: _____
 Result: _____

iv. IBC Special Inspections Services – Agreement

It is recommended the Board approve the attached agreement for IBC Special Inspections services with CMT Laboratories, Inc., 2701 Carolean Industrial Drive, State College, 16801, at a cost of \$41,000. *Funds for these services will come from the Capital Projects Fund.*

Motion: _____ Second: _____
 Yes: _____
 No: _____
 Absent: _____
 Result: _____

12. Information/Discussion Items

A. Board Comments/Reports

B. Administrative Reports/Discussion

13. Public Comments

14. Upcoming Board Meeting – February 9, 2022

15. Adjournment

Motion:

Second: