

Loyalsock Township School District

Meeting of School Directors

May 11, 2022

7:00 p.m.

***Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701***

AGENDA

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

_____ Charles W. Edmonds, Ed.D., Treasurer
_____ Hal C. Gee, Jr.
_____ Christina L. Kiessling
_____ Valerie N. Komarnicki
_____ Robert D. Leidhecker
_____ Marissa F. Moore

MEMBER

_____ Carolyn R. Strickland, Ph.D., President
_____ Melvin E. Wentzel, Vice President
_____ Michael J. Zicolello
_____ *Eugene Yaw, Solicitor
_____ *Gerald L. McLaughlin, Superintendent
_____ *M. Daniel Egly, Business Mgr./Bd.Secretary
_____ *(Non-Voting Member)

OTHERS

_____ Matthew Reitz, Loyalsock Township High School Principal
_____ Marc Walter, Assistant High School Principal
_____ Ashley Sekel, Middle School Principal
_____ Matthew Johnson, K-2 Elementary Principal
_____ Preston Shellenberger, 3-5 Elementary Principal
_____ Suzanne Foresman, Supervisor of Curriculum & Instruction
_____ Eric Gee, Director of Technology
_____ Lisa Fisher, Supervisor of Special Education
_____ _____, *Williamsport Sun-Gazette*

- 5.**
 - A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - Odyssey of the Mind Presentation
 - Audit Presentation

B. 2022-2023 Proposed Final Budget Presentation

C. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meetings:

- April 6, 2022 – School Board
- April 20, 2022 – Work Session

Motion:

Second:

Yes:

No:

Absent:

Result:

7. Finance

A. Approval of Bills – March 2022

It is recommended the Board approve expenditures from March 1, 2022 through March 31, 2022, in the amount of \$4,423,966.55.

Motion:

Second:

Yes:

No:

Absent:

Result:

B. Treasurer's Report – March 2022

It is recommended the Board approve the attached Treasurer's Report for the month of March 2022.

Motion:

Second:

Yes:

No:

Absent:

Result:

C. Student Activities Fund Quarterly Report

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended March 2022.

Motion: _____ Second: _____
Yes: _____
No: _____
Absent: _____
Result: _____

D. 2022-2023 Proposed Final Budget

It is recommended the Board adopt the 2022-2023 proposed final budget with revenues and expenditures of \$_____ with taxes as follows:

- Real Estate _____ mills (2021/2022-15.1 mills)
- Realty Transfer 1%
- Earned Income 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.)
- Local Services Tax \$5/per individual employed within Loyalsock Township
- Business Privilege 1 mill/Wholesale Gross Sales
- Business Privilege 1.5 mills/Retail, Service or Rental Gross

Motion: _____ Second: _____
ROLL CALL VOTE
Yes: _____
No: _____
Absent: _____
Result: _____

E. Independent Auditors' Report

It is recommended the Board accept the Independent Auditors' Report as submitted by the firm of Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, for the year ended June 30, 2021.

Motion: _____ Second: _____
Yes: _____
No: _____
Absent: _____
Result: _____

8. School/District Programs and Operations

A. Graduating High School Seniors

It is recommended the Board approve the attached list of High School Seniors for the 2022 graduation, pending completion of all graduation requirements.

Motion: Second:
Yes:
No:
Absent:
Result:

B. Flexible Instruction Day Program

It is recommended the Board approve the attached application for a Flexible Instruction Day program beginning with the 2022-2023 school year. Further, the Board authorizes administration to submit the Flexible Instruction Day program application to Pennsylvania Department of Education.

Motion: Second:
Yes:
No:
Absent:
Result:

C. World Finals Odyssey of the Mind Competition

It is recommended the Board approve a request received from Michelle Bartley. Mrs. Bartley is requesting to take approximately six students (out-of-state) to the 2022 World Finals Odyssey of the Mind Competition in Ames, Iowa, from May 24 - May 29, 2022.

Motion: Second:
Yes:
No:
Absent:
Result:

9. Personnel

A. Reappointment of School Board Secretary

It is recommended the Board reappoint M. Daniel Egly as School Board Secretary for the 2022-2023 through 2026-2027 school years.

Motion: Second:
Yes:
No:
Absent:
Result:

B. LTEA – Staff

It is recommended the Board appoint the following individual (pending documentation) effective August 29, 2022:

- Kristin Lambert as a Professional Employee assigned as a Special Education teacher. Ms. Lambert will receive a salary based on Step 9-M of the Teacher Salary Schedule.

Motion: Second:
Yes:
No:
Absent:
Result:

C. LTESPA – Staff

It is recommended the Board approve the following:

- Carrie LaPoint; Transfer from a 223-day secretary to a 203-day secretary effective July 1, 2022
- Phillip Murphy; Appointment; Full-Time Custodian; pending documentation; effective date to be determined
- Brandon Cartwright; Custodian; Discharge without recourse; effective May 5, 2022

Motion: Second:
Yes:
No:
Absent:
Result:

D. School Van Driver

It is recommended the Board appoint Brian Mitchell as a school van driver effective April 25, 2022.

Motion: _____ Second: _____
Yes: _____
No: _____
Absent: _____
Result: _____

E. Retirements/Resignations

The Board acknowledges notice of the following retirement/resignation:

- Catherine Spotts; Food Service Employee; Resignation; effective April 20, 2022.

10. Other

A. Treasurer for 2022-2023 School Year

Nomination of _____ by _____.
Seconded by _____.

Roll Call Vote

Yes: _____
No: _____
Absent: _____
Result: _____

B. Lycoming Career & Technology Center Budget

It is recommended the Board approve the attached Lycoming Career & Technology Center Budget (Resolution attached) for the 2022-2023 school year.

Motion: _____ Second: _____
Yes: _____
No: _____
Absent: _____
Result: _____

C. Contributions for Student Participation at World/National Competitions

It is recommended the Board approve contributions of one-third of the total estimated expenditures (not to exceed \$4,000) for student participation in the following competitions:

- Odyssey of the Mind Competition World Finals Competition
- VEX Robotics World Championship Competition

Motion: Second:
Yes:
No:
Absent:
Result:

D. Facility Improvement Projects (DES-Cafeteria Expansion, Addition of Classrooms; LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms)

1. Revised Construction Administration Fee

It is recommended the Board approve the attached proposal with Marotta/Main Architects, 214 N. Duke Street, Lancaster, PA 17602, for a revised construction administration fee of \$203,500.00, reflecting the additional services required due to the extended construction phase duration.

Motion: Second:
Yes:
No:
Absent:
Result:

2. Professional Engineering Design Services (M/E/P)

It is recommended the Board approve the attached proposal with Smith Miller Associates, 35 North Main Street, Pittston, PA 18642, for professional engineering design services (mechanical, electrical, plumbing), in the amount of \$17,500.00.

Motion: Second:
Yes:
No:
Absent:
Result:

3. LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms

i. Authorization of Change Order(s)

It is recommended the Board approve the following Change Order:

- Change Order #1 (GC-01/ECI) – Solarban 70XL, at a credit of \$4,425.00.

Motion:

Second:

Yes:

No:

Absent:

Result:

11. Information/Discussion Items

A. Board Comments/Reports

B. Administrative Reports/Discussion

12. Public Comments

13. Upcoming Board Meeting – May 25, 2022 Work Session

14. Adjournment

Motion:

Second: