

# ***Loyalsock Township School District***

## ***Meeting of School Directors***

***July 14, 2021***

***7:00 p.m.***

***Board Conference Room  
1605 Four Mile Drive  
Williamsport, PA 17701***

## ***MINUTES***

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**  
6:05-6:55 p.m. – Personnel; Contracts; Safety
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

### **MEMBER**

**x** Charles W. Edmonds, Ed.D., Treasurer  
**x** Hal C. Gee, Jr.  
**ab** Christina L. Kiessling  
**x** Valerie N. Komarnicki  
**x** Robert D. Leidhecker  
**x** Marissa F. Moore  
Absent-Kiessling (Personal)

### **MEMBER**

**x** Carolyn R. Strickland, Ph.D., President  
**x** Melvin E. Wentzel, Vice President  
**x** Michael J. Zicoello  
**x** \*Eugene Yaw, Solicitor  
**x** \*Gerald L. McLaughlin, Superintendent  
**x** \*M. Daniel Egly, Business Mgr./Bd.Secretary  
\*(Non-Voting Member)

### **OTHERS**

**x** Matthew Reitz, Loyalsock Township High School Principal  
**x** Marc Walter, Loyalsock Township High School Assistant Principal  
**ab** Ashley Sekel, Middle School Principal  
**x** Matthew Johnson, K-2 Elementary Principal  
**x** Preston Shellenberger, 3-5 Elementary School Principal  
**x** Eric Gee, Director of Technology  
**ab** Suzanne Foresman, Supervisor of Curriculum & Instruction  
**x** Lisa Fisher, Supervisor of Special Education  
**x** Pat Crossley, *Williamsport Sun-Gazette*

- 5.**
  - A. Recognition of Guests or Scheduled Speakers/Public Comments**
  - B. Public Comments Relative to Agenda Items**
    - Chawn Gehr – Health & Safety Plan
    - Joe Baker – Health & Safety Plan

C. **Food Service Presentation**

D. **Facility Project Update**

6. **Minutes**

A. **Approval of Minutes**

It is recommended the Board approve the Minutes of the following meeting:

- June 16, 2021 – School Board Meeting

Motion: Mrs. Moore

Second: Mr. Gee

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicolello

No: None

Absent: Kiessling

Result: Motion Carried

7. **School/District Programs and Operations**

A. **2020-2021 School Calendar Final/Revised**

It is recommended the Board approve the attached Final/Revised 2020-2021 school calendar.

Motion: Dr. Edmonds

Second: Mr. Leidhecker

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicolello

No: None

Absent: Kiessling

Result: Motion Carried

B. **Comprehensive Testing/Assessment Program for the 2021-2022 School Year**

It is recommended the Board approve the attached list of tests/assessments as part of the district's Comprehensive Testing/Assessment Program for the 2021-2022 school year.

Motion: Mr. Wentzel

Second: Mrs. Moore

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicolello

No: None

Absent: Kiessling

Result: Motion Carried

**C. 2021-2022 School Breakfast/Lunch Prices**

It is recommended the Board approve the following school breakfast/lunch prices for the 2021-2022 school year:

*The USDA has approved schools to serve free meals to students regardless of income during the 2021-2022 school year. Students are entitled to one free breakfast and one free lunch each school day.*

\*Elementary Student:

Second Breakfast: \$1.50 (previously \$1.30)

Second Lunch: \$2.50 (previously \$2.45)

\*Secondary Student:

Second Breakfast: \$1.50 (previously \$1.30)

Second Lunch: \$2.75 (previously \$2.65)

Adult Meal:

Breakfast: \$2.50 (previously \$2.25)

Lunch: \$4.00 (previously \$3.50)

*\*Prices have not been increased since the 2017-2018 school year.*

Motion: Mr. Leidhecker

Second: Dr. Edmonds

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Kiessling

Result: Motion Carried

**D. 2021-2022 Health & Safety Plan**

It is recommended the Board approve the attached *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*, for the 2021-2022 school year.

Motion: Dr. Edmonds

Second: Mr. Wentzel

Discussion:

Mr. Wentzel read the following statement: *Given that all children require vaccinations for a variety of diseases, my position is that all eligible children aged 12 or older should be vaccinated prior to attending in-person education at Loyalsock Township School District. Children under age 12 and all not fully vaccinated shall be required to wear masks while in the Loyalsock Township School District Buildings.*

Administration is requested to post the proposed Plan on the website and include an email where comments may be sent. Additionally, information should be sent via the District's notification system.

Motion to table until July 21, 2021, was made by Dr. Edmonds with a Second by Mr. Gee.

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Kiessling

Result: Motion to Table Carried

**E. PDE – Emergency Instructional Time Template Section 520.1**

It is recommended the Board approve the attached Pennsylvania Department of Education – Emergency Instructional Time Template for the 2021-2022 school year.

Motion: Mr. Gee

Second: Mr. Leidhecker

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No:      None

Absent: Kiessling

Result: Motion Carried

## 8. Personnel

### A. Appointment of 244-day Intervention Specialists

It is recommended the Board appoint the following Intervention Specialists:

- Gregory Pride; \$16.00/hr. effective July 26, 2021
- Tyran Fisher; \$13.00/hr. effective August 16, 2021

Motion: Mr. Leidhecker

Second: Mrs. Komarnicki

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No:      None

Absent: Kiessling

Result: Motion Carried

### B. Appointment of LTEA Personnel

It is recommended the Board appoint the following LTEA Personnel (pending documentation) effective August 24, 2021:

- John Peters as a Temporary Professional Employee assigned as a social studies teacher. Mr. Peters will receive a salary based on Step 2-B (\$48,426) of the Teacher Salary Schedule.

Motion: Dr. Edmonds

Second: Mrs. Moore

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No:      None

Absent: Kiessling

Result: Motion Carried

**C. Appointment/Transfer of LTESPA Personnel**

It is recommended the Board appoint the following LTESPA Personnel:

- EvieLyn Perry; Transfer from part-time paraprofessional to full-time paraprofessional effective August 24, 2021.
- Gail Hills; Transfer from full-time secretary to full-time paraprofessional effective August 24, 2021, at an hourly rate of \$13.39.
- Frederick Wheeler; Part-Time Custodian; effective June 16, 2021. Mr. Wheeler will receive an hourly rate of \$13.00.

Motion: Mr. Gee

Second: Mrs. Komarnicki

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Kiessling

Result: Motion Carried

**D. Appointment of Dean of Students – Middle School**

It is recommended the Board appoint Andrew Cook as Middle School Dean of Students for the 2021-2022 school year. Mr. Cook will receive a stipend of \$4,000.00.

Motion: Mr. Wentzel

Second: Mr. Leidhecker

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Kiessling

Result: Motion Carried

**E. Appointment – School Van Driver**

It is recommended the Board appoint Frederick Wheeler as a school van driver effective June 16, 2021.

Motion: Mr. Wentzel

Second: Mr. Gee

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Kiessling

Result: Motion Carried

**F. Appointment of Fall Athletic Personnel**

It is recommended the Board appoint the attached list of fall athletic personnel (pending documentation) for the 2021-2022 sports season.

Motion: Mr. Leidhecker                      Second: Mrs. Moore  
Yes:     Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicolello  
No:     None  
Absent: Kiessling  
Result: Motion Carried

**9. Other**

**A. Representatives to the Lycoming County Tax Collection Committee**

It is recommended the Board appoint the following individuals as delegates to the Lycoming County Tax Collection Committee effective July 1, 2021:

- Primary Voting Delegate: M. Daniel Egly
- First Alternate Voting Delegate: Kyle Winton (new)
- Second Alternate Voting Delegate: Jamie Sortman

Motion: Mrs. Moore                      Second: Mr. Gee  
Yes:     Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicolello  
No:     None  
Absent: Kiessling  
Result: Motion Carried

**B. Athletic Training Services Agreement**

It is recommended the Board approve the attached Athletic Training Services Agreement. This agreement outlines athletic training services provided by UPMC Susquehanna Health System Sports Medicine Center effective July 1, 2021 through June 30, 2026.

Motion: Mr. Wentzel                      Second: Mrs. Moore  
Yes:     Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicolello  
No:     None  
Absent: Kiessling  
Result: Motion Carried

### C. Renewal - Agreement for HVAC Control Services

It is recommended the Board renew the attached agreement with Siemens Industry, Inc., 5095 Ritter Road, Mechanicsburg, PA 17055, to provide heating, ventilating, and air conditioning control services July 1, 2021 through June 30, 2022.

Motion: Mr. Wentzel                      Second: Mr. Leidhecker  
Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicolello  
No: None  
Absent: Kiessling  
Result: Motion Carried

#### **D. Student Teacher/Intern Placements**

It is recommended the Board authorize the Superintendent to enter into agreements with the attached list of higher education institutions for student teacher/intern placements.

Motion: Mrs. Komarnicki                      Second: Mrs. Moore  
Yes:        Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicolello  
No:        None  
Absent: Kiessling  
Result:    Motion Carried

## E. Agreement for Contracted Data Coordinator Services

It is recommended the Board approve the attached Agreement for Contracted Data Coordinator Services with Julia Muse effective July 1, 2021.

Motion: Mrs. Moore                      Second: Mr. Gee  
Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicolello  
No: None  
Absent: Kiessling  
Result: Motion Carried

## F. Athletic Director Services

It is recommended the Board extend the contract with Ronald Insinger to provide athletic director services for the 2021-2022 school year. Mr. Insinger will receive a salary increase of 2.5% for the 2021-2022 school year retroactive to July 1, 2021.

Motion: Mr. Gee                                 Second: Mrs. Komarnicki  
Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicolello  
No: None  
Absent: Kiessling  
Result: Motion Carried

### **G. Food Service Design Agreements**

It is recommended the Board approve the attached food service design agreements (Donald E. Schick Elementary School & Loyalsock Township High/Middle School Campus) with Clark Food Service Equipment, 2209 Old Philadelphia Pike, Lancaster, PA 17602, at a cost of \$8,500.00 per agreement. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Wentzel

Second: Mrs. Komarnicki

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No:      None

Absent: Kiessling

Result: Motion Carried

## H. Proposal for Surveying/Land Development Services

It is recommended the Board contract with Hawbaker Engineering, LLC, 2801 Canfields Lane, Montoursville, PA 17754, to provide surveying and land development services for the proposed Facility Improvement Projects (DES-Cafeteria Expansion, Addition of Classrooms; LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms) as per specifications outlined on the attached proposal. *Funds for this project will come from the Capital Projects Fund.*

Motion: Dr. Edmonds

Second: Mrs. Moore

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No:      None

Absent: Kiessling

Result: Motion Carried

## 10. Information/Discussion Items

### A. Board Comments/Reports

## B. Administrative Reports/Discussion

## 11. Public Comments – None

## 12. Upcoming Board Meetings –

**Special Meetings – July 19 & 21, 2021; School Board Meeting - August 11, 2021**

**13. Adjournment @ 9:15 p.m.**

Motion: Mr. Gee

Second: Mr. Zicoello

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M. Daniel Egly