

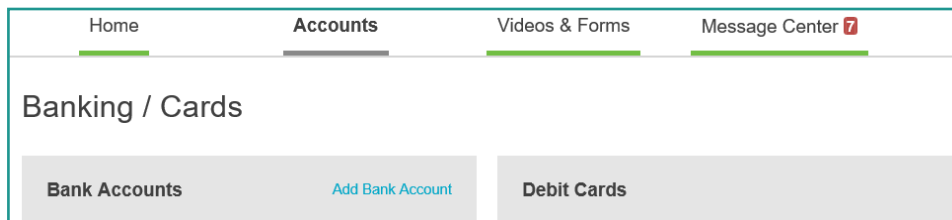
## Guide to Ordering Debit Cards



If your plan offers the debit card as a reimbursement option, you can order debit cards via your online account for yourself, spouse and any dependent added to your plan that is over 18.

**Step 1:** Access your online account by going to your online account and entering your login credentials.

**Step 2:** Select the Accounts tab, then Banking/Cards. You will have the option to order a new/replacement card by clicking on [Report Lost/Stolen](#) or [Order Replacement](#) under “Debit Cards.”

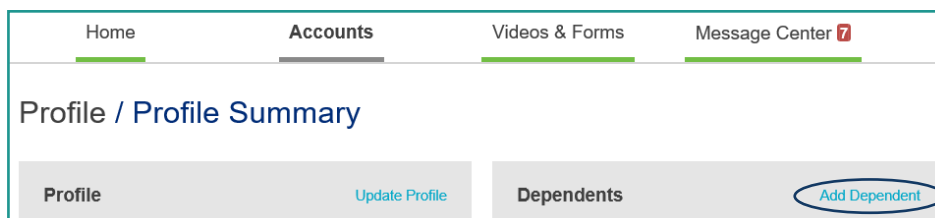


The debit card(s) will arrive to your designated shipping address within 10-14 business days of placing the request.

**Note:** You can set up a PIN for your debit card by calling 1-866-898-9795.

If you'd like to order a debit card in your spouse's name or dependent's name who is not listed on the account, you will need to follow the below instructions.

**Step 1:** Select the Profile tab and then select [Add Dependent](#).



**Step 2:** A “Dependent Information” box will appear. Enter the dependent information in the fields and hit “Submit.”

**Step 3:** Next, select the Profile tab and then select [Banking/Cards](#). Below “Debit Cards,” you will now have the option to select “Issue Card” next to your dependent's name.

**Step 4:** After selecting “Issue Card,” a dialog box will appear asking you to verify the address. Verify and click “Submit.”

**Step 5:** You will receive a confirmation once the card is ordered.