

Loyalsock Township School District

Meeting of School Directors

January 12, 2022

7:05 p.m.

***Donald E. Schick Elementary School
2800 Four Mile Drive
Montoursville, PA 17754***

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
6:04-7:00 p.m. – Student Discipline; Personnel; Contracts
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x Charles W. Edmonds, Ed.D., Treasurer
x Hal C. Gee, Jr.
x Christina L. Kiessling
ab Valerie N. Komarnicki
x Robert D. Leidhecker
ab Marissa F. Moore
Absent-Komarnicki & Moore (Personal)

MEMBER

x Carolyn R. Strickland, Ph.D., President
x Melvin E. Wentzel, Vice President
x Michael J. Zicoello
x *Christopher Kenyon, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Matthew Reitz, Loyalsock Township High School Principal
ab Marc Walter, Loyalsock Township High School Assistant Principal
x Ashley Sekel, Middle School Principal
x Matthew Johnson, K-2 Elementary Principal
x Preston Shellenberger, 3-5 Elementary School Principal
x Eric Gee, Director of Technology
x Suzanne Foresman, Supervisor of Curriculum & Instruction
x Lisa Fisher, Supervisor of Special Education
x Mike Reuther, *Williamsport Sun-Gazette*

- 5.**
 - A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - B. Public Comments Relative to Agenda Items – None**

C. DES Elementary School Presentation

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meetings:

- December 1, 2021 – Reorganization
- December 1, 2021 – School Board

Motion: Mr. Gee Second: Mr. Wentzel
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

7. Finance

A. Approval of Bills – October 2021

It is recommended the Board approve expenditures from October 1, 2021 through October 31, 2021, in the amount of \$978,817.16.

Motion: Mr. Leidhecker Second: Mrs. Kiessling
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

B. Treasurer's Report – October 2021

It is recommended the Board approve the attached Treasurer's Report for the month of October 2021.

Motion: Mr. Gee Second: Dr. Edmonds
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

C. Approval of Bills – November 2021

It is recommended the Board approve expenditures from November 1, 2021 through November 30, 2021, in the amount of \$922,934.93.

Motion: Mr. Wentzel Second: Mr. Gee
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

D. Treasurer's Report – November 2021

It is recommended the Board approve the attached Treasurer's Report for the month of November 2021.

Motion: Mr. Leidhecker Second: Dr. Edmonds
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoellelo
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

E. Authorization to Transfer Funds for Future Projects

It is recommended the Board authorize the following transfers of funds:

- \$250,000.00 from the general fund unassigned fund balance to the technology assigned fund
- \$350,000 from the general fund unassigned fund balance to the capital projects fund

Motion: Mr. Gee Second: Mrs. Kiessling
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

8. School/District Programs and Operations

A. Act 80 Days

It is recommended the Board approve the Superintendent to apply for the following Act 80 Days for the 2022-2023 school year:

- October 7, 2022 (1/2 day)
- November 11, 2022 (1/2 day)
- February 10, 2023 (1/2 day)
- March 17, 2023 (1/2 day)

Motion: Dr. Edmonds Second: Mr. Leidhecker
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

B. 2022-2023 School Calendar

It is recommended the Board adopt the attached 2022-2023 school calendar.

Motion: Mr. Wentzel Second: Dr. Edmonds
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

C. Out-of-State Field Trip Request

It is recommended the Board approve the following out-of-state field trip request:

- Samantha Johnson and Alicia Carner have requested to take approximately 100 students (Senior Class Trip) to Six Flags Darien Lake, Corfu, New York. Administration may cancel this field trip at any time due to health and safety concerns. *The only cost to the District for this trip is for a substitute.*

Motion: Mr. Leidhecker Second: Mr. Gee
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

9. Personnel

A. LTESPA Personnel

It is recommended the Board approve the following LTESPA Personnel transfers/appointments in accordance with the terms of the LTESPA agreement:

- Jennifer Snyder; Part-Time High School Secretary; effective January 3, 2022. Ms. Snyder will receive an hourly rate of \$13.00.

Motion: Mr. Wentzel Second: Mr. Leidhecker
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

B. Substitute Personnel

It is recommended the Board approve the attached list of non-teaching substitutes for the 2021-2022 school year.

Motion: Mr. Gee Second: Mr. Leidhecker
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

C. Retirements/Resignations

The Board acknowledges notice of the following retirements/resignations:

- Mary Rucker; Part-Time Food Service Employee; Resignation; effective December 15, 2021

10. Policy

A. Policy 210 Medication

It is recommended the Board adopt the following policy (attached):

- Policy No. 210 Medication – New

Motion: Mrs. Kiessling Second: Mr. Zicoello
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Zicoello
No: Wentzel
Absent: Komarnicki, Moore
Result: Motion Carried

11. Other

A. Approval of 2022 Board Committees

It is recommended the Board approve the attached list of committees and representatives. Committees will meet on an as-needed basis.

Dr. Strickland announced that the committee selection will be deferred to February's meeting to allow adequate time for Board Members to consider the committees in which he/she would like to serve.

No Motion/Second was requested by Dr. Strickland.

B. Purchase of Custodial Equipment

It is recommended the Board approve the attached list of custodial equipment from Hillyard (1GPA Contract # 341978), 360 Steel Way, Lancaster, PA 17601. *ESSER II funds will be used for the purchase of these items.*

Motion: Mr. Wentzel Second: Mrs. Kiessling
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

C. Facility Improvement Projects (DES-Cafeteria Expansion, Addition of Classrooms; LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms)

i. Architectural Services – Revised Contract

It is recommended the Board approve the attached revised contract (approved April 7, 2021; amended September 8, 2021) for architectural services renaming the Architect from Robert Lack, 230 Market Street, Lewisburg, PA 17837 to Marotta/Main Architects, 214 N. Duke Street, Lancaster, PA 17602 effective January 1, 2022.

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoellello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

ii. Surveying/Land Development Services – Addendum

It is recommended the Board approve the attached addendum to the contract (approved on July 14, 2021) for surveying and land development services with Hawbaker Engineering, LLC, 1952 Waddle Road, Suite 201, State College, PA 16803.

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicolello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

iii. Structural Engineering Services – Agreement

It is recommended the Board approve the attached agreement for structural engineering services with Providence Engineering Services, 419 Market Street, Lewisburg, PA 17837, at a cost not to exceed \$17,000. *Funds for these services will come from the Capital Projects Fund.*

Motion: Mr. Gee Second: Mr. Leidhecker
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicolello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

iv. IBC Special Inspections Services – Agreement

It is recommended the Board approve the attached agreement for IBC Special Inspections services with CMT Laboratories, Inc., 2701 Carolean Industrial Drive, State College, 16801, at a cost of \$41,000. *Funds for these services will come from the Capital Projects Fund.*

Motion: Mr. Wentzel Second: Mr. Gee
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicolello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

12. Information/Discussion Items

A. Board Comments/Reports

**B. Administrative Reports/Discussion
School Board Recognition Month**

13. Public Comments – None

14. Upcoming Board Meeting – February 9, 2022

-Mr. Wentzel requested to discuss the Health & Safety Plan. It was decided to schedule a special meeting where recommendations from the administrative team will be presented.

15. Adjournment @ 9:20 p.m.

Motion: Mr. Leidhecker

Second: Mr. Gee

M. Daniel Egly